

# 1. Meeting Information

Date/Time of the Meeting:	April 19th, 11:00am
Inviting person:	Jose Jimenez
Minute taker:	Jose Jimenez, Juanjo Hierro, all the rest helping
Name of the meeting:	FI-WARE PCC meeting (April 19th)
Place of the meeting:	audio
Phone details (if PhC):	powwownow. PIN: 050662.
Version	1.0

## 2. Attendees

Unmark your name if you are present.

Name	Company / Organization
Pascal Bisson	Thales
Nuria de Lama	Atos
Pierangelo Garino	Telecom Italia
Stefano de Panfilis	Engineering
Alex Glikson	IBM
Thierry Nagellen	Orange
Axel Fasse	SAP
Jose Jimenez	Telefónica I+D
Juanjo Hierro	Telefónica I+D

## 4. Objective and topics addressed during the meeting

Review overall status. Follow-up deliverables in month 12.

Id	Topic
	<p><b>Effort modification approval (as initially proposed by Juanjo, subject to your approval)</b></p> <ul style="list-style-type: none"><li>• Proposed Movements:<ul style="list-style-type: none"><li>○ 20 PMs of Orange-FT would be moved from Cloud to IoT</li><li>○ 10 PMs of Orange-FT would be moved from Cloud to Security</li><li>○ 25 PMs of Thales would be moved from IoT to Cloud Hosting instead of to Security</li><li>○ 25 PMs of TID would be moved from Security to Cloud to cover the gap from the previous movement by Orange, the remaining 15PMs in Security are left there by TID in Security</li><li>○ 15 PMs originally assigned to NSN-Germany would be transferred to TID to reinforce our involvement in IoT chapter</li><li>○ 7 PMs of Thales from Data/Context Management to Security</li><li>○ 6 PMs from Data/Context Management and 1 PM from Testbed WP that were assigned Thales Research &amp; Technology France (Third party of Thales) are moved to Security</li><li>○ Besides this, it has been agreed that the 15 PMs initially allocated to NSN-Germany in IoT will go to UPM so that they take care of designing the look&amp;feel of FI-WARE portals. This will also help to leverage development of the Cloud self-service portal.</li></ul></li><li>• Resulting balance:<ul style="list-style-type: none"><li>○ Security: 1 PMs less, although 15 PMs would be pending of allocation</li><li>○ Cloud: -5PMs</li><li>○ IoT: -25 PMs from Thales + 20 PMs from Orange-FT= -5 PMs compared with what had before</li></ul></li></ul> <p>Agreed. We will introduce the above changes in the next amendment of the DoW where it is feasible.</p>

## Activity re-scheduling

Main justification for the replanning has been the need to implement a number of measurements to improve overall communication between FI-WARE and the UC projects. Namely, these measurements being:

- Improving overall response to tickets issued by UC projects (both regarding the "FI-WARE Theme/Feature/Epic Request" and the "FI-WARE General Support" trackers) by means of setting up a dedicated team to follow-up and push progress on tickets.
- Setting up two full-week f2f "educational sessions" where UC projects' and FI-WARE's teams can meet together so that:
  - Architects and potentially members of the different FI-WARE Chapter development teams will have the opportunity to meet developers from the UC projects, elaborate on the architecture and functionality of the different FI-WARE GEs and answer their technical questions
  - UC project architects can present the architecture of use case scenarios, elaborating on how they plan to use FI-WARE, as to collect feedback from FI-WARE members.

Proposed re-scheduling:

- Keep delivery of FI-WARE GE Open Specifications (i.e., REST API specifications) due in month 12 since they seem to be in the critical path of UC projects and there shouldn't be so much problems delivering them on that date. Some of them may arrive sometime mid May but not later and, in any case, would be available for the educational sessions.
- Delay those M12 deliverables dealing with delivery of FI-WARE GE software, accompanying guides and unit testing plan 2 months, so they are delivered on month 14 (end of June). This would also apply to deliverables linked to FI-WARE Development Support Tools also due in month 12.
- Keep delivery of the FI-WARE Testbed in month 15 (end of July) but split deployment of the first FI-WARE Release into two steps, so that a first set of GEs will become available by end of July, but a second set of GEs will become available in an upgrade of the testbed to take place by end of September. Indeed, subsequent upgrades will be planned every three months after end of September, or even more frequently after each FI-WARE Sprint, following an Agile approach. What would come by end of July instead of end of September will be described in the FI-WARE Technical Roadmap ([http://forge.fi-ware.eu/plugins/mediawiki/wiki/fiware/index.php/FI-WARE\\_Technical\\_Roadmap](http://forge.fi-ware.eu/plugins/mediawiki/wiki/fiware/index.php/FI-WARE_Technical_Roadmap)). Note that this split into two steps may not apply to all chapters. If no split is declared in the Technical Roadmap for a given Chapter, it means that all GEs in the first release for that chapter are planned to be available by end of July.
- Delay or drop some deliverables due in month 12 whose delivery is not so

	<p>critical for the programme at this moment from FI-WARE's point of view. Here our proposal was:</p> <ul style="list-style-type: none"> <li>○ Dropping deliverable on "System/software Engineering Method for FI-WARE" due by month 12, since the FI-WARE consortia considers that working on this deliverable rather makes more sense once the first release of FI-WARE has been delivered. We have proposed to drop the first release of this deliverable, (keeping just two releases on months 24 and 33)</li> <li>○ Delaying deliverables about "Third party innovation enablement in FI-WARE" and "State of the Art Analysis" due by month 12 so they are post-poned to end of month 21 or at least end of month 18.</li> </ul> <p>Regarding setup of a dedicated team to take care of following-up and pushing tickets by UC projects, it has been agreed that Axel will be part of it, as part of SAP's activities playing the Project Management Support role previously played by Thomas Bohnert (this role is different than the Deputy Chief Architect role, i.e., second seat in the FI-PPP AB)</p>
	<p><b>Selection of representative at the AB</b></p> <p>Candidates:</p> <ul style="list-style-type: none"> <li>● Torsten</li> <li>● Stefano</li> </ul> <p>AP: to setup a doodle for voting (done: <a href="http://www.doodle.com/5h9mrcia8rsce279">http://www.doodle.com/5h9mrcia8rsce279</a>)  The doodle will close tomorrow noon (12:00pm)  AP: candidates to circulate their CV and merits through the mailing list</p> <p>The result of the voting gives Stefano di Panfilis as the new member of the AB</p>
	<p><b>Actions regarding Scientific Committee &amp; Market Advisory Board</b></p> <p>1) next meeting of the SC in Brussels  2) Confirmation of candidates  3) proposals for MAB (Customers)</p> <p>AP: Ask Arian about tentative dates for the first year review so that we can avoid conflicts with the meeting with the SC. Tentatively, it has been suggested the week of June 18th for the meeting with the SC.</p> <p>Regarding date for the FI-WARE review, it seems like options are last week of June or second week of July.</p>

	<p>AP: We need proposals regarding members of the MAB. Take into account the reduce budget for the issue (still we may pay something) . We start a mail discussion on that.</p>
	<p><b>Dissemination issues</b></p> <p>1) Aalborg meeting (Pascal, Stefano, Nuria and Jose) Please send all relevant material</p> <p>2) Espoo Meeting. There will be an AB meeting there and also a joint meeting with members of the FI-PPP Advisory Council</p> <p>3) Others:</p> <ul style="list-style-type: none"> <li>• FI-WARE views on Critical infrastructures in a workshop organized by the Net!Works Technology Platform. Will take place in Berlin, first week of July. Atos, will send the information. <b>Boris as a candidate.</b></li> <li>• Event organized by CIP program on May 22-23 Brussels. A dedicated slot on Future Internet is being proposed. <b>Stefano as a candidate.</b> <ul style="list-style-type: none"> <li>◦ <a href="http://events.ibbt.be/en/user-driven-open-innovation-ecosystems-go-really-local-%E2%80%93-across-borders/schedule">http://events.ibbt.be/en/user-driven-open-innovation-ecosystems-go-really-local-%E2%80%93-across-borders/schedule</a></li> <li>◦ Apparently the slot on “LIVING LABS, SMART CITIES AND FUTURE INTERNET - THE WAY FORWARD” planned on May 23, 09:30am</li> </ul> </li> <li>• Made in Europe – ICT building blocks tackling societal challenges. Nuria to send detailed info. <b>Jose Jimenez as initial candidate.</b> <ul style="list-style-type: none"> <li>◦ <a href="http://ec.europa.eu/information_society/newsroom/cf/itemdetail.cfm?item_id=7965">http://ec.europa.eu/information_society/newsroom/cf/itemdetail.cfm?item_id=7965</a></li> </ul> </li> <li>• Pascal to present FI-WARE and its plans on Security in a “Cyber Security &amp; Privacy” workshop (see <a href="http://www.cspforum.eu/">http://www.cspforum.eu/</a>) that will take place in Berlin, next week (April 24th &amp; 25th). AP on Pascal to upload material disseminated after the event.</li> </ul> <p>Juanjo: Miguel will send information about how to record presence in events, workshops, etc. in the section of the public wiki devoted to the report on collaboration, communication and dissemination activities.</p>
	<p><b>Exploitation and Dissemination.</b></p> <p>ICT Labs interested in using FI-WARE as a place where innovation activities by</p>

	<p>startups can be placed. FI-WARE can therefore be an instrument for them. As a possibility they could become members of the MAB. This can be suggested in a preliminary meeting.</p> <p>AP: Setup a meeting with them (can be virtual). Stefano will send the contact.</p>
	<p><b>FI-WARE Testbed.</b></p> <p>Stefano: If we want to have the testbed ready by end of June, we would need to have the hardware ready first of June.</p> <p>If this is not going to take place, then Engineering could offer the infrastructure of Engineering's datacenter to start there the setup and then transfer things to the datacenter in Sevilla later.</p> <p>Juanjo: there are things going on these days in Spain and we should have an update on the status by end of next week, so let's wait until them to make a final plan.</p>

## 6. Summary of action points

Please note some detailed APs are included in the previous section.

IdAP-2	Action point	Responsible
AP-1	Telefonica will introduce the above changes in the next amendment of the DoW where it is feasible.	
AP-x	<b>Activity re-scheduling</b>	all members to support activities in their respective projects
AP-3	AP: to setup a doodle for voting (done: <a href="http://www.doodle.com/5h9mrcia8rsce279">http://www.doodle.com/5h9mrcia8rsce279</a> ) The doodle will close tomorrow noon (12:00pm)	
AP-4	AP: candidates to circulate their CV and merits through the mailing list	
ap-5	Ask Arian about tentative dates for the first year review so that we can avoid conflicts with the meeting with the SC. Tentatively, it has been suggested the week of June 18th for the meeting with the SC.	
ap-6	We need proposals regarding members of the MAB. Take into account the reduce budget for	

	the issue (still we may pay something) . We start a mail discussion on that.	
ap-7	Miguel will send information about how to record presence in events, workshops, etc. in the section of the public wiki devoted to the report on collaboration, communication and dissemination activities.	

## 7. Reference documentation

- FI-WARE DoW:<url in FusionForge>