

Subgroup Annual Reporting Form – Friends of Durris Primary and Crossroads Nursery

Name of Subgroup:	Parent Teacher Association
Named lead:	TBC
School Year:	2022/2023
Date form completed:	

Management Committee Member Name (PC member)	Role	Qualification	Disclosure status
TBC	Lead		
Gillian Tierney	Treasurer		Standard with Durris school
Elaine Ingram	Member		Full with Aberdeenshire Council
Sarah Stewart	Member		Standard with Durris school 15/3/2019

Name of nonmember involved	Role	Qualification	Disclosure status
Hannah Sangster	Helper		None
Louise Buchanan	Helper		Enhanced with Barring (Durris School)
Morag Leiper	Helper		TBC
Lynne Watson	Helper		Full with Aberdeenshire Council
Katrina Gray	Helper		
Anita Campbell	Helper		
Alison Clark			

Named Signatories (at least 2)	Gillian Tierney
	Elaine Ingram
	Louise Buchanan

All members of subgroup have signed and read the following policies	Sign as read and agreed
Parent Council Constitution + Organisational structure & Subgroup constitution	Yes
Equality and Fairness Policy	Yes

Code of Conduct	Yes
Parent Council Child Vulnerable Groups Protection Policy for members and volunteers	Yes
Data Protection Policy	Yes

The subgroup is up to date with recommended policy and procedure for any other affiliated body: yes/~~no or NA~~ (please provide details e.g. links)

The subgroup has an up-to-date risk assessment for usual meetings: ~~yes/no or NA~~ (please attach)

The subgroup risk assesses addition events: Yes/~~No/not applicable~~ (please submit risk assessments to the parent council).

Please attach and Activity Club Health Check and any other relevant policy document e.g. COVID policy, emergency policy