Effective Date: November 20, 2024

At Simon Says Speech, we are committed to protecting your privacy. This Privacy Policy explains how we collect, use, and safeguard your information when you visit our website, use our services, or interact with our programs. Please read this policy carefully. By using our website, you agree to the terms of this Privacy Policy.

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1. Information We Collect

We may collect and process the following types of information:

a. Personal Information

- Name
- Email address
- Phone number
- Billing address
- Payment details (processed securely via third-party providers)

b. Non-Personal Information

- IP address
- Browser type and version
- Time zone setting
- Operating system and platform
- Pages viewed, time spent on the site, and navigation paths

c. Special Categories of Data

For certification or program enrollment, additional information such as professional credentials or license numbers may be collected.

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2. How We Use Your Information

We use the information collected for the following purposes:

- **Service Delivery:** To provide access to courses, resources, and certifications.
- **Payment Processing:** To manage subscriptions, purchases, and billing.
- **User Support:** To respond to inquiries or provide customer service.
- **Marketing and Communication:** To send promotional materials, updates, and newsletters (you may opt-out at any time).

- **Analytics and Improvements:** To analyze usage trends and improve the functionality of our website and services.

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3. Sharing Your Information

We do not sell your personal information. However, we may share your information with trusted third parties in the following situations:

- **Service Providers:** For payment processing, email delivery, and website hosting.
- **Legal Compliance:** To comply with applicable laws, regulations, or legal proceedings.
- **Business Transfers:** In the event of a merger, acquisition, or sale of assets.

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4. Data Security

We use appropriate technical and organizational measures to protect your information from unauthorized access, alteration, disclosure, or destruction. Despite these efforts, no method of transmission over the Internet or electronic storage is completely secure, and we cannot guarantee absolute security.

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5. Your Rights

You have the right to:

- Access, update, or delete your personal data.
- Withdraw consent for data processing where consent is the legal basis.
- Opt out of receiving marketing communications.

To exercise these rights, please contact us at support@simonsaysspeech.com

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6. Cookies and Tracking Technologies

We use cookies and similar technologies to enhance your experience on our website. Cookies may collect non-personal data such as browsing preferences and session information. You can manage or disable cookies through your browser settings.

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7. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices of these websites. Please review their privacy policies before submitting your personal information.

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8. Children’s Privacy

Our website is not intended for children under the age of 13. We do not knowingly collect personal information from children. If you believe a child has provided us with personal data, please contact us immediately.

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9. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with the updated effective date. We encourage you to review this policy periodically.

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10. Contact Us

If you have questions or concerns about this Privacy Policy or how your data is handled, please contact us at:

Simon Says Speech
909 Rose Ave
Suite 400
North Bethesda, MD 20852
