

Toby Farms Intermediate School



Parent and Student Handbook 2026-2027

Dr. Tahira Burrell
Principal

Dr. Tawny Threats
Assistant Principal

Dr. Khalid Sutton
Interim Superintendent of Schools

Dr. Carlena Parker
Deputy Superintendent

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WELCOME LETTER



Toby Farms Intermediate School

201 Bridgewater Road
Brookhaven, PA 19013
(610) 447-3815

2026-2027 Principal's Welcome Address

Welcome to the 2026–2027 school year at Toby Farms Intermediate School! I, Dr. Tahira Burrell, am honored to continue serving as your principal and look forward to another year of learning and growth. Joining me on the leadership team are Dr. Tawny Threats, Assistant Principal of Instruction, and Mr. Andre Glenn, Assistant Principal of Climate and Culture.

Our top priority is ensuring that Toby Farms Intermediate School is a safe, caring, and productive learning environment where every student feels valued, respected, and prepared to succeed. We are committed to creating a school culture built on positive relationships, shared expectations, and accountability. Through Positive Behavioral Interventions and Supports (PBIS), we will proactively teach, recognize, and reinforce positive behaviors. When challenges arise, restorative practices will provide students with opportunities to reflect, repair harm, strengthen relationships, and continue learning in a supportive environment. Together, these approaches help foster a strong sense of belonging, increase student attendance, and create classrooms where every learner can thrive.

Another priority is improving student achievement through strong Tier I explicit instruction and the effective use of i-Ready data to personalize learning and monitor progress. Our teachers will deliver clear, engaging, and standards-aligned lessons that include modeling, guided practice, and opportunities for students to apply their learning independently. Throughout the year, we will use i-Ready diagnostic and instructional data to identify each student's strengths and areas for growth, allowing teachers to provide targeted instruction and appropriate support. By using data to inform instruction and maintaining high expectations for every learner, we will ensure that all students are challenged, supported, and equipped to achieve academic success.

To maximize instructional time and student engagement, all cell phones, tablets, and similar electronic devices must be placed in the homeroom lockbox upon arrival and will remain secured until dismissal. Smart watches, headphones, earbuds, and other personal electronic devices are not permitted in the building. In addition, students are expected to wear the approved Toby Farms uniform each day to promote school pride, minimize distractions, and maintain a safe, orderly, and focused learning environment.

We appreciate your partnership as we work together to make the 2026–2027 school year a success.

With enthusiasm and gratitude,
Dr. Tahira Burrell
Principal

SCHOOL OPERATIONS

2026-2027 Chester Upland School District Calendar

2026-2027 Chester Upland School District Calendar

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August	
18-20	New Teacher Orientation
24-28	Staff In-Service Days
31	First Day for Students (PK-12+)

Teacher Days: 6 | Student Days: 1

September	
7	Labor Day - Schools and Offices Closed
9	1/2 Day for Students - Professional Development
21	Yom Kippur - Schools and Offices Closed

Teacher Days: 20 | Student Days: 20

October	
7	Staff In-Service Day - No Students - Act 80
12	Indigenous Peoples' Day - Schools and Offices Closed
21	1/2 Day for Students - Professional Development

Teacher Days: 21 | Student Days: 20

November	
3	Staff In-Service Day - No Students - Act 80
6	First Marking Period Ends
23	Parent Conferences - No Students- Act 80
24	AM Staff In-Service - No Students - Act 80
25-27	Fall Break - Schools and Offices Closed

Teacher Days: 18 | Student Days: 15

December	
9	Staff In-Service Day - No Students - Act 80
23	1/2 Day for Students - Professional Development
24-31	Winter Recess - Schools Closed
24-25	District Holiday - Offices Closed
31	District Holiday - Offices Closed

Teacher Days: 17 | Student Days: 16

January	
1	Winter Recess - Schools and Offices Closed
13	1/2 Day for Students - Professional Development
18	Dr. Martin Luther King Jr. Day
	Schools and Offices Closed
22	Second Marking Period Ends

Teacher Days: 19 | Student Days: 19

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Teacher Days: 188

Student Days: 173

Pre-K Counts: 180 (Pre-K students will be virtual on Act 80 Days)

The Receiver may adjust this calendar due to emergency school closings

First Day of School/Last Day of School
Teacher In-Service - No Students
Schools Closed

Schools and Offices Closed
Report Card Conferences
1/2 Day for Students

February	
4	Parent Conferences - No Students- Act 80
5	AM Staff In-Service - No Students - Act 80
15	Presidents' Day - Schools and Offices Closed

Teacher Days: 19 | Student Days: 17

March	
10	Eid al-Fitr - Schools and Offices Closed
22-29	Spring Recess - Schools Closed
26	District Holiday - Offices Closed

Teacher Days: 16 | Student Days: 16

April	
2	Third Marking Period Ends
7	Staff In-Service Day - No Students - Act 80
21	1/2 Day for Students - Parent Conferences
26	PSSA Testing Window Begins

Teacher Days: 22 | Student Days: 21

May	
7	PSSA Testing Window Ends
17-28	Keystone Testing Window
31	Memorial Day - Schools and Offices Closed

Teacher Days: 20 | Student Days: 20

June	
9-10	Records Day
10	Last Day for Students 1/2 Day for Students
11	Commencement
14	Last Day for Staff
18	Juneteenth - District Offices Closed

Teacher Days: 10 | Student Days: 8

2026-2027 Toby Farms Master Schedule

6th Grade								
	8:15-8:27	Period 1 8:27-9:17	Period 2 9:20-10:10	Period 3 10:13-11:03	Period 4 11:06-12:36 <i>Lunch</i>	Period 5 12:39-1:29	Period 6 1:32-2:22	Period 7 2:25-3:15
ELA	HR	Section 6-1	Section 6-1	Section 6-2	Section 6-2 Lunch A	Duty	Prep	Section 6-3 (B)
ELA	HR	Section 6-5	Section 6-5	Section 6-4	Section 6-4 Lunch A	Duty	Section 6-3 (A)	Prep
Math	HR	Section 6-2	Prep	Section 6-3	Section 6-3 Lunch A	Duty	Section 6-1	Section 6-1
Math		Prep	Section 6-2	Section 6-5	Section 6-5 Lunch A	Duty	Section 6-4	Section 6-4
Science	HR	Section 6-3	Section 6-4	Section 6-1	Duty Lunch A	Prep	Section 6-2	Section 6-5
S.S.	HR	Section 6-4	Section 6-3	Duty	Section 6-1 Lunch A	Prep	Section 6-5	Section 6-2
7th Grade								
	8:15-8:27	Period 1 8:27-9:17	Period 2 9:20-10:10	Period 3 10:13-11:03	Period 4 11:06-12:36 <i>Lunch</i>	Period 5 12:39-1:29	Period 6 1:32-2:22	Period 7 2:25-3:15
ELA	HR	Section 7-1 (A)	Prep	Section 7-2	Section 7-2 Lunch C	Section 7-3	Duty	Section 7-3
ELA		Prep	Section 7-1 (B)	Section 7-4	Section 7-4 Lunch C	Section 7-5	Duty	Section 7-5
Math	HR	Section 7-2	Prep	Section 7-3	Section 7-5 Lunch C	Section 7-1	Duty	Section 7-4
Science		Duty	Section 7-3	Section 7-5	Section 7-1 Lunch C	Section 7-4	Prep	Section 7-2
S.S.	HR	Section 7-4	Section 7-5	Duty	Section 7-3 Lunch C	Section 7-2	Prep	Section 7-1
8th Grade								
	8:15-8:27	Period 1 8:27-9:17	Period 2 9:20-10:10	Period 3 10:13-11:03	Period 4 11:06-12:36	Period 5 12:39-1:29	Period 6 1:32-2:22	Period 7 2:25-3:15
ELA	HR	Section 8-1 (A)	Prep	Section 8-2	Section 8-2 Lunch B	Section 8-3	Section 8-3	Duty

ELA		Prep	Section 8-1 (B)	Section 8-4	Section 8-4 Lunch B	Section 8-5	Section 8-5	Duty
Math	HR	Section 8-2	Section 8-3	Prep	Section 8-5 Lunch B	Section 8-1	Section 8-4	Duty
Science	HR	Section 8-3	Section 8-5	Duty	Section 8-1 Lunch B	Section 8-4	Section 8-2	Prep
SS	HR	Section 8-5	Section 8-4	Duty	Section 8-3 Lunch B	Section 8-2	Section 8-1	Prep
Specialists								
	8:15-8:27	Period 1 8:27-9:17	Period 2 9:20-10:10	Period 3 10:13-11:03	Period 4 11:06-12:36	Period 5 12:39-1:29	Period 6 1:32-2:22	Period 7 2:25-3:15
Art	HR	Section 8-4 Section 9.1	Prep	Section 8-3	Lunch/Duty	Section 6-3	Section 7-1 Section 9.3	Section 8-1
Multi-Media	HR	Section 7-5 Section 9.3	Section 7-2	Duty	Lunch/Prep	Section 6-2	Section 7-3	Section 8-2
Spanish	HR	Section 7-3 Section 9.2	Duty	Section 8-5	Lunch/Prep	Section 6-1	Section 7-4	Section 8-3
PE/Health		Duty	Section 7-4	Section 8-1	Lunch/Prep	Section 6-4 Section 9.2	Section 7-2	Section 8-4
Music		Prep	Section 8-2	Section 7-1	Lunch/Duty	Section 6-5 Section 9.1	Section 7-5	Section 8-5

LUNCH SCHEDULE

- **Lunch A** - 6th Grade (11:06-11:36am)
- **Lunch B** - 7th Grade (11:36 - 12:06pm)
- **Lunch C**: 8th Grade (12:06 - 12:36pm)

School-Wide Expectations

At Toby Farms Intermediate School, we expect every learner to demonstrate Panther Pride by exhibiting Panther Behavior each day. To foster a safe, respectful, and positive learning environment, all students are expected to **Show PAWS** in every area of the building by being **Prepared, Acting Responsibly, Working with Respect, and Staying Safe**. These expectations guide our actions, strengthen our school community, and help ensure that every Panther is successful.

Show PAWS in the Classroom

Prepared

- Arrive on time with materials
- Be familiar with the content
- Be ready to answer and discuss

Act Responsibly

- Raise your hand
- Listen while others speak
- Pay attention to directions

With Respect

- Use appropriate language
- Treat others with respect

Safely

- Cell phones off and away
- Follow directions from staff



Show PAWS in the Hallway

Prepared

- ALWAYS have a hall pass
- Have your materials for class

Act Responsibly

- Walk in a single file line on the right-hand side of the hallway
- Stay with your class

With Respect

- Quiet voices
- Use appropriate language
- Respect the learning environment

Safely

- Walk
- Cell phones off and away
- Keep hands and feet to yourself



Show PAWS in the Cafeteria

Prepared

- Bring lunch/snacks to the cafeteria

Act Responsibly

- Remain in the cafeteria until released

With Respect

- Indoor voices
- Appropriate language
- Avoid criticizing another's food
- Treat others with respect

Safely

- Walk
- Cell phones off and away
- Keep hands and feet to self
- Remain in your seat



Show PAWS in the Schoolyard

Prepared

- Arrive with necessary items, including gym supplies, bookbag, and/or water bottle

Act Responsibly

- Remain in the schoolyard until released
- Get permission before using other people's things

With Respect

- Treat others with respect
- Use appropriate language

Safely

- Cell phones off and away
- Keep hands and feet to yourself



Daily Practices

Arrival Procedures

Each day, the side entrance doors will open at **8:00 a.m.** Upon arrival, students in grades 6–8 should proceed through the security screening stations, remove all electronic devices from their bags, and prepare to turn them in. Students may then pick up breakfast and eat in the cafeteria until **8:15 a.m.** At **8:15 a.m.**, all students will transition safely and orderly to their homerooms.

Students arriving via **curb-to-curb van transportation** will enter through the **front entrance** and follow the same arrival procedures. They will proceed through the security screening stations, turn in their electronic devices, and report to the cafeteria for breakfast until **8:15 a.m.** before transitioning to homeroom.

Please note that once students arrive on campus, they are not permitted to leave school grounds unless they are signed out by a parent or guardian.

Late Arrival Procedures

Students who arrive after **8:27 a.m.** will be considered tardy to homeroom. The side entrance will remain open for late arrivals until **9:00 a.m.** Students arriving between **8:27 a.m. and 9:00 a.m.** must sign the late arrival log, obtain a late pass from the school secretary, and report directly to class. After **9:00 a.m.**, students must be accompanied by a parent or guardian to enter the building.

Breakfast/Lunch Procedures

Breakfast – Any student wishing to receive breakfast will report to the cafeteria to collect their food.

Breakfast can be consumed in the cafeteria or during homeroom, depending on when the student(s) enter the building.

Lunch – All students are assigned a designated lunch period and are expected to report to the cafeteria at their scheduled time. Students must remain in the cafeteria for the duration of their lunch period, as there will be no transitions to other classes or locations during lunch. Attendance in the cafeteria is required for all students.



Students may either bring a bagged lunch from home or receive a school-provided lunch. Parents and guardians, please **do not** send food deliveries to the school for your student. If your child brings lunch from home, please note that microwaves are not available for student use. Additionally, students will not be called out of lunch or class to pick up lunches or food items delivered to the office.

Afternoon Dismissal

- **3:00pm:** Curb-to-curb vans will be dismissed.
- **3:10pm:** Walkers and car riders will be announced and asked to exit the building.
- **3:15-3:30pm:** Bus riders will remain in their last-period classrooms until their bus is called for dismissal.
- **3:30pm:** Any remaining students will report to the cafeteria until their bus is called or their approved after-school program begins. Students participating in an approved after-school activity must remain in their assigned classroom until an announcement directs them to their activity location. Students are **not permitted** to leave the building or school grounds before their after-school activity begins. Any student who leaves campus without authorization will be removed from the after-school program, and a parent or guardian will be required to pick them up immediately.

Early Dismissal

Parents can sign students out from the Main Office if a medical or personal emergency arises. When the parent or guardian arrives at school, they must present state-approved photo identification that matches the information on the student's official emergency contact list. **For the safety of all students, adults must present a valid photo ID before a student can be signed out. Without proper identification, school staff cannot release a student.**

Administrative Communication

If you need to speak with a member of the administrative team, please contact the Main Office. The school secretary will receive your call and forward your message to the appropriate administrator. A member of the administrative team will return your call by 4:30 p.m. on the same school day. Please note that callers will not be connected directly to an administrator unless there is an emergency requiring immediate attention.

If an in-person meeting is needed, the Main Office secretary will schedule the meeting at the earliest mutually available date and time. Meetings are typically scheduled between 1:45 p.m. and 2:45 p.m. to minimize disruptions to student learning and ensure administrators are available to provide their full attention.

School Access

To ensure the safety of students and the efficient operation of the school day, Toby Farms Intermediate School will be closed to visitors during the following times:

- **8:00–9:00 a.m.** for student arrival procedures
- **11:00 a.m.–1:00 p.m.** for lunch procedures
- **2:45–3:30 p.m.** for student dismissal procedures

Parents and guardians who need to sign out their child early must do so **before 2:30 p.m.** Early dismissals will not be permitted after 2:30 p.m. except in the case of a documented emergency.



Standard Safety Response Protocols

The safety of our students and teachers is a priority here at Toby Farms. As such, we will practice safety drills on a routine basis to ensure that our students and teachers know how to respond in the case of an emergency. If there is an emergency at the school, we will notify parents before the closing of the school day. To ensure the safety of parents, students, and school personnel, we discourage parents from coming to the school during emergencies. We may not release students to parents depending on the nature and location of the emergency. Thank you in advance for helping us create a safe school environment.

- **Hold Drill** – Hold in our area and clear the halls.
- **Secure Drill** – Get Inside and lock outside doors.
- **Lockdown Drill** – Lock Doors, Lights Off, and Get Out of Sight
- **Evacuate Drill** – Evacuate the building and transition to our temporary reunification site.
- **Shelter In Place** – Hazard and Safety Strategy

School Uniform Expectations

At Toby Farms Intermediate School, students are expected to wear the approved school uniform each day to promote a safe, respectful, and focused learning environment. We ask families to partner with us by ensuring students arrive dressed appropriately and ready to learn. If a student is out of uniform, a parent or guardian will be contacted. Repeated uniform violations may result in the student being assigned to an **After-School Restorative Reflection** to reinforce the importance of meeting school expectations and maintaining a positive school culture.

TOBY FARMS
INTERMEDIATE SCHOOL

UNIFORM REQUIRED

A UNIFIED LOOK. A FOCUSED MINDSET. A STRONGER SCHOOL.

SCHOOL UNIFORM EXPECTATIONS

At Toby Farms Intermediate School, students are expected to wear the approved school uniform each day to promote a safe, respectful, and focused learning environment. We ask families to partner with us by ensuring students arrive dressed appropriately and ready to learn.

If a student is out of uniform, a parent or guardian will be contacted.

Repeated uniform violations may result in the student being assigned to an After-School Restorative Reflection to reinforce the importance of meeting school expectations and maintaining a positive school culture.

POLO SHIRT

NAVY BLUE ORANGE BLACK WHITE

BOTTOMS: KHAKI, NAVY, OR BLACK

SLACKS OR KHEE LENGTH SKIRTS

All bottoms must be khaki, navy, or black.

PROHIBITED

Open-toe shoes, Tights, Bonnets, Ski Masks, Crop Tops, No Hoods, No Hats, No Crocs

PROMOTES PRIDE | SUPPORTS SAFETY | MINIMIZES DISTRACTIONS | SUPPORTS FOCUS

★ 2026-2027 SCHOOL YEAR ★
Proud to be Toby Farms!



TOBY FARMS INTERMEDIATE SCHOOL

ELECTRONIC DEVICE *Procedures*



FOCUSED LEARNING. SAFE ENVIRONMENT. ZERO DISTRACTIONS.



IMPORTANT TO KNOW!

To maintain a safe, respectful, and focused learning environment, all electronic devices must be collected each day and stored securely during the school day.

PHONES WILL BE COLLECTED



During entry each student will place their phone **within their homeroom's lockbox.**



The lockboxes will be locked, then placed in a **locked office.**



You have the option **to keep your phone at home.**

THANK YOU FOR HELPING US MAINTAIN
A FOCUSED, RESPECTFUL, AND SAFE
SCHOOL ENVIRONMENT!

ELECTRONIC DEVICES COVERED UNDER THIS PROCEDURE



**THE FOLLOWING ITEMS
MUST BE PLACED IN
THE LOCK BOXES:**

- Cell phones
- iPads and tablets



**THE FOLLOWING ITEMS ARE
NOT PERMITTED IN THE BUILDING:**

- Smart watches
- Headphones and earbuds (AirPods, wireless earbuds, etc.)
- Any additional personal electronic device



REMEMBER

- ✓ Turn in your phone as you enter the building.
- ✓ Keep your phone at home if you choose.
- ✓ Focus on your learning. Zero distractions.



LET'S MAKE EVERY DAY COUNT!



STUDENT ATTENDANCE

Appropriate Attendance

Every student is expected to attend school at least 95% of the time, as regular attendance is essential for academic success and building strong relationships within our school community. If your child is absent, a written note from a parent or guardian or official medical documentation must be submitted within one week of the student's return to school. Timely attendance documentation ensures that absences can be reviewed and, when appropriate, coded as excused in accordance with district policy.

Unexcused Absences

To support your child's success, Toby Farms Intermediate School follows a progressive attendance intervention process for unexcused absences:

- **3 Unexcused Absences:** A notification letter will be sent home.
- **6 Unexcused Absences:** A second notification letter will be sent, and your family will be invited to participate in a Student Attendance Conference to develop a Student Attendance Improvement Plan (SAIP). Regular attendance meetings may also be scheduled.
- **10 Unexcused Absences:** The Student Attendance Improvement Plan will be referred to the district's Attendance Improvement Center for additional support and possible court involvement.
- **No-Show Students:** Families will be contacted daily until the student returns. If necessary, home visits may be conducted, and documentation may be completed to authorize withdrawal from enrollment.

We value partnering with families to support regular attendance and encourage parents and guardians to contact the school as soon as possible if their child is experiencing attendance challenges.

95% Attendance Club

Students who maintain 95% or higher attendance during a marking period will earn membership in the 95% Attendance Club! Members will be recognized during the last Town Hall of each month, receive a 95% Club Certificate, and enjoy a special monthly incentive.

Monthly Incentives:

- September: Cotton Candy
- October: Popcorn
- November: Soft Pretzel
- December: Hot Chocolate
- January: Chat & Chew
- February: Box of Chocolates
- March: Chips
- April: Popcorn
- May: Ice Cream Sundae
- June: 95% Club End-of-Year Pizza Party

Every day counts! Attending school regularly helps students stay connected, achieve academic success, and qualify for these exciting rewards.

Attendance Documentation

If your child is absent, they must submit a written parent/guardian note or official medical documentation within one week of returning to school. Absence notes received after one week will result in the absence being marked unexcused, and your child may not receive credit for tests, quizzes, or assignments missed during the absence.

Examples of Excused Absences include:

- Student illness (a physician's note is required for three or more consecutive days)

- Medical or dental appointments that cannot be scheduled outside school hours
- Religious observances
- Principal-approved educational trips or conferences
- Court appearances
- Death in the immediate family
- Quarantine
- Impassable roads
- Other principal-approved emergencies

Examples of Unexcused Absences include:

- Oversleeping
- Missing the bus
- Babysitting
- Shopping
- Family vacations
- Hair appointments
- Car trouble
- Private lessons or hobbies
- Working

PROGRESSIVE DISCIPLINE

At Toby Farms Intermediate School, we are committed to creating a safe, respectful, and supportive learning environment for all students. In alignment with the Chester Upland School District Code of Student Conduct, we utilize a progressive discipline approach to address frequently occurring behaviors. Whenever possible, interventions begin with restorative and instructional responses designed to teach appropriate behaviors, repair harm, and support student growth. As behaviors become more frequent or severe, disciplinary consequences may increase in accordance with district policy. We encourage families to partner with us in reinforcing positive behavior and supporting student success. Please review the [CUSD Code of Student Conduct](#) in its entirety (linked).

	Threats	Late to Class or Class Cut	Physical Aggression	Uniform
1st Infraction	Parent Contact MTSS (Tier 2) with referral to out of district resources ISS (1 day) CYS/Police	Parent Contact Restorative Conference After School Reflection	Parent Contact OSS (2 days)/Parent Reinstatement MTSS Referral Mediation upon reinstatement	Parent Contact Restorative Conference
2nd Infraction	Short Term OSS (2 Days) /Parent Reinstatement CYS/Police Review of MTSS Intervention	Parent Conference MTSS Referral/Behavior Contract 2 After School Reflections	OSS (2 days)/Parent Reinstatement Parent contact Review of MTSS Intervention Mediation upon reinstatement	Parent Contact After School Reflection
3rd Infraction or More	Short Term OSS (2 Days) /Parent Reinstatement CYS/Police Review of MTSS Intervention	Parent Meeting Review of MTSS Intervention 2 After School Reflections	OSS (2 days)/Parent Reinstatement Review of MTSS Intervention Mediation upon reinstatement	Parent Contact After School Reflection

ACADEMICS

High-Quality Instruction for Every Student

At Toby Farms Intermediate School, we are committed to providing every student with high-quality instruction every day. This year, our teachers will focus on explicit instruction—a clear, engaging, and structured approach to teaching that helps students understand new concepts, practice new skills, and build confidence. Teachers will work together regularly to review student progress, analyze assessment data, and plan lessons that meet the needs of all learners. We will also use i-Ready and other classroom assessments to monitor growth, identify areas where students need additional support or enrichment, and adjust instruction accordingly. By strengthening teaching and learning in every classroom, we are committed to ensuring that every student is challenged, supported, and prepared for long-term academic success.

Our Academic Promise to Families

At Toby Farms Intermediate School, we are committed to ensuring that every student receives a high-quality education aligned to state standards. Our instructional practices are designed to meet the diverse needs of all learners through differentiated teaching strategies. By focusing on academic excellence and closing achievement gaps, we strive to help every child reach their fullest potential.

Academic Integrity

Toby Farms Intermediate School is committed to every student understanding the values of honesty and integrity in their academic pursuits. No grade, test, or paper is worth compromising one's integrity. Each student has the responsibility to submit work that is uniquely their own. All work must be done by established principles of academic integrity.

Examples of conduct that is incompatible with the principles of integrity include:

- **Plagiarism** – using another person's published ideas and words without specific and proper acknowledgment.
- **Use of Another Person's Work** – submitting a paper or assignment that someone else prepared, in part or entirely.
- **Submitting False Information** – submitting contrived or altered information, quotes, or documentation with the intent to mislead.
- **Cheating** – passing information to and receiving information from other students during an assessment or using electronic devices during an assessment without the teacher's permission.

Involvement in these activities will result in a grade of "0" for the work in question, a logical consequence, or a parent conference

Marking Guidelines

Marking Category	Grade Percentage	Minimum Assignments per Quarter
Assessments/Quizzes/Tests	40%	3
Projects/Presentations	20%	2
Classwork/Participation	30%	12
Homework	10%	Teacher's Discretion
The PowerSchool Gradebook will be updated on a bi-weekly basis. Please ensure that you have access to your child's PowerSchool account to see the most up to date .		

Grading Scale

Grade	Numerical Range
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	0-59

Honor Roll

- Distinguished Honor Roll: All grades 90% or higher
- Meritorious Honor Roll: All grades 80% or higher

PowerSchool Letter



Toby Farms Intermediate School

201 Bridgewater Road
Brookhaven, PA 19013
(610) 447-3815

Toby Farms Families,

This year the Chester Upland School District has adopted PowerSchool as our information system. This is where you will be able to access your student's grades throughout the year. Our teachers use the gradebook in PowerSchool, so you have a live snapshot of your student's progress. Please see the instructions below on how to create your Parent Account as well as the opportunity to install the PowerSchool App.

Creating a PowerSchool Parent Account

1. Go to cusd.powerschool.com/public
2. Click "Create Account" and fill in your information under Parent Account Details
3. Scroll down to "Link Students to Account"
4. Enter your Student's name. Enter your Student's ID number for Access ID. Enter your Student's ID number again for Access Password
5. Repeat to add additional Students
6. Scroll all the way down and Click Enter
7. Check your email from Chester Upland School District for a link to confirm your account. **Be sure to check your Junk and/or Spam folder for this email.**

After you have confirmed your account, you can sign in and check your student's grades through the website cusd.powerschool.com/public. If you want to download the PowerSchool App, follow the steps below:

1. Search for the PowerSchool app on Apple Store or Google Play
2. Download the App
3. When opening the app, enter the District Code: **PLLL**
4. Sign in using the Username and Password you created

Creating a PowerSchool Student Account

1. Go to: <https://cusd.powerschool.com/public/home.html>
2. Click on the student login (its on the right hand side closer to the corner) and use the username and password you use for your school email
3. Click on the letter/percentage grade for a class (the blue letter and/or number next to the class).
4. When looking at your assignments, a -- means I have not put in grades for this assignment, anything else (a "0" or "blank/no number") means you have not turned it in.

Please reach out with any questions. We encourage you to have regular conversations with your students about their progress and learning. We truly appreciate your support and look forward to the opportunity to continue to partner for your student's success!

Sincerely,
Tahira Burrell, Ed.D.
Principal