

FREE TAX PREP

Tax Site Information Form

2025 tax Season

Agency Name: Westmoreland Community Action
Site Name: WCA - Greensburg
Tax Site Address: 316 Donohoe Road, Greensburg, PA 15601
Site Coordinator Name: Kevin Jansma
Site Coordinator Email: kjansma@westmorelandca.org
Site Coordinator Phone: 412-554-4295
Opening Date: 1/27/2025
Closing Date: 4/16/2025

DIRECTIONS:

Please provide specific directions to the site that include the nearest landmark: The site is located 1 mile off of US Route 30 near the intersection of Donohoe and Georges Station Roads.

Parking options available at this site: On-site, free parking

Please indicate the location of the nearest bus stop(s): The nearest bus stop is located at Outlet Way + Donohoe Road. It is about a 17 minute walk to the site, but it is on a busy road without a sidewalk.

Distance from bus stop to site: .7 miles

Landmarks: Site is located near the Greensburg Masonic Center and next door to the Laurel Highlands Workforce & Opportunity Center.

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Photo of Site Entrance:

Dress code: Business Casual

Bad weather/emergency plan: Site closures will be based on local advisories. Our plan will establish clear communication channels for notifying clients and volunteers, and have procedures for rescheduling missed appointments. We will maintain an updated contact list and consider virtual or alternative locations in case of prolonged disruptions. Ensuring the safety of everyone involved is our top priority.

Important Information about your organization (mission, other work that you do, etc.): Westmoreland Community's mission is to connect individuals and families to opportunities and resources to improve their quality of life and help to reduce poverty in the community. This is accomplished through housing, information, referral, support, collaboration, networking, intervention, counseling, education and partnerships.