

SECONDARY BOUNDARY & BELL TIME TASK FORCE

Meeting Minutes

Facilitator	Joe Schroeder	Meeting Location	Zoom	Minutes Taken By	Andrea Anderson
Meeting Date	June 2, 2021	Meeting Start Time	6:00 pm	Meeting End Time	8:00 pm

Discussion Topics/Agenda Items:

	Topic	Notes
1	Welcome, Meeting Objectives, and Getting Underway	
2	Public Comments	No public comments were received for the June 2, 2021 meeting.
3	Administrative Liaison Check-in <i>Phil Frei, Director of Business and Finance</i>	Phil Frei reviewed the transportation statistics document that was compiled by the District.
4	Presentation: Look at Preliminary Bell Times Resulting from April Input on Key Factors <i>Tim Ammon, Decision Support Group</i>	- Tim Ammon presented on the route modeling results for the proposed revised approximate bell schedule as follows: - Elementary Schools (K-5): 7:40 am - 2:40 pm - Middle Schools (6-8): 8:30 am - 3:55 pm - High Schools (9-12): 8:30 am - 3:55 pm - Private Schools: 7:50 am - 2:50 pm / 3:00 pm 4K Schools: 7:45 am - 10:28 am and 12:12 pm - 3:05 pm - The model bell schedule that allows for elementary schools first and secondary schools second is feasible AND it meets all of the criteria established by the Task Force. - Results in an increase in the count of individual routes but a decrease in the number of buses required due to significantly higher rates of route doubling. - Increase in routes allows for generally later start times and shorter ride times for routes. - Results in no additional overall costs (the route model assumed the same type and level of programming at the schools).
5	Community Engagement Planning Regarding Preliminary Future Bell Times Results. Key Words / Key Communicators. <i>Bryn Horton, Task Force Co-Chair</i>	- Bryn Horton reviewed the community engagement that is planned for the week of June 7, 2021. - A pre-recorded presentation will be shared publicly and emailed to district families, secondary staff and secondary students. It will be shared by June

		7th. ○ A survey will be included with the presentation for answering after viewing. Questions are still being formulated and will be based on the proposed revised approximate bell schedule outlined above. The survey will be open for responses until 11:59 pm on Sunday, June 13th.
6	Breakout Room Discussion Input on preliminary thinking about communication and engagement approaches for preliminary bell time results	
7	Full Group Discussion: Community Engagement Preparations	● After breakout room discussions, the task force had full group sharing and discussion regarding their preliminary thinking about communication and engagement approaches for the proposed revised approximate bell times.
8	Next Steps/Next Meeting	

Key Words at Key Times (KWKT):

1	● Administrative Liaison, Phil Frei (Director of Business & Finance), reviewed the transportation statistics document that was compiled by the District. ● Bryn Horton (task force co-chair) reviewed the community engagement that is planned for the week of June 7, 2021 which will include a pre-recorded presentation and survey that will be distributed to district families, secondary staff and secondary students. The survey will be open for responses until June 13th at 11:59 pm. ● After breakout room discussion, the task force had full group sharing and discussion regarding their preliminary thinking about communication and engagement approaches for the proposed revised approximate bell times.
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Next Meeting:

Meeting Date	Wednesday, June 16, 2021
Meeting Timeframe	6:00 - 8:30 pm
Meeting Location	Zoom