

Minutes
Board of Trustees of the Johnstown Public Library
July 16, 2025

Attendance

Trustees Callery, Camarra, Jeffers, Russo, King and VanArnam were in attendance. Trustee Derwin was absent. Library Director Erica Wing was also present.

Call to Order

The meeting was called to order by President Callery at 6:00 p.m.

Approval of Minutes of June 18, 2025 Meeting

Trustee Camarra moved to adopt the minutes of the June 18, 2025 meeting. Trustee Russo seconded. The minutes were unanimously approved

Public Comment

There were no members of the public present.

Approval and Payment of Claims

The Warrants list for July 2025 was audited by Claims Auditor Richard Camarra. Mr. Camarra found all claims to be legitimate claims for monies due from the Johnstown Public Library and recommended payment of the same. Motion made by Trustee VanArnam seconded by Trustee Jeffers, to approve the July Warrants and to have Mr. Polidore, our Treasurer, prepare checks for payment of these claims. Motion unanimously approved.

Financial Report

Vice President for Finance Camarra presented June 2025 Finance report for review. Motion to accept this report was made by Trustee Camarra and seconded by Trustee Jeffers. The motion was carried unanimously.

Old Business

1. Outdoor Project Update

- a. Director Wing gave an update on the outdoor project. The landscaping will be installed on Monday, 7/21. Installation of handrails also to come soon. Substantial completion is scheduled for Wednesday, 7/30. Due to production delays, the benches will not be installed until late September, at which time the project will be closed out. To follow up from last month's meeting, an American Elm was selected as the replacement tree option.
- b. MVLS has announced that six libraries (with an overall total project cost of \$2.45m) will be applying for approximately \$1.145m in construction grant funding. Our project is approximately \$704,000. The application portal is open, with a final deadline of September 5th.

2. August Meeting

Trustee Camarra made a motion to cancel the August 2025 meeting; Trustee Russo seconded. Motion carried unanimously. The next regular meeting will be held on Wednesday, September 17th.

New Business

1. Acceptance of Results of 6/25/2025 election. The results of the annual election, as tabulated, were as follows:

Proposition 1 (Tax Levy \$499,150)
82 **Yes** 24 **No**

Election of Trustees
94 **Elizabeth Russo**
88 **Shannon King**

Trustee Jeffers moved to accept the results of the June election; Trustee Van Arnam seconded. Motion carried unanimously.

- a. President Callery administered the Oaths of Office to Trustees King and Russo. Their terms
Expire June 30, 2028
2. NYSLRS Allowance of Unused Sick Credits – tabled until September meeting, as Board of Trustees
Secretary needs to be present.

Director's Report

Adjournment

A motion to adjourn at 6:45 pm was made by Trustee VanArnam and seconded by Trustee Jeffers. The motion carried unanimously.

Respectfully submitted by Erica Wing, Library Director, in absence of Jessica Derwin, JPL BoT Secretary