Davidson-Davie
COMMUNITY COLLEGE

Programs With Special Criteria (competitive-entry) Packet
Associate Degree Nursing (LPN to ADN Option) Fall 2026
Deadline to Submit for Final Review: January 30, 2026
Decision Release Date: February 20, 2026

Please review entire packet carefully before proceeding with application.

Davidson-Davie's ADN (LPN to ADN Option) is a competitive-entry, one-year program for current LPNs to earn their Associate Degree Nursing and become a Registered Nurse (RN).

HYBRID program with weekly/evening virtual classes (attendance required), online coursework, on-campus administered exams (Davidson campus), and clinical rotations in DDCC's local service area (Davidson, Davie, Forsyth, Guilford, Iredell counties).

SAMPLE LPN to ADN Schedule *Subject to Change*			
	Day	**Time**	**Location/ Delivery Method**
Class Meetings/ Exams	Tuesday	Evenings	Class Meetings- Virtual (synchronous/ attendance required) Exams- Davidson Campus (in person)
Online Coursework			Independent coursework- deadline driven
Clinical Hours	Varies	Varies	DDCC Service Area

For more information regarding format, credit hours, and cost of attendance for each of our ADN options, visit our [Associate Degree Nursing Webpage](#).

For a packet review and Q & A with the Assistant Director of Enrollment and the Director of Nursing, review [Information Session Recording](#).

Ensure you meet eligibility requirements and read entire packet before proceeding with application.

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<u>Eligibility Requirements- Applicants must meet all criteria to be eligible to compete:</u>
- Meet minimum math and English requirements (see page 3)
- Hold <u>active</u> LPN license in the state of NC OR <u>active</u> multi-state license in a state that has fully enacted the [Nurse Licensure Compact](#) (license must be without restrictions)
- Currently employed as an LPN
- Worked a minimum of 3,328 hours as an LPN
- Complete the TEAS exam with a minimum score of 62%
  - Scores expire 2 years from test date & must be valid on date of final submission.
- Successful Completion of all general education courses with a grade of C or higher.
  - Anatomy and Physiology I and II (BIO 165+166 OR BIO 168+169)*
  - ENG 111
  - ENG 112 or ENG 113 or ENG 114
  - ONE of the following: HUM 115, ART 111/114/115, MUS 110/112, PHI 215/240
  - PSY 150
  - PSY 241

Anatomy courses must be taken in the following manner: BIO 165/166 must be taken at the same NC community college; BIO 168/169 may be taken at different NC community colleges.
-Anatomy courses taken at a university must be transferred in from the same university.
-Anatomy courses cannot be split among a university and a community college.
-If taken out of state, both anatomy courses must be transferred in from the same college or university.

Students who are **admitted and accept a seat** must be able to comply with our [Conditionally Accepted Nursing Criteria](#).

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<u>Required Steps for Applying to Programs with Special Criteria</u>

☐ **STEP 1. Complete a DDCC general college application and all enrollment steps for general admission to Davidson-Davie Community College (if you are not a current student).**
    ☐ Confirm Residency
    ☐ Activate Stormtrac Account
    ☐ Complete New Student Orientation

☐ **STEP 2. Confirm you meet minimum math and English readiness levels.**

☐ **STEP 3. Submit Transcripts.**
    ☐ High School Transcript or GED
    ☐ College Transcripts from all colleges attended (if applicable)

☐ **STEP 4. Submit Programs with Special Criteria (PWSC) application.** *Available mid-October prior to starting term

☐ **STEP 5. Upload supporting documents to PWSC application.**

☐ **STEP 6. Submit Ready for Final Review Form.**

Details for steps are outlined in the following pages, review carefully.
Incomplete applications will not be reviewed.

<u>Detailed Application Steps:</u>

Programs With Special Criteria (competitive-entry) Packet
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Be sure to complete ALL application steps. Incomplete applications will not be reviewed.

STEP 1. Complete an application for general admission to Davidson-Davie Community College and complete all enrollment steps (if you are not a current student).

> This takes several days to complete and process so plan accordingly. Currently-enrolled students do not need to re-apply.

- **Apply** to DDCC as a Pre-Associate Degree Nursing (LPN to ADN option) student
- follow ALL enrollment steps and requirements outlined in general admit letter in your application portal including:
  - ☐ Confirm Residency
  - ☐ Activate Stormtrac account and multi-factor authentication
  - ☐ Completion New Student Orientation and Major Declaration Form.

STEP 2. Confirm you meet minimum math and English readiness levels.

☐ **Unweighted high school GPA of 2.8 or higher (Demonstrated on high school transcript)**

OR Meet at least one of the following in each subject area

College English Readiness (Subject Area 1)
- ☐ Completed or received transfer credit for ENG 111
- ☐ Earned 18 or higher ACT
- ☐ Earned 480 or higher SAT
- ☐ GED Score of 165 or higher on all tests

College Math Readiness (Subject Area 2)
- ☐ Completed or received transfer credit for ONE of the following MAT 143, MAT 152, MAT 171 or higher-level MAT.
- ☐ Earned ACT-Math score of 22 or higher or
- ☐ Earned SAT-Math score of 530 or higher.
- ☐ GED Score of 165 or higher on all tests

Applicants who need to take a placement test should contact their assigned academic advisor to schedule.

Note- Academic Advisor assigned after New Student Orientation is completed

STEP 3. Submit High School Transcripts, College Transcripts, and/or AP Scores (if applicable)

> Electronic transcripts can be sent to admissions@davidsondavie.edu (preferred); Paper copies can be mailed to: Davidson-Davie Community College Admissions, P.O.Box 1287, Lexington, NC 27293 or hand-delivered (sealed envelope required for official copies) to our Enrollment Center.
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> **NOTE Regarding Transcripts:**

- High School Transcript or proof of completion is required for all PWSC applicants. Transcripts are recommended for placement purposes. Unofficial high school transcripts accepted.
- Official College transcripts issued by the college where the course was taken is required to evaluate for transfer credit (courses showing on other college transcripts will not be evaluated.)
- Official AP Scores from College Board are required to evaluate for credit.
- Our Records office completes credit evaluations to determine transfer credits.
- Courses taken at DDCC do not require transcripts to be sent/uploaded.

STEP 4. Create and submit your Programs with Special Criteria (PWSC) application.

Can only be started after your general application to DDCC has been fully processed.

- Return to your application portal.
- Log in as a Returning User. Click "Start New Application".
- Select "2026-2027 (Fall 2026, Spring 2027, Summer 2027)" from the drop down
- Then "PWSC 2026-2027" from the second drop down box.
- Click "Create Application"
- Click "Open Application".
- Complete and submit your PWSC application. This will generate your PWSC application and material uploader in order to complete next steps.

STEP 5. Upload supporting documents to PWSC application

- Return to your application portal.
- Log in as a Returning User. Select PWSC 2026-2027 application type, then Open Application.
- View Application Checklist to see a list of required/optional items.
- Use the Upload Materials function to add materials to your application.
  (Note- it may take a few minutes for this to appear after you submit your PWSC application)
  Contact PWSC@davidsondavie.edu if you have trouble uploading any document(s).

REQUIRED Supporting Items-
_The following items must be uploaded to your PWSC application prior to submitting the Ready for Final Review form. These items are **_in addition _**to transcripts and other general admission/enrollment checklist items (see page 2)_

☐ **ATI TEAS Detailed Score Report with a minimum total score of 62.**
  - Register and pay for this exam on the ATI Testing website. The TEAS may be taken virtually or at a location near you.
    - Scores expire 2 years from test date and must be valid at time of final submission.
    - Scores can be uploaded to PWSC portal or sent directly from ATI.
    - Example of the proper TEAS score documentation here
    - Instructions for downloading report here

☐ **Copy of your current North Carolina Nursing License** to your PWSC application. This documentation must be from the NC Board of Nursing and/or your multi-state nursing license if from a state within our NC Board of Nursing Compact Agreement
    - View for an example of the proper documentation on our PWSC webpage.

REQUIRED Supporting Items Continued-

☐ **Work Verification Letter(s) documenting you are <u>currently employed as an LPN</u> AND have <u>worked as an LPN for a minimum of 3,328 hours </u>in the state of North Carolina and/or a compact state**

- o Employment Verification be on company letterhead and include the following:
  - ▪ Start and end date of employment
  - ▪ Position title as an LPN
  - ▪ Total number of hours worked in the position
  - ▪ name and contact information for the Director of Human Resources at the company who can verify the work experience.
  - ▪ Upload using "Work Verification or Job Shadowing Form" material.

  NOTE- Paystubs, time reports, or other similar items will **not** be accepted. Examples of proper documentation are located on our [PWSC webpage.](#) Multiple letters may be submitted to meet the total requirement of 3,328 hours.

OPTIONAL Supporting Items-
The following items are optional to apply, but submitting accurate documentation may earn points (see rubric) and strengthen your application.

- ● **Previous College Degree**
  - ○ Verifiable by submitting transcript or uploading copy of degree to PWSC portal
- ● **Former or Current DDCC student**
  - ○ Successful completion (c or higher) of any DDCC course
  - ○ Applicants will denote on PWSC application
- ● **Veteran or Member of Armed Services**
  - ○ Upload military documentation of service to your PWSC application.
- ● <u>Active </u>**Medical Certification for any of the following:**

  Upload current medical certificate to your PWSC application portal. Expired certifications will not be considered.
  - ○ EMT or Paramedic (North Carolina, National Registry)
  - ○ Certified Medical Assistant (American Association of Medical Assistants)
  - ○ Medical Laboratory Technician (American Society for Clinical Pathology Board of Certification or American Medical Technologist)
  - ○ Surgical Technician (Accreditation Review Council on Education in Surgical Technology and Surgical Assisting)
  - ○ Registered Health Information Technician (Commission on Accreditation for Health Informatics and Information Management Education)
  - ○ Certified Respiratory Therapist or Registered Respiratory Therapist (National Board for Respiratory Care)
  - ○ Radiographer or Radiation Therapist (American Registry of Radiologic Tech)

  *Evidence of related military may be considered for certifications

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STEP 6. Complete and Submit Ready for Final Review Form before the program deadline.
- Return to your application portal.
- Log in as a Returning User. Select PWSC 2026-2027 application type, then Open Application.
- Complete and Submit Ready for Final Review Form
  This form will be available on your application portal once all REQUIRED items are marked completed. After your program application has been submitted for final review you cannot add to or amend your application, so **please make sure all items that you wish to include are uploaded and all transcripts have been received prior to submitting**.

Ranking and Selection Process:

Applicants who complete the application process in its entirety and meet eligibility requirements will be reviewed and ranked according to the rubric included in this packet. Applications that are late or incomplete will not be reviewed.
- Total points will be calculated for each applicant using the stated rubric.
- Applicants with the highest overall points after ranking will be offered conditional acceptance into the program.
- Ties will be decided based on the following:
  - The applicant with the higher total points earned in "Academic History".
  - The applicant with the higher total points earned in "Additional Items".
  - The date applicant correctly submitted their PWSC application for final review.
- Decisions will be available after 5:00pm on the decision release date on the application portal under Status Update.
- **Students offered conditional acceptance must respond with their Intent to Enroll form via their application portal within 7 calendar days** of the notification date letting us know if they are accepting or declining the seat. The decision to decline a seat cannot be reversed. Students who accept a seat must be able to comply with our Conditionally Accepted Nursing Criteria.
- An alternate list will be created and students will be pulled from this list in ranking order should a seat become available in the program. This list will remain open until such a date that allows newly admitted students adequate time to comply with clinical clearance. Once this list is closed, interested students will need to reapply for a future term.

See next page for Rubric

Fall 2026 LPN to ADN Applicant Ranking Rubric

Content		Points					TOTAL
Active Nursing License Required	Length of LPN License (NC or compact state)			7+ years (3)	5 to 7 years (2)	1 to 4 years (1)	/3
TEAS Required	Overall Score	100-86 (4)	85-80 (3)	79-75 (2)	74-68 (1)	67-62 (0)	/4
	Science Score		60 + (3)	59-55 (2)	54-50 (1)	49 - (0)	/3
Academic History Required Items	BIO 165 or BIO 168		A (3)	B (2)	C (1)	N/A (0)	/3
	BIO 166 or BIO 169		A (3)	B (2)	C (1)	N/A (0)	/3
	ENG 111		A (3)	B (2)	C (1)	N/A (0)	/3
	ENG 112 or ENG 113 or ENG 114		A (3)	B (2)	C (1)	N/A (0)	/3
	Any ONE of the following: HUM 115 , ART 111/114/115, MUS 110/112, PHI 215/240		A (3)	B (2)	C (1)	N/A (0)	/3
	PSY 150		A (3)	B (2)	C (1)	N/A (0)	/3
	PSY 241		A (3)	B (2)	C (1)	N/A (0)	/3
Additional Items Optional	Previous College Degree			Bachelor's or higher(2)	Associate (1)	None (0)	/2
	Former or Current DDCC Student				Yes (1)	No (0)	/1
	Veteran or Member of Armed Forces				Yes (1)	No (0)	/1
	Active Medical Certification				Yes (2)	No (0)	/2
	At least one year experience working as an LPN in a hospital within last 5 years				Yes (2)	No (0)	/2
						TOTAL SCORE	**/39**

Access our [PWSC webpage](#) or type in webpage address below:
www.davidsondavie.edu/pwsc/

Email: pwsc@davidsondavie.edu

Phone: 336-249-8186 ext. 6771

The Davidson-Davie Community College enrollment process is not to be regarded as a contract between DDCC and students. DDCC reserves the right to change any provisions or requirements with adequate notice and minimum disruption to students.

Nondiscrimination Statement
The Davidson-Davie Community College does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, pregnancy, political affiliation, veteran status, sexual orientation, gender identity, or any other characteristic that is protected by law.