

## How To Order Textbooks Online (For Opt-Out):

Please see the instructions below for ordering your books and checking pricing.

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### Textbook Information & Ordering

Textbooks can be purchased **online** or **in person** (please bring your class schedule if purchasing in-store).

**Important:** Textbooks are **campus-specific**. Ordering from the wrong campus can cause delays.

**Note:** A “virtual” class is not automatically an Alexandria Bookstore order—please check your campus using the guide below.

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### How to Order Online

1. Go to: [www.nvcc.bncollege.com](http://www.nvcc.bncollege.com)
  2. Click **COURSE MATERIALS & TEXTBOOKS**, then **FIND COURSE MATERIALS**.
  3. Click **CLICK HERE TO CHOOSE YOUR CAMPUS** and select the campus where you are taking the class (see “Which Campus Do I Choose?” below).
  4. Select your **TERM** (Summer, Fall, or Spring). (Choose Opt-Out Option)
  5. Select your **DEPARTMENT**, **COURSE #**, and **SECTION** (from your class schedule).
  6. Click **RETRIEVE MATERIALS** to view all required/recommended items.
  7. Follow the checkout steps to complete your order.
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### Processing & Delivery

- Orders take **24–48 hours** to process during store hours only.
  - Store hours: [https://linktr.ee/NOVA\\_AlexandriaBookstore](https://linktr.ee/NOVA_AlexandriaBookstore)
  - Once processed, you’ll receive:
    - A tracking number if shipped, **or**
    - A pickup date (you may pick up on or after this date).
  - **Digital format only:** Your textbook will be emailed to you.
  - If you must choose pickup or shipping, you are ordering a **physical** item.
  - Check your spam/junk folder for emails.
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## Which Campus Do I Choose?

Check the **section number** on your class schedule:

- **NOVA Online (Choose Alexandria)** – Section begins with “E” (e.g., E01N)
- **Alexandria** – Ends in “A” or “YA” (e.g., 001A, 01YA)
- **Annandale** – Ends in “N” or “YN”
- **Loudoun** – Ends in “L” or “YL”
- **Manassas** – Ends in “M” or “YM”
- **Woodbridge** – Ends in “W” or “YW”
- **Medical Education** – Various combinations, all end in “H”