Jordan Road School
129 Jordan Road
Somers Point, NJ 08244
(609) 927-7161

JORDAN ROAD SCHOOL ADMINISTRATION

Mr. Theodore Pugliese - Principal
Mrs. Amanda Winslow - Assistant Principal

Somers Point School District, Board of Education
129 Jordan Road
Somers Point, NJ 08244
(609) 927-7161

DISTRICT ADMINISTRATION

Mr. Theodore Pugliese - Superintendent
Mrs. Chandra Coady - Business Administrator/Board Secretary
Mrs. Amy Horan Smith -Supervisor of Curriculum and Special Projects
Mrs. Kate Bobst – Supervisor of Special Education and Pre School

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***Please note - The information in the student handbook is subject to change. The most up-to- date version will be located on the Jordan Road Middle School website.*

WELCOME

Dear Students,

It is my honor and pleasure to welcome you and your families to Jordan Road Middle School. Our entire staffulty is happy to have you here as part of our JRMS family. Whether you are a newcomer to our school or are returning from last year, we hope this will be a successful, productive, enjoyable, memorable, and fun year for you.

The information contained in this handbook has been carefully prepared and will be of great value for all students to achieve success in our school. For this reason, we encourage all students and their parents/guardians to read this handbook thoroughly. In addition to reviewing the student handbook, we are asking and encouraging all students to utilize the homework assignment agenda book. This will assist students with their organizational skills and tracking of assignments in all classes.

Cooperation, collaboration, and teamwork is the key to success. Parents/Guardians, we invite you all into our school community and family, together forming positive partnerships, to ensure success for all of our students. We look forward to working with you as we embark together on an important and exciting educational journey.

Remember, the staffulty, including support staff, teachers, counselors, and administrators, are here to assist all students with their education. Please feel free to contact any one of us at any time.

Sincerely,
Mr. Theodore Pugliese, Principal

SOMERS POINT BOARD OF EDUCATION
COMMITMENTS, VALUES & BELIEFS

Empower each student to make responsible choices, meet challenges, achieve personal success, and to contribute to a global society as they apply the New Jersey Core Curriculum Standards and the Common Core State Standards to become autonomous, lifelong learners who are literate, problem solvers across all disciplines.

Beliefs: We believe that our empowered learners:

- ✓ Participate in educational programs that are designed to meet the needs of learners while providing challenging activities in the context of real-life situations.
- ✓ Are aware of community issues and take part in activities to better their community.
- ✓ Acquire basic skills in obtaining information, thinking critically, solving problems and communicating effectively.
- ✓ Develop intellectual curiosity and the ability to access information as needed.
- ✓ Become reflective learners that have an understanding of their own strengths and weaknesses.
- ✓ Develop the aptitudes and skills to adjust to a changing world and an unpredictable future.
- ✓ Are lifetime learners who value and accept learning as a continuing and dynamic process affecting all aspects of life.



At **Jordan Road Middle School**, We **ROAR**!!

As A School Community, We Focus On Being:

Responsible

Open-minded

Ambitious

Respectful

We Are Proud To Be Jaguars

We Are **TEAM JAG**!!

JORDAN ROAD SCHOOL HOURS

	ARRIVAL	DISMISSAL
DAILY	8:00 am	2:30 pm
EARLY DISMISSAL	8:00 am	12:30 pm
DELAYED OPENING	10:00 am	2:30 pm

JORDAN ROAD MIDDLE SCHOOL

2026 - 2027
IMPORTANT DATES TO REMEMBER

*** Schedules are subject to change***

Jordan Road School Back to School Night: September 23, 2026 6:00 - 7:30 pm
Week of Respect: October 5 – 9, 2026
School Violence Awareness Week: October 21 - 25, 2026
Red Ribbon Week: October 23 - 31, 2026

December 2 - 4, 2026	Conferences Early Dismissal Days
November 16, 2026	End of 1st Marking Period
February 1, 2026	End of 2nd Marking Period
April 15, 2026	End of 3rd Marking Period
June 21, 2026	End of 4th Marking Period Last Day of School

EARLY DISMISSAL DAYS - Students dismissed at 12:30 pm

September 4, 2026
October 20, 2026
November 25, 2026
December 2-4, 2026
December 23, 2026

March 10, 2027
March 25, 2027
April 15, 2027
May 3, 2027
June 15-21, 2027
(Last 4 days of school)

SOMERS POINT PARENT TEACHER ORGANIZATION (SP PTO)

The Somers Point Parent Teacher Organization (SP PTO) meets monthly to support and promote the educational, social, and emotional needs of the students of Somers Point. This organization works to bridge the gap between home and school by creating a cooperative and collaborative relationship between families and school staff, creating one school community working for the betterment of the Somers Point students and community. Membership is automatically granted to all parents/legal guardians of students in Somers Point Schools, as well as any Somers Point District Staff Members.

GRADING

The Somers Point School District is proud to continue the use of a Standards-Based report card for Grades 5 - 8, enabling staff to fully communicate what students are expected to know and be able to do according to the New Jersey Standards. This report card is a benefit to students, teachers, and parents/guardians.

Grades 5 - 8 *– After the first marking period, conferences will be held. End of marking period report cards will be available in OnCourse Connect in November, February, April, and June.*

All report cards in grades 5 - 8 will use percentage grades for each course each trimester based on students' achievement in the grade-level content-area standards. Teachers will provide data reports and updates to show student progress in the areas of English Language Arts and Mathematics.

Each student will be permitted to re-do any summative assignment until the last two weeks of the marking period. No work will be permitted to be redone the last two weeks of the grading period. There will be no extra credit, bonus points, or grades on a curve.

ACADEMIC DISTINCTION

Students who show academic excellence throughout the trimester in all content areas, including specials and college and career readiness standards, will be recognized with "Academic Distinction."

JAG STARS

Students showing continued effort, hard work, and diligence throughout the trimester in all content areas, including specials and college and career readiness standards, will be recognized as "Jag Stars."

REPORT CARDS

Report cards are available in OnCourse Connect for all parents and students in grades 5-8. Please refer to the school calendar for end of marking period dates in November, February, April, and June. Our report card is designed to present an accurate picture of how your child is progressing academically with regard to standards. Should you have any questions, please be sure to contact your student's teacher.

CONFERENCES

Strong home/school communication is essential to a student's success. Schoolwide conferences will take place in December. Parents/guardians will be notified of the dates and times. However, **parents/guardians are encouraged to contact the appropriate school personnel if a question or concern arises**. Please email or call the staff member you would like to talk to or meet with should a problem arise.

HOMEWORK / MAKE-UP WORK

Homework is an important part of the learning process. Research has shown that parental involvement in a child's learning is a key factor in school achievement and students who complete homework assignments have higher test results.
Students are expected to:

- Write down their assignments in the agenda book and make sure they understand all directions.
- Submit assignments to teachers on time.
- Check with the teachers promptly for assignments missed and turn them in as directed.
- Take pride in the quality of work submitted to the teachers.

Parents are expected to:

- Provide a study area free from distractions.
- Encourage children to do their best, be organized, and turn their work in on time.

WORK REQUESTS

Students who have been absent for any reason, including sickness, trips, suspensions, etc., are responsible for making up all homework and assignments missed during their absence. Students should see their classroom teachers for any missed assignments upon their return to school/class. The time allowed to make up work is equal to the amount of time absent. If parents wish to request homework, they should call the school before 9:30am or email teachers directly. Homework assignments may be picked up between 3:00pm and 3:30pm in the school office.

FIELD TRIPS

Field trips are planned to enhance the academic program. If your child leaves school grounds, he/she must have a signed permission form. Telephone permission is not valid unless approved by the Principal. Students may be excluded due to an unacceptable discipline record and/or safety concerns. This exclusion will be at the discretion of the Principal.

STUDENT ELIGIBILITY

A student participating in extracurricular activities, athletic programs, school-sponsored events, and dances is expected to maintain passing grades. If a student athlete receives an "F" on their report card, the coach/advisor will inquire as to the reason the grade was given. If it is decided that the grade is due to lack of effort and progress in class, the athlete will become ineligible. A student can become eligible by meeting with the Guidance Counselor, developing an improvement plan, and demonstrating progress toward the improvement plan. The Principal will make that determination and may remove him/her from the ineligibility list.

DANCES / SCHOOL-SPONSORED EVENTS

Students are encouraged to get involved, participate, and attend dances and school-sponsored events. Various school organizations sponsor dances and events during the year for Jordan Road Middle School students only. Dances are held on designated Friday nights from 7:00 p.m. until 9:00 p.m. All school rules apply at all dances and events held at Jordan Road Middle School. Students are permitted to leave a dance/event early only if their parent/guardian comes in to pick them up. A student is ineligible and will be excluded from the dance/event if he/she has an excessive number of behavioral referrals prior to the dance. Academically ineligible students may not attend the dances or school-sponsored events.

***Students absent from school the day of the dance/event are not permitted to attend that dance/event.**
***Students who are not picked up on time may jeopardize the privilege of attending the next dance/event.**

EXTRA-CURRICULAR ACTIVITIES / ATHLETICS

The Jordan Road Middle School offers a variety of after school activities and athletics. Specific information regarding these activities is provided at the beginning of the school year and/or prior to the start of an activity. Students should listen to the morning announcements for any additional information about extra-curricular activities. This year, activities and clubs include:

CLUBS/ACTIVITIES

Art Club
Band
Chorus
JoRo Communications Club
National Junior Honor Society
Performing Arts
Science Club
Student Council
School Safety Patrol
Think Team
Yearbook
Coding Club

ATHLETICS

FALL:	Cross Country
	Field Hockey
	Soccer
WINTER:	Basketball
	Volleyball
SPRING:	Baseball
	Softball
	Track & Field

These activities are designed to promote school spirit, develop students' leadership and service skills, and enable students to expand or explore interests and abilities. All students are encouraged to participate. Activities are considered privileges and students must be academically and behaviorally eligible in order to participate.

Students who wish to participate in sports must have a physical to try out for a sport. Dr. Raab is available throughout the school year to give physicals. Students will be informed when Dr. Raab will be at Jordan Road Middle School. The New Jersey Department of Education Athletic Pre-Participation Physical Examination Form is available in the Main Office at Jordan Road Middle School. Students participating in sports will also be expected to agree and adhere to the Jordan Road Middle School Athletic Contract. ***Students must be picked up from sports, clubs, and or activities no later than 15 minutes after the conclusion of the activity or risk being unable to participate in future events.***

NATIONAL JUNIOR HONOR SOCIETY

Being selected as a member of this organization is an honor and will be highly regarded upon entering high school. NJHS focuses and prides itself on the following five pillars of student excellence:
scholarship, character, leadership, service, and citizenship.

Requirements for Membership:

- Per national guidelines, at a minimum, students must have a minimum cumulative GPA of 85% B, 3.0 on a 4.0 scale, in all subject areas, in order to be eligible to apply.
  *Students must also maintain Meeting Standards (3.0) on all College and Career Readiness Standards.
- Review of discipline and attendance records by administration for approval
- Application for acceptance which includes letters of recommendation, list of current activities and community service, and essay
- Selection process and induction will take place in the fall for all selected students

Requirements to Maintain Membership Once Accepted:

- Fulfill service requirement of 15 hours
- Attend a minimum of 75% of club meetings
- Maintain grade average of 85% B, 3.0 on a 4.0 scale or higher. The student will be placed on probation for one trimester if GPA drops below 3.0. If the GPA returns to 3.0 or above, the probation is ended. If the student's GPA improves, but does not reach 3.0, the probation continues for another trimester. After two trimesters of a GPA below 3.0 and/or no improvement shown in GPA, the student may be dismissed from NJHS.
- Maintain character status: Student will be placed on probation after receipt of an after-school detention, Saturday detention, and/or AEP; student will be evaluated by the faculty council and possibly suspended from NJHS upon receipt of an after-school detention, Saturday detention, and/or AEP. An out-of-school suspension will result in an automatic review from the faculty council with possible suspension and/or removal from NJHS. In addition, an administrative discipline review may be done at any time for accumulation of incidents, resulting in possible suspension and/or removal from the society.

ARRIVAL AND DISMISSAL PROCEDURES

The Middle School day is as follows for all grades 5 - 8: **8:00 am - 2:30 pm**

Students will enter and exit through the same door designated for each grade level:

- **5th Grade:** Students are to enter and exit the building on Jordan Road at **Door 1**
- **6th Grade:** Students are to enter and exit the building on Jordan Road at **Door 1**
- **7th Grade:** Students are to enter and exit the building on Tenth Street at **Door 9**
- **8th Grade:** Students are to enter and exit the building on Tenth Street at **Door 9**

ARRIVAL

Students are not to arrive at school earlier than 7:40 am. Doors will not open until 7:40 am. There is no supervision before that time.

***At 8:00 am, all doors will be locked and students must enter the building through Door 1, the main office entrance on Jordan Road.**

Pull your vehicle all the way up to allow for numerous cars to drop off simultaneously. Please do this as quickly as possible to keep the line moving. Have all school materials, including backpack and lunch, ready before the student exits the vehicle. Please park in a legal spot if you need to exit your car for any pre-scheduled meeting.

***Once students arrive at school, they are not allowed to leave school grounds for any reason unless permission is obtained from the Principal or they are signed out by a parent/guardian. Students are encouraged to take advantage of our breakfast program offered daily in the cafeteria.**
***Parents are never to exit the car.**

DISMISSAL
Students are dismissed for the day at 2:30 pm. Students should exit the school building no later than 2:40 pm. Please see the designated doors as assigned to each grade level above.
Only students given permission through previously scheduled events, such as athletics, clubs, extracurricular activities, detentions, extra assistance, or arrangements with teachers, can remain in the building after that time.

Any pick up prior to 2:30 pm will require the parent/guardian to sign the student out of school from the main office.

REMEMBER:

Follow all directions from school safety personnel. They can see potential problems you may not.

Always walk and cross streets with the crossing guards and in the crosswalks.

Students should wear helmets while riding bikes, maintaining safe routes and following all signs and safety procedures.

Playing on the playground area is prohibited prior to school arrival and after school dismissal.

Students are to be dropped off and picked up promptly, as no outside supervision is provided before and after school, except for dismissing classroom students.

ATTENDANCE

ABSENCES
Good attendance is necessary for a successful school experience and building positive habits for adulthood. Pupils shall be subjected to the school district response for unexcused absences during the school year as outlined in NJAC 6A:16-7.8 (a) 4 and Somers Point District Policy Regulation 5200.

- Students shall attend school daily unless the absence is in the category of excused absence.
- Parents shall ensure that their child attends school punctually and daily and be aware of all absences.
- Parents shall notify the school the morning of the absence by telephone by 8:30 a.m. If such notice is not received, the school shall make every attempt to contact the parents on the day of the absence.
- When the student returns to school, he/she shall bring a signed note from the parent explaining the reason for the absence.
- The school administration may also require additional verification from the parent such as a physician's note or court subpoena.
- Parents will receive notification for the following absences
  4th absence - letter to parent
  7th absence - letter to parent
  10th absence - letter to parent, call from Attendance Officer or designee
  15th absence - letter to parent, call from Attendance Officer, Principal, Counselor, or designee
  19th absence - letter to parent as notification that legal action will occur upon 20th absence
- Students who have excessive absences (20 or more days) are subject to possible retention and/or legal action. The district Attendance Officer may visit their home to verify attendance.
- **If a student is absent from school, he/she may not participate in any after school activities, dances, or school-sponsored activities that day.**

EXCUSED ABSENCES
The only absences considered to be "excused" as outlined by the New Jersey Department of Education are as follows:

- Take Your Child To Work Day
- Religious Holidays as outlined by the NJDOE

These absences are considered exempt days when calculating a student's attendance average.

UNEXCUSED ABSENCES
"Unexcused absence" is a pupil's absence for all or part of a school day for any reason other than those listed above.

TRUANCY

"Truancy" is a pupil's absence from all or a part of the school day without the knowledge of the parent or guardian . Unexcused absence from school is a serious offense against school policy and state code. Consequences as per our discipline code will be enforced. Repeated truancy will result in legal action.

TARDINESS

Promptness to school helps ensure students receive the full benefit of our program. If a student is late for school, a parent must sign them in or submit a note of explanation to the main office. **Students are subject to disciplinary consequences for continued unexcused tardiness to school.**

EARLY DISMISSAL POLICY

Parents/guardians are urged to allow students to attend the full day. If a child does need an early dismissal, a note should be sent to the office or a phone call request made prior to the dismissal time. All parents must come into the main office and sign out their child/children at the time requested. **Students will not be called to the main office until parent/guardian has arrived.** Students will only be released to the parents/guardians unless another adult is **specifically listed on the student's emergency contact list.** Positive identification may be required of any person meeting a student. **Copies of restraining orders or custody orders must be submitted to the main office in order to be enforced. Students will not be signed out between 2:10 and 2:30.**

CANCELLATIONS / DELAYED OPENINGS/EARLY DISMISSAL

School may be cancelled, delayed, or dismissed early due to weather or other emergency conditions. Students and parents are expected to plan in advance for this possibility and discuss what to do and where to go in case of a late opening or early dismissal. When severe weather creates hazardous conditions, the regular school schedule may be suspended to ensure student safety. The school will attempt to inform parents of emergency school closings using the Global Connect telephone outreach system. However, it remains the parents'/guardians' responsibility to monitor news reports via television and radio stations for emergency closing announcements. Emergency announcements are normally broadcast between 6:00 a.m. and 7:00 a.m. The following stations will announce school closures:

WFPG-FM 96.9	WMID-FM 99.3
WMID-AM 1340	WTKU-FM 98.3
WONZ-AM 1580	WMGM-FM 103.7
WFPG-AM 106.3	WOND-AM 1400

Students and families are also encouraged to check the Somers Point School District website and Facebook page for information.

TRANSPORTATION

Somers Point School District is a walking district for students located within the two-mile required distance of the school. Limited bus transportation is provided for designated students based on residency location and individual needs. **Pupils are not permitted to ride on the bus unless they have been assigned to transportation by the District Office**. Riding the school bus is a privilege. It is imperative that all students observe the rules of proper conduct while riding the bus and comply with the requests of the driver. Failure to comply with rules and procedures may result in a disciplinary consequence or loss of bus privileges. The parent/guardian is responsible to provide and arrange for transportation if their student is excluded from transportation for disciplinary reasons. Students are expected to behave as follows:

- Remain seated at all times while the bus is moving until you reach your destination.
- Each student will receive a seat assignment. This assignment may be changed only by the administration or transportation coordinator.
- Walk towards a waiting bus without pushing.
- Board the bus in an orderly manner.
- Keep all body parts inside the bus and never out the window.
- Loud talking, yelling, inappropriate language and playing of music by students on the bus is distracting to the driver and prohibited. Playing music is also prohibited.
- No eating of food or drinking of beverages on the bus.
- No gum chewing.
- No throwing, acquiring or dropping any objects in the bus or out of the windows at any time.

- Skateboards may not be brought on the bus to school. Drivers will not transport students with skateboards.
- Students may only get off at their designated bus stop unless approved by the principal.

CAFETERIA

Breakfast and hot or cold lunch is available every day in the school cafeteria. Monthly menus are distributed prior to the beginning of each month. Free and reduced lunches are available for families who qualify. **Food service applications are available only online**.

Student behavior in the cafeteria should be based on school behavior expectations, courtesy, and cleanliness. All food and drinks must remain in the cafeteria. Students are also expected to travel to and from the cafeteria in an orderly manner to ensure that the academic classes in session are not disturbed. Students are expected to clean up their own trash and debris from the tables and the floor.

In order to maintain an orderly atmosphere in the cafeteria, the following practices must be followed:

- Everyone should go to his/her table quickly and quietly. Students are not to get up and walk around the cafeteria without permission from the supervising staff. Students should find a staff member for assistance.
- Tables will be sent to the food lines when each one becomes quiet and orderly.
- Students should follow the traffic pattern set by the teachers. Five students are permitted inside the food service area at one time.
- Students are expected to clean up the area and dispose of trash properly.
- There is to be no throwing of food or other objects.
- There is to be a reasonable level of noise in the cafeteria.
- No personal contact, including pushing, fighting or horseplay of any type; no running in the cafeteria.
- No student will leave the cafeteria without a hall pass or bathroom pass and permission from the supervising staff.

**Failure to comply with these guidelines will result in disciplinary action, including assigned seats, cafeteria exclusion or detention.

BREAKFAST / LUNCH PROGRAM

Breakfast will be served daily at school. Students may purchase breakfast each morning in the school cafeteria from 7:50 a.m. – 8:00 a.m. before school begins. Students eligible for free and reduced lunch are also eligible for free and reduced breakfast. **All students are eligible for free breakfast and lunch for the 2026-2027 school year.**

EMERGENCY INFORMATION

For the protection of a pupil's health and welfare, the parents or legal guardians of a pupil are required to provide emergency information. Parents are expected to update all student information online on the school's student information system. Any change of address or telephone number is to be reported to the main office immediately after the change has taken place. A document proving the change of address will be required - e.g. lease, mortgage, etc. Students will be released only to persons designated on the student's emergency contact information.

HEALTH SERVICES

School health services are conducted for the following purposes:

- Care of emergency sickness or injury in school.
- Prevention and control of communicable diseases.
- Determination of health needs for students.
- Follow up and interpretation of health needs for parents.
- Scoliosis screenings – grades 6, 8
- Vision and hearing screenings – grades 6, 8
- Physicals for all students participating in interscholastic sports

Please note: If a physical exam is indicated and you do not wish to have this done by the school physician, it must be done at your own expense.

MEDICATION AT SCHOOL

Medication in school is given only when necessary. Students are not to have any medication, prescription or over-the-counter, in their possession at school for any reason, including aspirin, Tylenol, Motrin, Advil, etc. If it is necessary for a student to take medication on a regular basis during school hours, the certified school nurse or a parent/guardian is the only person permitted to administer medication in the school. Medication may only be dispensed by the school nurse under the following guidelines:

- There must be a written request from the parent/guardian.
- A doctor must provide written orders for all medications both over the counter and prescribed.
- Medication must be brought to the school by the parent/guardian in the original container and kept in the nurse's office. Students who use inhalers for treatment of asthma may carry and self-administer their

medication if they have their doctor's permission. Forms for this privilege must be filled out by both the parent/guardian and the physician and will be kept on record in the nurse's office.

TELEPHONE USE

Students are to report to the main office to request making any necessary emergency phone calls home. In case of emergency or under the direct supervision of a teacher, support staff member, or administration, students may use school phones located in the main office. All calls regarding illness or injury should be handled through the nurse's office.

VISITORS

All visitors are to enter the building through the Main Office. To maintain the safety and security of the school, all visitors must enter through the main entrance and obtain a visitor's badge before going to another location in the building. No visitor is permitted to go directly to a classroom without first signing in and/or obtaining permission from the administration.

SCHOOL SECURITY DRILLS

School security drills, including fire drills, lockdowns, evacuations, reverse evacuations, shelter in place drills, bomb threats, active shooter drills, etc., are required by law and are held twice a month in an effort to maintain order and awareness in case of an emergency. Students are to follow directions given verbally by the teachers and staff members and written on the instructions posted in each classroom near the door. Students are to leave and re-enter the building in an orderly manner. All school security drills are to be conducted as if they were real emergency situations. Always follow the instructions of staff members concerning the place to line up outside the building. Students must remain quiet in class groups so that the teacher can account for all students. Tampering with the fire drill system or phoning in a false 911 call to the Police Department will result in long-term suspension and notification of the authorities.

BICYCLES

Bicycles may be ridden to school and must be locked to the bike rack during the school day. Bike racks for students in grades 5 and 6 are located near the playground on the Jordan Road side of the school. Bike racks for students in grades 7 and 8 are located on the Tenth Street side of the building. **Students are to walk their bicycles while on school property.** Driveways, parking lots, and sidewalks at the school are heavy traffic areas. Abusing safety rules may result in the student being denied bike privileges. The school and district does not assume responsibility for any damaged or stolen bicycles.

All students riding their bikes to school must submit a "Bicycle Use Contract" signed by both the student and their parent/guardian. The Bicycle Safety Form is available on the Jordan Road School website, in the Main Office. **Students and their parents assume a joint responsibility in care of property, observance of safety rules, and display of courtesy and consideration toward others associated with bicycle riding and use. This information is outlined in policy 5514 and 5514.1.** The Board of Education does not assume any responsibility for bicycles or property that is lost, stolen, or damaged. Students who ride their bikes to school and do not wear a helmet may face disciplinary consequences and possible referral to the Somers Point Police Department.

BOOKBAGS / BACKPACKS / PURSES

Students may use bookbags, backpacks, and/or purses to carry belongings to and from school. Students are encouraged to carry gym clothing to and from PE class in a plastic drawstring or cloth bag. The school does not assume any responsibility for any property that is lost, stolen, or damaged.

CHROMEBOOKS / TEXTBOOKS

Every student is responsible for the chromebooks and textbooks issued to him or her. Books and devices should be treated with care. The condition of all materials will be evaluated before they are issued to a student at the beginning of the school year. They will then be re-evaluated for any damage when they are returned at the end of the school year. Students will be charged for any damages that may occur to their school-issued materials. All lost or damaged materials will be paid for by the student or student's parents/guardians, or report cards and/or graduation diplomas will be held until the fine is paid. Materials may not be transferred from one student to another except by the teacher.

LOCKERS

Sixth, seventh, and eighth grade students are assigned a locker. Teachers will inform students of the appropriate times to visit their lockers during the school day. Students are requested to keep lockers clean, neat, and damage free. Decals, stick-ons, double sided tape, and writing are not permitted inside a locker. Decorations of any kind are not permitted on the outside of the locker. You are cautioned that everything in the locker is the responsibility of the student. The administration strongly advises that students do not take any valuable items to school or share locker combinations with any other students. This may result in the loss, damage, or theft of books, clothes, electronics, etc., for which you remain responsible. Lockers are the property of the Somers Point School District and are subject to search by administration or school officials at any time in the interest of the safety and security of the school, its students, and its staff. The Somers Point School District does not assume responsibility for any personal items or property in lockers that may be lost, stolen, or damaged.

PERSONAL PROPERTY

Students are advised not to bring large sums of money, valuable jewelry, card sets, electronics, or similar items to school. The school and district does not assume any responsibility for the loss, damage, or theft of any personal property. Lost or missing items should be reported immediately to a teacher or an administrator.

LOST AND FOUND

Students who have lost articles should check in the Lost and Found area during lunch. Students who find items should submit them to the main office for safekeeping until the proper owner has been identified.

Items will be displayed in the lost and found area. After 30 days unclaimed articles will be donated to charity or discarded. We strongly suggest that lunch boxes, backpacks, and student's apparel be marked with the student's name for identification.

SEARCH AND SEIZURE

School authorities have both the moral and legal responsibility to maintain order and decorum in the schools and to protect the students from harming themselves or others. A Principal or his designee may find it necessary to search students and remove from their possession items, which may be potentially harmful. School lockers and desks remain the property of the district, even when used by pupils. Lockers and desks are subject to administrative inspection in the interest of school safety, sanitation, discipline, and the enforcement of school regulations and to a search by law enforcement officials.

GUIDANCE

School counselors offer students strategies and tools that will assist their academic, social, emotional, and developmental needs by: helping students set academic and personal goals; being an active listener; helping students learn to make healthy choices; answering questions parents have about school; assisting students with conflict resolution; acting as a liaison between students, teachers, and parents; and guiding students through a successful school year.

The grade responsibilities of the guidance department at Jordan Road Middle School are:

Mr. Jim Scarano: Counselor grades 6-8, JRMS Anti-Bullying Specialist

Mrs. Carley Cross: Counselor grade 5, SPSD Student Assistance Coordinator, JRMS Testing Coordinator

The Guidance Department exists for the benefit of every student. This department exists to help students and parents cope with the transition concerns, which are normally found in the middle school population. Our Guidance Counselors offer students strategies and tools that will assist their academic, social, emotional and developmental needs. Through classroom guidance instruction and student counseling (individually or in a small group) students will have the opportunity to learn about important topics such as self-awareness, friendship, positive decision making, conflict resolution and responsibility. Students should see a counselor when they need information about their schedule, have academic problems, have problems with other students, or have family concerns. Students will receive a Guidance office appointment pass in homeroom or they can ask their teachers for a Guidance Counselor Request form.

JORDAN ROAD MIDDLE SCHOOL COUNSELING PROGRAM

Individual Counseling:
School Counselors meet individually with students to provide support for school-related issues and emotional problems that are impacting a student's ability to learn. Students may refer themselves to the counselor or may be referred by parents, teachers, or other school staff. Written and/or verbal permission is required for ongoing individual counseling.

Small Group Guidance:
Small groups can be for everyone and a referral for participation does not necessarily indicate a problem. All students benefit from learning how to accept responsibility, manage stress, communicate effectively, make good decisions, and problem solve! Groups meet for 30 minutes during school hours for approximately 6-8 weeks. Parents will be notified when their child has been chosen for participation in a group.

Consultation:
Counselors act as consultants primarily to help students, parents, and teachers to be more effective in working with others. Consultation helps students, parents, and teachers think through problems and concerns, as well as acquire additional knowledge and skills in order to become more objective.

Coordination/Referral:
Counselors serve as a liaison between parents, teachers, support personnel, and community resources to facilitate successful student development. As student advocates, counselors often refer students to appropriate resources.

Guidance Curriculum:
The guidance curriculum covers the areas of academic, career, and personal/social development. Counselors often deliver the curriculum in large group settings, such as classroom presentations, which offer the best opportunity to provide guidance to the largest number of students in our school

Guidance Office Appointment Pass:
Students who seem to have a problem of social, emotional, or academic nature are encouraged to seek the services of their counselor. Students should complete a counseling request form and will receive a pass **before** reporting to the Guidance office.

***If it appears as though a situation may need immediate attention, please contact the guidance office or main office for assistance. School Counselor Referral Forms and Intervention and Referral Services Team Referral forms are available in the guidance offices/online if a teacher wishes to refer a student to the guidance office.**

ADVISORY PROGRAM

Our middle school advisory program has been established to create a small group setting where each student will be provided with the opportunity to build a trusting relationship with at least one adult within the school community. Through meaningful activities and discussion, students and advisors will focus on meeting the needs of the challenging issues that middle school students face today. Furthermore, students will observe effective interpersonal communication skills modeled by both their advisor and their peers. In order to promote an individual's personal health, safety, growth, and success, one needs to be in an environment where recognition, reinforcement, encouragement, and motivation can take place. This can be accomplished by implementing a comprehensive advisory program. Advisory groups meet once a week for 30-40 minutes. On those days, students follow an alternate schedule.

MULTI-TIERED SYSTEM OF SUPPORT (MTSS) / RESPONSE TO INTERVENTION (RTI)

Response to Intervention, commonly known as RTI, is a multi-tiered approach to the early identification and support of students with learning and behavior needs. The RTI process begins with high-quality instruction and universal screening of all children in the general education classroom. Struggling learners are provided with interventions at increasing levels of intensity to accelerate their learning. These services are provided by a variety of personnel, including general education teachers, special educators, and specialists. Progress is closely monitored to assess both the learning rate and level of performance of individual students. Educational decisions about the intensity and duration of interventions are based on individual student response to instruction. RTI is designed for use when making decisions in both general education and special education, creating a well-integrated system of instruction and intervention guided by child outcome data.

JOSTEN'S RENAISSANCE PROGRAM

Somers Point School District participates in the Josten's Renaissance National Program, working toward a positive climate and culture, resulting in the development of each student into a successful, thriving individual. The way the school looks, the achievements that are recognized and the way people treat each other are all unmistakable. You can sense a shared understanding of what the school values. And, maybe most importantly, you can tell that it's a place where students and educators truly want to be. For over 25 years, Jostens Renaissance Education has helped schools across North America renew their climate and culture. This contributes to increased attendance and graduation rates, improved academic performance and behavior, higher teacher retention rates, and a boost in overall school spirit. The Renaissance Formula is as follows: When students and educators work together to **RESPECT** student character, academic excellence, and staffulty, and when they **RECOGNIZE**, **REWARD,** and **REINFORCE** achievements in these areas in fun and meaningful ways, that leads to **RESULTS**.

TIME TO TEACH

Among all the responsibilities that teachers have, two are paramount; implementing the curriculum and managing their classroom. Neither is more important, nor can one be effective without the other.

Teachers will not be effective as instructional leaders unless they connect with students on a human level, accept students with "unconditional regard," set appropriate limits and communicate high expectations. Relationships are keystone to a well-run classroom. The wise words of Madeline Hunter ring true: "Kids don't care how much you know until they know how much you care."

Teachers will continue to implement the classroom management program known as Time To Teach. Time To Teach is a research based program that addresses low level behaviors which impact student learning within the classroom. It is designed to recover precious instructional time and improve a school's climate by focusing on the social/emotional well-being of its students through direct instruction.

We believe that maximum learning will occur when students not only know how to behave, but also want to pay attention and behave. Time To Teach uses practical, proven strategies that foster optimal learning behaviors in diverse classrooms.

Additionally, we hope to incorporate some of these same strategies in the lunchroom, on the playground and on the buses.

As always, positive student behavior is the result of a successful, supportive, working relationship between staffulty and parents. We encourage and welcome parents to be an active participant and partner in student behavior expectations.

JAGUAR PRIDE

Jaguar Pride is an enrichment program which is designed to empower students and staff by publicly celebrating hard work, perseverance, and good character through the uplifting energy of awards and accolades. It is a journey and not a destination. It believes in not only today but in the potential of tomorrow. Together students, staff, parents, administrators, and community leaders share in the fun and passion for excellence in education.

VISION: The primary goal of the Jaguar Pride program is to celebrate student performance, increase student and staff enthusiasm, and raise the level of community participation in schools.

Our Jaguar Pride is truly a journey and not a destination. At Jordan Road we will continue to celebrate success through:

- Our district-wide Renaissance Program
- Dances and Events
- Jaguar Pride Night-teacher recognition of students
- Student Recognition Programs and Awards
- Grade Level Incentives
- Staffulty Recognition
- National Junior Honor Society
- School Spirit Days

DRESS CODE

Students are encouraged to use good judgment when dressing for school. The school's intent in establishing a dress standard consistent with the rulings made by the Commissioner of Education is to promote a positive attitude about learning and about one's self, as well as to eliminate distractions to the educational process. Studies have shown that those who dress appropriately for school come with a more positive attitude and feeling of pride, resulting in better behavior, greater school spirit, and higher academic achievement.

In accordance with policy 5511, a student's dress and grooming should not affect the educational program of the school. Pupils may not wear clothing or engage in grooming practices that present a health or safety hazard to the individual pupil or to others; materially interfere with school work, create disorder, or disrupt the educational program; cause excessive wear or damage to school property; or prevent the pupil from achieving his or her own educational objectives because of blocked vision or restricted movement. The building principal shall determine whether the dress or grooming of pupils comes within these prohibitions.

A. General rules:
   - Pupils are expected to be clean and well-groomed in their appearance.
   - Pupils are expected to avoid extremes in appearance that are so disruptive or distracting that the reaction of other pupils is disruptive to the education process.
   - Dress or grooming that jeopardizes the health or safety of the pupil or is injurious to school property will not be permitted.

B. Prohibited clothing and articles:
   The following limitations will be made for student clothing:
   1. Clothing which leaves the midriff and/or back exposed. The bottom of the upper garment should meet the top of the lower garment. Bare midriffs or bare sides should not show even when arms are fully extended and raised in the air.
   2. Extremely tight fitting, transparent, or suggestive clothes. Leggings and yoga pants should be covered by a long shirt or dress.
   3. Halter tops, sheer tops, low neckline (necklines that show cleavage), low back line, bare midriff, tank tops with shoulder straps less than two inches wide, shoulderless or spaghetti strap garments. Tank tops should not have wide openings for the arms that expose undergarments or an excessive amount of skin. Undergarments must not be visible.
   4. Short shorts, mini skirts, and/or dresses. Appropriate shorts and skirts are to be no shorter than the bottom of the student's fingertips when arms are down at the student's side (approximately 4-5 inches from the top of the knee).
   5. Pajama tops and/or bottoms, sleep bottoms, slippers, and/or blankets.
   6. Headwear that covers the student's face or causes a disruption to the learning environment. Any medical need for sunglasses must be accompanied by a note from a physician. Hats and hoodies with the hood up are not allowed.
   7. Coats or jackets of any length without permission from a teacher and/or administrator.
   8. Bare feet, unsafe footwear, slides, sandals without a back, slippers, or shoes with cleats. Footwear should remain firmly attached to the foot. No platforms or heels above 2 inches are permitted.
   9. Garments with graphics that suggest obscene or offensive material which detracts from the educational process and is therefore deemed inappropriate. Examples include, but are not limited to:
      a. Drawings and/or slogans that are perceived as discriminatory in nature.
      b. Drawings and/or slogans that promote the use of drugs, alcohol, and/or tobacco.
      c. Profanity and/or sexual references.
      d. Drawings and/or slogans advocating violence or displaying weapons.
      e. Crude drawings and/or phrases.
      f. Drawings and/or slogans displaying gang affiliation.
      g. Double meanings.
   10. Any type of clothing apparel or accessory which indicates gang affiliation.
   11. Undergarments showing or worn as outer garments.
   12. Pants worn below the waist/hip line. Undergarments should not be exposed.
   13. Writing across the seat of pants/shorts.
   14. Clothing that is overly soiled, torn, worn or defaced.
   15. Any rips in pants or jeans that are above mid-thigh, exposing skin.
   16. Jewelry that may cause a safety concern such as pointed bracelets, collars, and/or wallet chains.
   17. Costumes, masks, and/or face/body paint of any kind.
   18. Any garment, attire, or style of grooming that disrupts the educational environment.

All enforcement of the dress code is subject to administrative discretion. Teachers and administration will take appropriate action in any situation in which attire is judged to be indecent, dangerous, or which distracts and interferes with the educational process.

Students will have the opportunity to change their clothing and/or call home for a change of clothes. Students refusing to comply with the dress code requests will be sent home and/or may receive disciplinary consequences.

UNAUTHORIZED SALES

Students are not permitted to sell items in school to other students and/or staff members for outside organizations, community sport leagues, personal gain, or for any other fundraiser or reason that has not been approved by the school.

HALL PASSES

Students will be required to use a designated pass when leaving class. No student is permitted in the bathrooms without permission from a teacher and a pass.

CELL PHONES / ELECTRONIC DEVICES

Cell phones are permitted in school once a parent and child sign an Acceptable Cell Phone Use Agreement. During school hours from 8:00 am to 2:30 pm, all cell phones must be turned off and out of sight. Any student who chooses to violate this policy will have the phone confiscated and given to the Principal/Assistant Principal. Disciplinary consequences will be issued according to the Code of Conduct. Repeat offenses may result in additional consequences, such as a parent conference with the Principal. The school is **not** responsible for any loss, theft, or destruction of a student's cell phone.

Inappropriate text messaging, whether taking place in or out of school, may be addressed by the student code of conduct. Texting during school hours is not permitted in any case. Likewise, students may not take unauthorized pictures at school or forward any inappropriate messages that refer to school, students, or personnel.

TECHNOLOGY USE

Somers Point School students have privilege and ability to access thousands of libraries, databases, and information sites throughout the world. In order to ensure technology is being used in an acceptable manner and for educational purposes, an Acceptable Use Policy has been adopted by the Somers Point School District. All students and their parents and/or guardians will be asked to review and sign this document at the beginning of the school year. Any student who fails to return the signed document will have no access to the available technology until this signed form is returned to the school. Any violations of the Acceptable Use Policy will result in disciplinary action and/or loss of use. The Technology Acceptable Use Policy Form is available on the Jordan Road Middle School website and in the Main Office.

The following actions are not permitted and will not be tolerated:

- Sharing of accounts, IDs or passwords
- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems or computer networks
- Violating copyright laws
- Using another's password
- Trespassing in another subdirectory's work or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes
- Making threats through electronic communication
- Use of social networking sites and /or proxies

HARASSMENT, INTIMIDATION, AND BULLYING (HIB)

Harassment, Intimidation, and Bullying is outlined in our district policy 5512. Upon completion of an HIB investigation, any student confirmed by the district to participate in any form of harassment, intimidation, and/or bullying will receive discipline according to the student code of conduct. This information will also be reported to the state of NJ.
Please contact Mr. James Scarano, our school's Anti-Bullying Specialist (ext. 1220), or Mrs. Amanda Winslow, Assistant Principal (ext. 1253), if you have any behavior concerns that may be considered to be HIB occurring at Jordan Road Middle School. The district's Anti-Bullying Coordinator is Mr. Ted Pugliese (ext. 1150).

SEXUAL HARASSMENT

Sexual harassment is any unwanted and/or uninvited verbal or physical behavior of a sexual nature, which results in physical harm or causes a person to feel uncomfortable or threatened. Sexual harassment can be, but is not limited to, the following examples:

Physical:

- Forcibly grabbing or kissing someone
- Touching someone in an inappropriate way
- Making sexual gestures
- Licking lips or making suggestive body movements
- Staring at someone's body

Verbal:

- Commenting about someone's body
- Talking about someone's sexual orientation in a way that makes the person uncomfortable

The severity of the disciplinary action will be based upon the circumstances of the infraction. The severity of the discipline action may range from detention to suspension or extended discipline based on a board of education hearing. In addition, charges may be filed with the police.

DRUGS, ALCOHOL, AND TOBACCO

Any student suspected of being under the influence of any of the above substances on school property or any school sponsored event shall immediately be taken through the mandated steps as outlined in the New Jersey Administrative Code title 6:29-6. (available upon request) under Somers Point Board of Education policies and procedures. These include immediate notification of Administration, Parents, Superintendent and immediate referral to a medical facility for examination and drug screening. The students will receive disciplinary consequences as noted in the code of conduct and district policy. Upon return to school, the student will be scheduled to meet with the Substance Awareness Coordinator.

DISCIPLINE PROCEDURES

IT IS THE STUDENT'S RESPONSIBILITY TO BECOME FAMILIAR WITH ALL INFORMATION IN THE STUDENT HANDBOOK.

The Somers Point Board of Education and School District will ensure the safety, security, and welfare of students while in the school building. Each student is expected to conduct himself or herself in an orderly fashion and act with due regard for the educational process of the school. Life is about choices and procedures. Choices and consequences can either be positive or negative. In order to provide our students with a safe and orderly environment in which to learn, we must have the cooperation of all students and all parents/guardians. We expect all students to conduct themselves as responsible individuals, who show respect for self, peers, and adults. We also encourage and expect all students to act with honesty and integrity and report any situations of violence, vandalism, and other improper or unlawful activity to the appropriate authority.

The best discipline is self-discipline; students are encouraged to think and act wisely and realize the consequences of all actions. When students fail to discipline themselves while in school, on school property, or attending/participating in any school-sponsored event or activity, they shall be turned over to the designated administrator, personnel, or civil authority and are subject to disciplinary consequences. Administration and staff reserve the right to notify the appropriate authorities and file charges if deemed necessary.

Teachers and staff members are primarily responsible for classroom management and discipline in their assigned classes and duties. All staff members share responsibility for supervising the behavior of students. All students must follow any reasonable request or directive by any staff member during the school day or at any school-sponsored activity.

If you have questions or concerns regarding discipline or other matters related to school, please follow the appropriate chain of command for contact: teacher/coach, counselor, assistant principal, principal/supervisor, superintendent.

OFFICE REFERRALS

When students are referred to the office for disciplinary reasons, they meet with the Principal or Assistant Principal to discuss the situation and receive due process. Students will be informed of the types of behavior for which they have been referred and will have the opportunity to share their views with the Administrator. Together with the Administrator, the student will discuss what improvements need to be made and a plan of action will be developed to prevent any further incidents. The appropriate consequences will be applied and thoroughly explained to each student. Parent contact, discipline letters and parent conferences will be utilized where needed. Parents are encouraged to contact the office whenever they have a concern about a discipline matter. It is through working together that we can assist students in maturing and developing self-control and good character.

The following types of discipline may be enacted:

TEACHER DETENTIONS:
Students assigned a teacher detention are expected to serve it on the next school day. Students will be responsible for their own transportation home.

LUNCH DETENTION:
Administration may issue detention during lunch for the day. Students must report for detention in the designated area at the beginning of lunch. Students will be removed from the cafeteria for that day. Any violations of rules during this time or failure to serve may result in additional disciplinary actions

AFTER-SCHOOL DETENTIONS:
Students assigned an administrative, after-school detention are expected to serve it on the next available day the detentions are held. After-school detentions are held on designated days from 2:30 pm - 3:15 pm. After-school detentions can only be rescheduled at the request of the parent/guardian. Students will be responsible for their own transportation home.

DETENTION BEHAVIOR EXPECTATIONS:
Expectations for behavior in detention are as follows:

- Students should arrive on time to detention
- No talking or making disturbing noises
- Students must remain in their seats at all times
- No sleeping or lying head down on the desk
- Students may work on homework or read during detention

BUS SUSPENSION:
Students riding the bus are required to sign a Bus Contract. Any violation of school bus rules may result in a bus suspension. Students will not be allowed to ride the bus during the designated time period. Parents/guardians are responsible for transporting students to and from school during the time of the bus suspension.

ALTERNATIVE EDUCATIONAL PLACEMENT (AEP):
Students may be withheld from normal school activities/classes for disciplinary reasons and placed in an alternative educational setting. In these circumstances, students will report to an assigned location with schoolwork for a specified timeframe. Students will not be permitted to participate in after-school activities or return to school for afterhours events on days when AEP are served.

OUT OF SCHOOL SUSPENSION (OSS):
This is the most serious disciplinary action which may be imposed by the Principal or Assistant Principal. Students are not permitted to participate in after-school activities or return to school for afterhours events during the suspension. Students who come on school grounds during a suspension will be subject to possible arrest and charged with trespassing.

****The Principal, Assistant Principal, or designee will contact the parent/guardian by phone and/or mail when a student is assigned a disciplinary action.**

Jordan Road Middle School Student Code of Conduct

(**Updated for the 2026-2027 School Year**)

A good citizen is respectful. The JRS student code of conduct is divided into the following sections: Respect for Learning Environment, Self, Peers, Adults, Property, and Laws/Rules. There are three levels of offenses based on the severity in each section.

"JAGS"

All students will begin each marking period with all 4 letters of the word "JAGS." One letter will be removed from JAGS for each incident warranting detentions other than lates, dojos, or teacher assigned detentions. Two letters will be removed for each incident warranting ISS (AIR). Three letters will be removed from JAGS for each incident warranting OSS. Students will be rewarded for having all 4 letters remaining at the end of a marking period. Students who have zero letters will be excluded from sports, activities, dances, etc. The letters will reset each marking period.

Behavior Levels:

Level 1: As a middle school, we value the importance of teaching our students how to be a good citizen and have respect for themselves, their peers, the school staff, and the overall school environment. In an effort to support our students' social and emotional growth, we will provide a variety of restorative practices both at the teacher level as well at the administrative level to educate our students on how to rectify any negative behaviors that either hinder their education or the education of their peers.

Level 2: Behaviors categorized as Level 2 are referred to the administration. They are investigated and handled by the building administration. Cooperative efforts with school counsellors may be initiated as well as a variety of restorative practices that you can refer to in the table below. Peer Mediation, Intervention & Referral Services (I&RS) or Child Study Team (CST) interventions are also initiated when appropriate.

Level 3: Behaviors categorized as Level 3 are considered to be the most serious and are immediately referred to administration for investigation and resolution. School counsellors, CST, and/or I&RS may also be initiated when appropriate.

LEVEL 1

BEHAVIORS	**Tier 1**	**Tier 2 and Tier 3**
General Misconduct ● Cutting part of class ● Disruptive behavior in class ● Ignoring directions ● Inappropriate comments ● Inappropriate display of affection ● Minor Horseplay ● Misconduct ● Misuse of pass ● Not completing work ● Unexcused late to class ● Violation of dress code ● Willful disobedience	**Consequences & Other Actions Assigned by Teacher** ● Loss of classroom privileges ● Parent/guardian contact ● Reminders and redirection ● Teacher assigned detention ● Verbal/Nonverbal correction **Interventions and Restorative practices** ● Behavior plan for use throughout the day, week, etc. ● Conflict Resolution/Peer mediation ● Counselor/CST involvement ● Daily progress sheet on behavior ● Establish peer buddy or adult mentor ● I&RS Request for Assistance ● Parent/guardian conference ● Provide individual schedule or other reminders on child's desk ● Review established behavior expectation with examples ● Seat change ● Signed agenda book ● Teacher-student conversation and/or meeting ● Verbal and/or Written apology ● Weekly communication with parents	**Consequences & Other Actions Assigned by Administration** ● Detentions ● In-school suspension ● Loss of privileges ● Lunch detention ● Parent/guardian contact ● Probation from leadership positions ● Restitution ● Verbal reprimand/warning **Interventions and Restorative practices** ● Change in class ● Counselor/CST involvement ● Educational consequences/lesson ● Establish peer buddy or adult mentor ● Functional Behavioral Analysis (completed by school psychologist) ● I&RS Request for Assistance ● Parent/guardian accompany student to school ● Psychiatric Evaluation ● Referral to I&RS ● Referral to out-side counseling/services ● Request 504 Plan ● Student conference

Level 2 (ISS= In School Suspension, OSS=Out of School Suspension)

LEVEL 2 BEHAVIORS	Tier 1 - Teacher Interventions	Tier 2	Tier 3
Being unsafe with no intent to harm.	**Consequences & Other Actions Assigned by Teacher** ● Loss of classroom privileges ● Parent/guardian contact ● Reminders and redirection ● Verbal correction **Interventions & Restorative Practices by Teacher** ● Behavior plan for use throughout the day, week, etc. ● Counselor/CST involvement ● Daily progress sheet on behavior ● Establish peer buddy or adult mentor ● I&RS Request for Assistance ● Parent/guardian conference ● Peer mediation/Conflict Resolution ● Provide individual schedule or other reminders on child's desks ● Review established behavior expectation with examples ● Seat change ● Teacher-student conversation ● Verbal/Written apology	2 detentions	1-3 ISS
Cell Phone Violation		1-2 detentions	1 ISS
Cheating or Plagiarism		1-2 detentions	1 ISS
Cutting class or school		1-2 detentions	1 ISS
Cutting/Misbehaving in detention		1 additional detention	1 ISS
Forgery		1-2 detentions	1 ISS
Inappropriate language or gestures		1-2 detentions	1 ISS
Late to school		Every 3=1 detention	Every 3=1 detention
Misbehavior towards a substitute teacher		1-2 detentions	1 ISS
Technology violation		1-2 detentions technology exclusion	1 – 2 ISS technology exclusion
Conduct Potentially Dangerous	1 detention	2 detentions	1-2 ISS
Disrespect/Dishonesty Defiance of authority Insubordination	2 detentions	1 ISS	1-3 OSS
Harassment, Intimidation & Bullying (HIB)	All incidents of alleged HIB should be reported to the principal immediately. The principal is Mr. Ted Pugliese.	HIB investigations are conducted by the anti-bullying specialist.	The Anti-Bullying Specialist (ABS) is Mr. Jim Scarano.
Possession of inappropriate materials (lighters, matches, stink bombs, cigarettes, tobacco, etc.)	2 detentions confiscation	1 ISS Confiscation	1–3 OSS Confiscation
Possession/Use/ Smoking of vapes or other nontraditional smoking paraphernalia	1-2 OSS Evaluation confiscation	3-4 OSS Evaluation confiscation	4-10 OSS Evaluation, confiscation Review of academic program
Severely disruptive/inappropriate behavior	1 detention	2 detentions	1-3 ISS
Unauthorized area without permission	1 detention	1 ISS	1 OSS
Verbal abuse/threatening comments, repeated put-downs, etc.	1 detention	2 detentions	1-2 ISS
Vandalism/Destruction Defacing the property of the school or others	2 detentions Possible restitution	1 ISS Possible restitution	1 – 3 OSS Possible restitution Police notification

Level 3 (ISS= In School Suspension, OSS=Out of School Suspension)

LEVEL 3 BEHAVIORS	Tier 1	Tier 2	Tier 3
Assault	4-10 OSS Police notification	4-10 OSS Police notification	Minimum 10 OSS Police notification
Disorderly Conduct	1- 2 ISS	1-2 OSS Police notification	2-5 OSS Police notification/ Review of academic program
Drugs/Alcohol- possession, distribution or use **(Please Note: Anyone suspected of being under the influence of alcohol or CDS shall be required to undergo a medical screening as per SPSD Board of Education policy. Failure to comply with screening may result in a 4 day suspension.)**	4–10 OSS Police notification Referral to the Superintendent	4–10 OSS Police notification Referral to the Superintendent	Minimum 10 OSS Police notification Referral to the Superintendent
Encouraging others to fight	2 detentions	1-2 ISS	2-4 ISS Police notification
False accusations against any student, faculty, or staff member	1-2 ISS	2–3 ISS	1–3 OSS
Fighting – two or more students	1-4 OSS	4-10 OSS Police notification	Minimum 10 OSS Police notification Referral to the Superintendent
Gross Disrespect	1-2 ISS	2-3 ISS	1-2 OSS
Leaving school grounds without permission	1-2 ISS Police notification	2-3 ISS Police notification	3-5 ISS Police notification
Physical Threat (Please note: Incident to be reviewed by administration for determining additional days of OSS.)	1-4 OSS Possible Police notification	2-4 OSS Possible Police notification	4-10 OSS Possible Police notification
Possession of weapons **(Please Note: Incident to be reviewed by administration for determining additional days of OSS.)**	Minimum 4 OSS Police notification Referral to the Superintendent	Minimum 10 OSS Police notification Referral to the Superintendent	Minimum 10 OSS Police notification Referral to the Superintendent
Possession/Use of medication without permission	1-3 ISS	1-2 OSS	Minimum 4 OSS
Recording of Disorderly Conduct	1-2 ISS	2-3 ISS	1-4 OSS
Setting off alarms/ calling 911 / Causing alarm within the school	1-3 ISS Police notification	4 OSS Police notification	4-10 OSS Police notification
Sexual Misconduct/Inappropriate touching	1-3 ISS Police notification	1-3 OSS Police notification	Minimum 4 OSS Police notification
Sharing of sexually explicit pictures/photos	1-4 OSS Police notification Referral to the Superintendent	4-10 OSS Police notification Referral to the Superintendent	Minimum 10 OSS Police notification Referral to the Superintendent
Stealing/Theft	1-2 ISS Possible Restitution (teacher/school Police notification)	1-2 OSS Possible Restitution Police notification	2-4 OSS Possible Restitution Police notification
Terroristic Threat (Please Note: Incident will be reviewed by administration for determining additional days of OSS.)	3–10 OSS Police notification Referral to the Superintendent	Minimum 4 OSS Police notification Referral to the Superintendent	Minimum 10 OSS Police notification Referral to the Superintendent

Please note:

Administrative conferences **MUST** be held between a building administrator, parent/guardian, and student upon a student's return to school from **Out of School Suspensions**.

Jordan Road Middle School Cafeteria Code

Types of Behaviors	First Action	Second Action	Third and Subsequent Action
General disruption	Warning and reteach expectations	Sit at separate table	2 detentions
Leaving the cafeteria without permission	Warning and reteach expectations	Sit at separate table	2 detentions
Not cleaning eating area	Warning and reteach expectations	Last to be called to eat next day	2 detentions
Not remaining seated at designated table	Warning and reteach expectations	Sit at separate table	2 detentions
Not waiting to be called for lunch, trash, or dismissal	Warning and reteach expectations	Last to be called to eat next day	2 detentions
Taking food out of the cafeteria	Warning and reteach expectations	Last to be called to eat next day	2 detentions
Throwing food or other objects	2 detentions	1-2 ISS	2-3 ISS

Other consequences and interventions/supports may also be applied. This includes, but is not limited to, cafeteria-based actions such as assigned seats and cafeteria exclusion.

Jordan Road Middle School Bus Code

BEHAVIORS	Tier 1	Tier 2	Tier 3
• Eating/drinking • Excessive noise • Failure to remain seated • Leaving bus stop without authorization	Administrative warning	2 detentions	1 ISS
• Excessive misconduct (horseplay) • Failure to comply with driver's directions • Inappropriate response to driver • Placing body or objects out of window • Spitting out bus windows and or on others • Throwing or shooting objects • Unauthorized bus or bus stop use • Using obscene or vulgar language toward other students	1 detention	2 detentions 1-2 day bus suspension	1 ISS 2-4 day bus suspension Driver/Admin./Student conference
Fighting/Assault	1–4 OSS	4-10 OSS	Minimum 10 OSS
Gross disrespect	1-2 ISS 1-2 day bus suspension	2–3 ISS 2-3 day bus suspension	1-3 OSS
Potentially dangerous conduct	2 detentions	1-2 ISS 1-2 day bus suspension	1–3 OSS
Possession of combustible materials	1-2 ISS 1-2 day bus suspension	1–3 OSS	Minimum 4 OSS
Possession of weapons Possession Drugs/Alcohol	Minimum 4 OSS Police notification Referral to the Superintendent	Minimum 10 Police notification Referral to the Superintendent	Minimum 10 OSS Police notification Referral to the Superintendent
Unauthorized use of bus emergency exits	2 detentions	1-2 ISS 1-2 day bus suspension	1–3 OSS
Vandalism	1-2 ISS	1–2 OSS	3–4 OSS

Co-Curricular Activities/Interscholastic Sports

Jordan Road Middle School offers a variety of after-school activities. Specific information regarding these activities is provided at the beginning of the school year and/or prior to the start of an activity. Students should listen to announcements, as well as check the activities bulletin board.

JRS activities are designed to promote school spirit, develop students' leadership and service, and enable students to expand or explore their interests and abilities. All students are encouraged to participate—remember, you can't be ***IN***, if you're not ***IN***volved. Students wishing to watch after school events must go home first and then return at the start of the event.

To participate in co-curricular activities and interscholastic sports:
*You must have a physical, permission slip, and try out for the team.
*You must dress for and participate in physical education on the day of the activity.
*You cannot have zero letters remaining in JAGS.
* Academics:
    *All students are eligible during Marking Period 1.
    *If a student fails 2 or more classes during a marking period, they will be placed on probation. Probation means your grades will be closely monitored for the first part of the next marking period. By interim, if you are failing 2 or more classes, you will be ineligible for sports and clubs.

For more information, see Mrs. Kallen for Athletics and Mrs. Unsworth for Clubs.

Athletic Activity Suspension

Students who are assigned **In-School Suspension (ISS)** and/or **Out-of-School Suspension (OSS)** will be suspended from their club/athletic team, as well as dances and other after school activities, based on the following:
1. ISS=No activity/sport that day
2. OSS=No activity/sport for the entirety of your suspension. In addition, you will be suspended from your activity or sport upon returning to school for the same amount of days you were assigned out of school. For example, 2 days OSS=4 days suspended from sports/activities (2 days suspension from sports/activities while out of school and 2 days suspension from sports/activities when you return to school).
3. Zero letters=no participation

2026-2027 School Calendar

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

129 Jordan Rd.
Somers Point, NJ 08244
609-927-2053 www. sptsd.org

Sept 1-3	Professional Development Day
Sept 4	First Day of School / Early Dismissal for Students / Staff PD
Sept 7	NO SCHOOL / Labor Day
Sept 23	Jordan Back to School Night
Sept 24	Dawes Back to School Night
Oct 12	NO SCHOOL / Columbus Day
Oct 20	Early Dismissal for Students / Staff PD
Nov 2-6	NO SCHOOL/ Fall Break
Nov 25	Early Dismissal for Students & Staff
Nov 26-27	NO SCHOOL / Thanksgiving
Dec 2-4	Parent Teacher Conf / Early Dismissal
Dec 23	Early Dismissal for Students & Staff
Dec 24-Jan 2	NO SCHOOL/Winter Break
Jan 18	NO SCHOOL / Martin Luther King Day
Feb 12-15	NO SCHOOL/Presidents' Day
Mar 10	Early Dismissal for Students / Staff PD
Mar 25	Early Dismissal for Students & Staff
Mar 26-Apr 2	NO SCHOOL/Spring Break
Apr 15	Early Dismissal for Students / Staff PD
May 3	Early Dismissal for Students / Staff PD
May 31	NO SCHOOL/ Memorial Day
Jun 15-17	Early Dismissal for Students
Jun 18	NO SCHOOL/Juneteenth
Jun 21	Early Dismissal / LAST DAY OF SCHOOL

Month	Staff	Students
Sept	21	18
Oct	21	21
Nov	14	14
Dec	17	17
Jan	19	19
Feb	18	18
Mar	19	19
Apr	20	20
May	20	20
Jun	14	14
	183	180

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Parent Teacher Conferences
Prek-8 Conferences
December 2 - 4
Early Dismissal All Schools

Early Dismissal Times

Jordan Road	12:30
Dawes K-3	12:40
Dawes Preschool	12:20

Category of Events

	School Closed
	Early Dismissal
	*Last Day of School (subj. to change)
	Prof. Development (no school for students)

Please Note

* SNOW DAYS: If needed, 4 days will be added to the end of the school year.

Quarter	Dates	Report Cards
1st	Sept 4 - Nov 16	12/4/26
2nd	Nov 17 - Feb 1	2/11/27
3rd	Feb 2 - Apr 15	4/24/27
4th	Apr 16 - Jun 21	Last Day of School