



ESYP

EXTENDED SCHOOL YEAR PROGRAM

HANDBOOK

Middle Level





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For both Middle and High School Level : Yondr pouches will be in use. Registration will take place on July 8th- July 12th from 8 to 12:30. Students will be able to pick up their schedule & Yondr pouch to ensure a successful opening.	
Middle School - Principals Roderick Phoenix and Afyis Rowllins	
Grade	Criteria
6th	Failing two or more subjects
7th	Failing two or more subjects
8th	8 th grade students who are failing 2 or more CORE subjects will be offered the opportunity to attend the GEAR UP Program scheduled for August. 8 th grade students who are failing 3 or more CORE subjects will be given the opportunity to attend the ESYP program in addition to GEAR UP

I. ANTI - BULLYING

The NECSD strongly supports a school climate that is safe and welcoming to all students. The district recognizes that physical, emotional and social bullying, harassment or intimidation can jeopardize students' academic achievement and undermine their physical and emotional well-being and may provoke retaliatory violence.

For these reasons, NECSD has a personnel that works towards eliminating bullying/harassment with a strong immediate response to any bullying/harassment incident, taking disciplinary action, providing emotional and psychological support for the victim, counseling intervention for the bully, maintaining procedures for conflict resolution, publicizing reporting procedures, monitoring school climate, and insuring that curriculum and pedagogical strategies foster respect.

DASA

The Dignity for All Students Act was created to require a school environment free of harassment and discrimination. No student shall be subjected to harassment or bullying by employees or students on school property or at a school function; nor shall any student be subjected to discrimination based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identity or expression), or sex by school employees or students on school property or at a school function.



II. ATTENDANCE

Satisfactory school attendance is not only a requisite for school success, but it also fosters the positive behaviors and work ethics that increase opportunities for success in all other endeavors. When students are absent from school or absent from class, they miss direct, "live" instruction that cannot be duplicated. Although there are times when absences cannot be avoided (e.g. personal illness/injury; approved field trips; approved school counseling; approved school music lessons; approved administrative/guidance appointments; death in family; religious observance; quarantine; required court appearances; attendance at health clinics; approved college visits; approved cooperative work programs; military obligations, etc.), an absence is an absence.

Daily attendance is imperative. If you are absent for any reason, it is your responsibility to see your teacher to make up for all missed work. Absence is no excuse for incomplete assignments. Classroom participation work may not be made up.

It is important to note that the summer school program afforded to you is a privilege extended to you by your district. It is to your benefit to obey all rules and conduct yourself as a mature student. Daily attendance and participation are critical to earn a passing grade.

- **There is no distinction between excused and unexcused absences.**

IV. BUILDING SAFETY AND SECURITY

The NECSD is committed to providing a safe and orderly environment for all students, faculty, and staff. To that end, several safety measures are in place:

- All ESYP High School administration, faculty, staff, and students are responsible for contributing to a safe environment. If you are aware of an unsafe or a potentially disruptive or violent situation, please report the incident to administration immediately. All staff and faculty are expected to wear their badge.
- Safety/Security Officers are assigned to the High School throughout the day. They are available to assist, de-escalate, or prevent an incident.
- Doors are monitored and locked throughout the school day. All students and visitors must enter the building through the **NFA Main lobby**. Please do not prop the doors open. Please direct anyone who attempts to enter the building to the main entrance.
- Closed circuit cameras are installed in the public areas and around the outer perimeter of the building. The combination of these safety measures as well as building-wide vigilance will help to ensure optimum safety.



- Remember if you see something, say something. Do not assume that administration or security is aware of a situation.

V. COMPUTER USE

The reason for using computers and an Internet service in school is to support school research and to engage in class-related activities with other schools and supporting institutions. Students can access on-line communications services using school computers and equipment only under the direct supervision of a teacher, teaching assistant, administrator, librarian, or other authorized District personnel. Only school-authorized accounts can be used in school.

With the privileges and rights of a school computer and Internet user come certain responsibilities and regulations that include, but are not limited to:

- Avoiding inappropriate sites
- Complying with copyright laws
- Not communicating on the Internet
- Using the Internet with supervision.

Should any regulation or instructor's guideline/direction be violated, access privileges will be revoked and school disciplinary and/or appropriate legal action may be taken.

XI. ILLNESS

See the Summer School Nurse if you are ill. Do not leave the school without notifying school officials. Students who need to leave early must bring a written request signed by a parent/guardian and phone number where they can be reached. After calling the parent or guardian to confirm the early release, the Summer School Office will issue a pass. **This is counted as a class absence.** The student must sign out before leaving the building. Do not leave the school building without permission. Summer school students will enter and leave through designated entrances.

XII. LOCKERS

No locker use during summer school. Students are responsible for their personal belongings.

XIII. OPENING DAY LOGISTICS

Opening Week will be "All Hands on Deck." We must work together to make the day run smoothly. We will have additional admin in the building to assist. Also, please be a presence in the hallway when students enter your classroom. Attendance must still be taken in IC, however please be aware



that we are not marking tardy as there may be a delay in students getting to class, especially that first day.

Entering the Building (**NFA MAIN Campus**) West Wing

- **All staff will enter through the upper LOWER LEVEL main lobby entrance. There is a badge scanner to open the door.**
- **Remember to sign in upon entering the main entrance**

Student Arrival & Transportation

- Buses will arrive at upper and lower parking lots at NFA Main. As bus routes are adjusted, there may be a delay in bus arrival as well as waves of students arriving.
- Drop offs will also be directed to the LOWER level entrance and proceed through the summer school via the landing.
- **Grab and Go Breakfast** will be available for students upon entering at both security checks
 - Empire and Newcomer Students will be directed to the **SAVE/SAC ROOM FOR** schedule information and assistance in reporting to classrooms.
- **Lunches will be handed** out for students to pick up in Cafeteria B and bring back to his/her class after 2nd and 3rd period ONLY. Please accept these students late without a pass up, but no longer than 8 minutes. **Anything after 7 or 8 minutes needs to be brought to the administrators attention via email PLEASE. Do not mark students late unless there has been a pattern and an administrator is aware of the situation.**
- **Cafeteria C** will be for students who **DO NOT** have a class that period (i.e only have class periods 1,2,4 or 1,3,4 ONLY). If they do not have a class 4th period they are to leave the building unless they are in need of bus transportation.
- If a student does not have a schedule, we will give him or her a pass to report to the summer school office IN THE NFA MAIN GUIDANCE SUITE DOWN THE HALL FROM THE MAIN OFFICE: Please do not let students into the suite without a pass.
 - We will have school counselors to support getting schedules on the first day.
- We will need teachers to support a smooth arrival.

Dismissal

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XIV. SCHOOL SCHEDULE

Classes meet Monday through Friday. **Teacher Orientation is Thursday June 27th and Friday, June 28th from 8:30-12:30 PM in NFA Main Cafeteria C.** Students' first day of school is Monday, July 15th. Teachers and students' last day of ESYP school is FRIDAY August 9th.

*****REGENTS REVIEW SESSIONS ARE HELD: **TUESDAY, AUGUST 13TH, WEDNESDAY, AUGUST 14TH AND AGAIN THURSDAY, AUGUST 15TH FROM 8:30 AM UNTIL 12:30 PM. STUDENTS NEED TO BE REGISTERED BEFORE THE START OF ESYP.**

XVI. TRANSPORTATION

Transportation on a school bus is considered a direct extension of the school day with all school rules and regulations applying. As a safety precaution, each bus driver has been directed to report all infractions to High School Safety. Students who exhibit discipline problems on the bus may lose the privilege of riding the bus. Bus transportation is provided for all students in the District while

9:05 A.M. -- Buses arrive at NFA MAIN

1:25 P.M. -- Regular Dismissal buses depart from NFA MAIN

COURSE OFFERINGS: **Based On Enrollment**

2024 Newburgh Free Academy Main Campus 2024				



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