

***MINUTES OF SPECIAL MEETING***

***July 31, 2025***

***3:00pm***

**BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 261**

**Jerome, Lincoln and Gooding Counties, Idaho**

**Administrative Complex Board Room**

Board Members present: Staci Leavitt, Liz Bingham, Annette Lott and Jeff Schroeder. Others present: Superintendent Brent Johnson, Business, Technology Director Tyler Wardle, District Clerk's Jodi Stewart, Greg Burroughs and Jonathan Guillen with Charter Impact

NOTICE WAS HEREBY GIVEN to the patrons of school district No. 261, that a special meeting of the Board of Trustees of said district has called to be held on July 31, 2024, at 3:00 p.m. at Jerome School District Administration Offices, 125 4<sup>th</sup> Avenue West, Jerome. The purpose of the special meeting is:

1. Presentation from Greg Burroughs and Jonathan Guillen with Charter Impact (Information)
2. Approval to Contract with Charter Impact for Business Management Services and give authority for Superintendent to negotiate and sign final contract. (Action)  
A motion was made by Annette Lott and seconded by Peter Gibbons to approve the contract with Charter Impact for Business Management Services and give authority for Superintendent to negotiate and sign the final contract. The motion passed by the following:  
AYE: Staci Leavitt  
Liz Bingham  
Annette Lott  
Peter Gibbons

3. Personnel Changes 2025-26 (Action)
  - a. Declaration that an area of need exists for the 2025-26 school year in the schools as listed:
    - i. Emergency Provisional Certification
      1. Frontier, 3rd grade, Alyssa Richey
      2. Summit, 4th grade, KymMarie Larsen
    - ii. Alternative Authorization
      1. Frontier, 5th grade, Jon Flynn
      2. Jefferson, 3rd grade Amarilis Lopez
      3. JHS, ELA, Cassandra Finn
      4. JHS, Math, Jay Tadlock
      5. JHS, Social Studies, Craig Deleery

A motion was made by Liz Bingham and seconded by Annette Lott to approve the Personnel Changes as presented. The motion passed by the following:  
AYE: Staci Leavitt  
Liz Bingham  
Annette Lott  
Peter Gibbons

4. Executive Session (Action)
  - a. IC 74-206(1)(b) (d) – Personnel or Student.  
(b)To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; and (d) to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code.

A motion was made by Liz Bingham and seconded by Peter Gibbons that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(b), Idaho Code, regarding personnel issues involving employees or student issues involving students of

the district. The motion passed by roll call vote:

AYE: Staci Leavitt

Annette Lott

Liz Bingham

Peter Gibbons

The board recessed into executive session at 4:10 p.m.

The board returned to open session at 4:23 p.m.

5. Consideration of Personnel Executive Item(s) (Action)

A motion was made by Liz Bingham and seconded by Annette Lott to approve the hiring of bus drivers P2526-01, P2526-02, P2526-03. The motion passed by the following:

AYE: Staci Leavitt

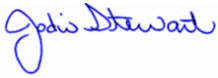
Liz Bingham

Annette Lott

Peter Gibbons

6. Adjourn: There being no other business before the board, Chairman Staci Leavitt adjourned the meeting at 4:24 p.m.

This special meeting of the Board of Trustees was called pursuant to Chapter 5, Title 33 and Chapter 2, Title 74, Idaho Code. Dated this 29th day of July, 2025.



Clerk, School District No. 261 Jerome, Lincoln and Gooding Counties, Idaho