Dear KCIA Parents

KC International Academy is partnering with First Student to launch **First View®**, a secure, easy-to-use app that keeps you connected to your student's trip progress and student ridership in real time.

What You Can Do with First View

- See real-time vehicle location via GPS and track its progress
- Easily access vehicle details and updates regarding any changes
- Receive distance notification and automated arrival alerts when the vehicle is close
- Get real-time alerts of your student's ridership activity
- Set-up family members and caregivers to receive alerts
- Connect with a dedicated support team for your all app-related needs

How to Get Started with First View

1. Download the free, easy-to-use mobile app, which is available on both iOS and Android devices. Search for app name **First View** or visit myfirstview.com and create an account.

Not all devices are compatible and must meet the minimum operating system requirements. Make sure to allow notifications and enable location-based services for notification set-up.

Scan the QR Code to download First View

2. Create your student's profile by clicking on the **+** sign on the map. You'll be asked to enter:

- **The 5-character district code: N8E7J**
- **Your student's ID and last name**
- **Your student's school of attendance**

If your student's ID is not found or the school of attendance listed is incorrect, you can manually add your student's name or select the other school to create the student profile for tracking the vehicle only but you will not receive student ridership alerts.

3. Add your student's assigned trips from the map or in the menu. Search by the trip, route, or bus number and select the trips assigned to your student. You can also filter by **AM**, **MID**, and/or **PM** dispatch or view trips assigned to **My School(s)** or **All Schools**.

4. Set-up distance notifications to be alerted in the app or push notification when the trip is live. Click on **Set Notifications** on the map or in **Notification Settings** to add up to 3 notification zones per trip. Customize the notification pinpoint, distance range, and time range for accurate and timely alerts as the vehicle is approaching your student's stop.

Want to get email alerts? Add yourself and up to 10 family members or caregivers as a notification recipient. To set this up in the app, click on the notification bell and select **Manage Recipients.**

5. Once you have finished setting up your profile, click on the map to begin tracking or view your student details, add another student profile, or view account information and settings in the menu.

Need assistance? Tap **Contact Support** in the app (Mon–Fri, 7 AM–5 PM ET) for app-related questions or concerns.