

DISMISSAL OF A RELATED SERVICE

When Dismissing a Student Due to Significant Progress

When dismissing a student from a related service, you must dismiss the student at an IEP Annual Review or IEP Review meeting. Dismissal should not occur through an amendment.

Document on the IEP goals that the student has met all related service goals and objectives. Explain the dismissal on the Additional IEP Information page. Remove it as a related service on the Educational Services and Placement page.

When Dismissing a Student Due to Lack of Progress

In most cases, dismissing a student from a related service due to lack of progress or limited progress is discouraged. Before making a decision to dismiss a student from a related service due to lack of progress or limited progress, the service provider should change the intervention or methodology being used with the student, document the results of therapy sessions, and consult with regular education teachers and other stakeholders involved with the student. Communication must occur with the parent/guardian prior to approaching the topic at the IEP meeting.

Services must be dismissed at an IEP Annual Review, IEP Review meeting, or Eligibility Determination Meeting. Dismissal shall not be done through an Amendment. Document progress on the IEP goals and explain the reasons for dismissal on the Additional IEP Information page. Remove it as a related service on the Educational Services and Placement Page and discuss adding consult services to the student's IEP if necessary. Discuss and document any additional accommodations that will be necessary to support the student.