

# The Center for Peace & Global Citizenship Presents a Philadelphia Justice & Equity Fellowship Internship with



## Who We Are

[PhillyBOLT](#) (Build Our Lives Together) is a nonprofit that works to cultivate, support, and empower grassroots leaders to drive community-led change. Our vision is for every neighborhood to thrive, led by the people living there. We focus on elevating BIPOC residents of low-income neighborhoods to lead the change. We strongly believe this work has to be intergenerational, which is why we work with both community leaders to build their capacity and public school youth to build a pipeline of leaders with lived experience.

## Our Vision

We dream of a future where neighborhoods that face racial and economic injustices are instead thriving, led by the people living there. By investing in residents instead of outside stakeholders, we know that the future can be a reality. We are creating a people-powered movement for change. When we achieve our vision, our organization will cease to exist because it will mean that our participants have everything they need and will pass down the resources gained, through generations, in their communities.

## Summer Component (Full-Time, in-person)

During the full-time service component, the Fellow will help oversee coordination of our summer youth programs, which is focused on cultivating public school youth, especially BIPOC youth residing in low-income neighborhoods, into civic leaders:

- Ensure all youth are onboarded prior to program start
- Manage weekly coordination with community partners
- Organize field explorations for participants, meeting with elected officials, community leaders, and more
- Organize culminating events, including an end-of-summer celebration and action-taking event
- Contribute to regular strategy and recap meetings with staff
- Revise curriculum and programming based on feedback from participants
- Be part of a fast-moving, outcomes-focused, and dedicated team intent on building a nonprofit that is impactful, thoughtful, sustainable, and scalable.

### **Fall/Spring Component (8 Hours/week, Hybrid)**

During the school-year component, the Fellow will:

- Continue to support coordination of our youth program, during the academic year, at a school-based model
- Revise curriculum and programming based on feedback from participants
- Work with program staff to conduct impact measurement of our programs
- Provide support at youth events

### **Eligibility & Qualifications**

- Willingness to be a public speaker, such as in leading meetings
- Willingness to learn or already be adept at trauma-informed practices for working with high-school aged youth
- Ability to manage confidential contact information, Excel Sheets, and Google Drive materials generally.
- Open to learning how to participate in legislative visits.
- Willing to contribute ideas for social media posts, meeting agendas, and meeting activities.
- Self-driven and willing to take initiative to ask where help is needed and to volunteer for projects.
- Have access to public transit or a car to travel in Philadelphia, and are able to travel
- Because this job requires working with youth, you are legally required to have approved clearances (FBI Background Check, PA State Criminal, PA Child Abuse) – BOLT will work with you to get these clearances.

### **Philadelphia Justice & Equity Fellowship/Academic Year Role**

This funded, *year-long opportunity* is part of a larger [CPGC fellowship](#) that offers a preparatory and post-internship program which includes individual guidance and peer support. Before applying, please carefully review [Key Commitments and Dates](#) and about the [Philadelphia Justice & Equity Fellowship](#). The basic stipend for a full-time summer internship is \$4000, with opportunities for additional funding available (please see [funding webpage](#) for details). This internship will include paid work throughout the fall and spring semesters. All hours spent working with BOLT (8/week) and CPGC (2/week) are paid at the standard hourly wage for campus jobs). Most work during the academic year will be remote.

### **Partnership Application & Selection Process:**

- Open to rising sophomores, juniors or seniors
- Detailed application instructions can be found on [CPGC's website](#).
- All application materials are due **February 11, 2024**.
- Address your Cover Letter to Jude Husein, Chief of Staff and include times you are available for an interview the week of **February 20, 2024**.

### **Important Dates/Info for this Partnership**

- This opportunity would include participation in the Philadelphia Orientation Program May 28-31, and an internship from June 3 - August 2, with the opportunity to continue working part-time throughout the academic year as a Philadelphia Justice & Equity Fellow (PJEF)

### **For More Information and Advice:**

- Visit [PhillyBOLT](#) website and [Instagram page](#). Watch [the 2022 youth program recap video](#).
- [Make an appointment](#) with CPGC's Associate Director, Janice Lion