

Search for Editor and Host Institution

Technical Communication Quarterly

The Association of Teachers of Technical Writing (ATTW) is seeking an editor and institutional home for *Technical Communication Quarterly* for a five-year, renewable commitment to begin June 1, 2023. The appointed editor will begin training underneath the current editor in spring 2023 and officially assume editorship on June 1; this timeline will allow the editor to manage the journal for several months before publishing their first issue in Fall/Winter 2024. *TCQ* is published as a print journal four times per year by Taylor & Francis, LLC. The journal is also published online, and it is included in the publisher's iFirst workflow, which means that preprint versions of forthcoming articles are published throughout the year on the journal's website.

The new editor should be an accomplished scholar in technical communication, an experienced member of the faculty, and a member of ATTW who is conversant with and committed to its goals. A successful application and proposal must demonstrate both the prospective editor's credentials and institutional support for publishing the journal.

Taylor & Francis, as well as ATTW, will provide some annual financial support for the journal. Taylor & Francis produces, promotes, and distributes the journal and thus is responsible for subscriptions, marketing, and advertising. The new editor will need an editorial team, especially for copyediting manuscripts and supporting the flow of manuscripts through the review process. Traditionally, this team has included graduate student(s) supported by an editorial assistantship funded by the host institution; editors may also recruit undergraduate copyediting interns. Such support is often necessary for successful editorships, and applicants should be sure to discuss the financial contribution of the proposed host institution in facilitating these student roles.

The prospective editor will solicit articles, arrange for anonymous reviews, provide feedback to authors, deliver manuscripts to Taylor & Francis according to the schedule they have set, nominate articles and special issues for appropriate awards and recognition, provide an annual report on the state of the journal, chair the editorial board, and meet annually with the ATTW Executive Committee at the ATTW conference. In addition, the editor will serve as a voting member on the ATTW Executive Committee.

The completed, brief proposal must include the following:

- statement of vision for the journal
- projected annual budget, highlighting institutional commitment

The statement and projected budget should be about 2 to 3 pages in length.

Please also provide with your proposal:

- letters of commitment from institution's administration
- current CV

Proposals should be sent to both the ATTW President, Natasha N. Jones (jonesn30@msu.edu) and current TCQ editor, Rebecca Walton (rebecca.walton@usu.edu) by **December 1, 2022**.

Following discussion and consideration with the executive committee of ATTW, the announcement of the editor will be made by January 15, 2023.

For more information, contact current TCQ editor Rebecca Walton (rebecca.walton@usu.edu) or ATTW president Natasha N. Jones (jonesn30@msu.edu). Rebecca welcomes inquiries and would be happy to meet with potential applicants.