

Wallingford Public Schools Strategic Plan Update 2022-2027 - 12 22
Planning Template

Focus Area	Facilities
Goal 1	Safety Guidelines
Objective	Develop an operational maintenance plan in compliance with current safety guidelines and applicable regulatory codes

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Identify additional work, resources and information needed	Supervisor, Buildings & Grounds	Add staffing that compliments safety orientation training, establish contracts and contractors to address regulatory issues and an ever growing education system	Maintenance Dept. Health Dept. Fire Marshal Human Resources	On going
Develop an operational maintenance plan and prioritize based on initial findings	Supervisor, Buildings & Grounds Risk Management	• Fire and life safety inspections completed annually. • Emergency Preparedness/coordinated with all town dept. and the Red Cross. • Asbestos/lead inspections, monitoring and abatement done yearly.	Maintenance Dept. Fire Marshall WC Trust H.D Segur Online Training	On going
Annually review operational safety plan with available updated data or new legislation	Supervisor, Buildings & Grounds	Full compliance	Maintenance Dept.	Annually

Maintain OSHA Compliance	Supervisor, Buildings & Grounds Personnel Department	CONN-OSHA compliance/onsite asbestos awareness and online safety training instituted.	Maintenance Dept. Fire Marshall WC Trust H.D. Segur Online Training Personnel Dept.	On Going
--------------------------	---	---	--	----------

Focus Area	Facilities
Goal 2	Capital Projects
Objective	Develop capital plans based on the operational maintenance plan.

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess present planning and available information	Superintendent Board of Education Chairperson Supervisor of Buildings & Grounds	Mayors list of capital projects developed and BOE 2% list developed and funded.	Town Hall BOE Maintenance Dept. Wallingford Water & Sewer Health Department	On going
Identify additional resources and information needed.	Supervisor, Buildings & Grounds	Revised list of potential capital projects completed For each fiscal year.	All 13 schools Maintenance Dept.	Annually

Focus Area	Facilities
Goal 3	Safe, Secure Learning
Objective 1&2	1-Develop a system- wide approach to student, staff, visitor safety, building security and emergency preparedness. 2-Develop a system-wide approach to scheduling of facility usage and allocation of resources

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Objective 1-Review current practice in regards to visitor safety, building security, and emergency preparedness in collaboration with the Safety sub-committee	Supervisor Buildings & Grounds Human Resources Asst. BOE Personnel Dept.	Reports submitted to Superintendent Additional cameras District Wide	Supervisor Bldgs & Grounds Human Resources Asst. Local & State Police FBI BOE Personnel Dept.	Annually in July
Objective 2 -Identify additional resources and information needed	Supervisor Buildings & Grounds Human Resources Assistant	Reports submitted to Superintendent	Supervisor Bldgs & Grounds Human Resources Asst. Local & State Police FBI	Annually in July
Objective 1 -Develop an operation plan and prioritize based on initial finding	Supervisor Buildings & Grounds Human Resources Assistant	System-wide policies and procedures • Access Control & Window Replacement • Emergency Preparedness Training • Communication • Shelter • Pandemic/Crisis • Management	Supervisor Bldgs & Grounds Human Resources Asst. Local & State Police FBI Local Fire Department	Annually in July
Objective 1 -Reassess proposed plan based on new information or legislation	Supervisor Buildings & Grounds Human Resources Asst.	Revised report submitted to Superintendent	Supervisor Bldgs. & Grounds Human Resources Asst. Local & State Police	Annually in September

			FBI	
Reports of Facility use submitted to Fire and Police Depts. on regular basis	Supervisor Buildings & Grounds Building Administration BOE Personnel Dept.	All Town Departments working in cooperation for all school use outside of normal business hours	Supervisor Building & Grounds Building Administration School Clerical and Custodial BOE Personnel Fire Department Police Department	On Going

Focus Area	Facilities
Goal 4	Develop energy efficiency throughout our facilities
Objective	Implement energy efficiency projects to reduce our impact on the environment foot print and maximize our return on investment

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess present planning and available information	Supervisor Buildings & Grounds	Initial report created and presented to the Board of Education	Maintenance Department Wallingford Electric Eversource	On going
Identify additional resources and information needed	Supervisor Buildings & Grounds	Meetings to discuss plans	Maintenance Department Wallingford Electric Eversource	On going
Develop initial plan and prioritize based on initial finding	Supervisor Buildings & Grounds	Plan to address the following: Air Handlers and Pumps. Variable speed drivers installed on pumps	Maintenance Department Wallingford Electric Eversource Business Office	On going

		and air handlers system-wide • Building Automation & Computerization of Controls: Heating & A/C added to all schools and updated whenever possible • Outer Shell Updates and Insulation • Hot Water Sources updated and Storage Capacity reduced district wide • Energy Audit/Completed • Research currently underway to drive our next system wide project • Funding		
Reassess proposed plan based on new information or legislation	Supervisor Buildings & Grounds	None Specified	Maintenance Department	On going
BOE General Energy Audit	Supervisor Buildings & Grounds	Future Energy Projects	Maintenance Department Wallingford Electric Div BOE IT Dept.	Funded and awarded
Energy Conservation Committee	Supervisor Buildings & Grounds	Active participation	Maintenance Department	2020

Electric Peak Demand & Rate Reduction Program	Supervisor Buildings & Grounds Electric Division	Reduce carbon footprint and fiscal savings	Maintenance Department Wallingford Schools Wallingford Electric Div BOE IT Department	On going
---	---	--	--	----------

Focus Area	Facilities
Goal 5	School Furnishings
Objective	To provide all schools funding to upgrade, replace and add furnishings and equipment

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess student and faculty needs	School Administration	Keep a running list of the items added to the plan and of the donated items (used and discarded)	School Administration	On Going
Improve School Furnishings	Maintenance Dept. and School Administration	Increasing District budget for furnishings	School Administration Maintenance Department	On Going