

MINUTES OF THE GRADUATE COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Ave M/S UL34  
Fresno, California 93740-8014  
Office of the Academic Senate Ext. 8-2743

May 6, 2025

Members Present: D. Lent (Chair), S. Hernández, A. Hoskins, L. Diala, E. Lowham (Ex-officio),  
N. Mahalik, D. Calleros

Guest: A. Holladay

Members Absent: M. Crawford

The meeting was called to order at 2:05 p.m. by Chair D. Lent

- I. MSC: Approval of minutes from April 29, 2025
- II. MSC: Approval of agenda for May 6, 2025
- III. Communications and Announcements
  - D. Lent met with MA in Education, MME on Friday. OIE data is not accurate, and he verified this with the coordinators internal admission and graduation data.
    - Will amend the Conditional Program Review letter to state the program needs to work towards being in compliance with EO 1071, and not include any information based on the faulty OIE data.
  - Next Tuesday - UGC will meet at Mad Duck for the final meeting of the year
- IV. Curricular Consent Items - None
- V. Enrollment Limits/Academic Overload
  - I. Right now, graduate students can only enroll in up to 16 units in both regular and open enrollment periods. The office processes about 100 petitions a semester to waive this limit, 95-97% of which come from programs that are set up to require enrollment in more than 16 units a semester and students are in good standing. Should we increase the enrollment limit to decrease the petitions, as nearly all of the requests we get are from three to five programs that are set up to require waiving this limit?
  - II. MSC: Approve of an update to Graduate Student Enrollment Limit
    - Early Registration: up to 18 units
      1. 19 units just for School Psychology
      2. 20 units just for DPT
    - Open Registration: up to 19-20 units with 3.0 GPA or higher
- VI. Certificate of Advanced Study

- D. Lent: Noticed that the amount of 100-level courses allowed in CAS would be lowered. Noted that the restriction of 100-level courses may jeopardize the longevity of the CAS. Could be a struggle to fill 200-level courses.
  - E. Lowham states this was due to the possibility of stacking and double-counting with Master's Program
  - A. Hoskins and D. Lent: would like to keep the 100-level unit minimum at 50% allowed
- D. Lent: CR/NC graded units should be capped at 20% of total units, consensus approved of this
- Consensus was to remove the following bold/italicized verbiage: Each program includes a coherent set of postbaccalaureate academic courses ***and may also include related non-course assignments (such as workshops, fieldwork, and practice)***
- Consensus was to allow for using CAS coursework towards an interdisciplinary studies degree
- S. Hernandez: Periodic Program Review is required, but unsure if this is true. Clarified that this is in case the University requires certificates to be reviewed, which currently it does not.
- Committee made some cosmetic suggestions to the document
- Sample Survey instrument (assessing need for program). How much information is needed for this? Could a Statement of Justification be sufficient?
  - Discussion of requiring a plan for how learning will be integrated into existing assessment activities
- J-1 Visa students: Confirming whether these students can enroll in CAS programs. The review of the verbiage seems to suggest they are, and the Classified Postbaccalaureate standing is not something that would be an issue.
- Next steps: create a clean version of the document and send it out to the committee by Monday May 12, requesting an email vote.

MSC to adjourn at 2:47pm