
Board Meeting Secretary Notes

Date: October 30, 2025 (moved from Oct 23 to allow time for parent/staff survey feedback to come in for consideration)

Time: 6:00 PM

Prepared by: Kristen Sanborn

1. Call to Order

Melissa Papulias called the meeting to order at 6:00 PM.

2. Introductions

Attendees:

- Mrs. Ginger Zander – EHS Teacher
- Mrs. Kaiser – SHE Principal Representative for October
- Kristen Sanborn – EHS Parent
- Mr. Jacob Garramone – Legacy Teacher
- Heather Salazar – Legacy Parent
- Christine Battistoni – SHE/RHE Teacher
- Melissa Papulias – EMS Teacher
- Cori Transue – RCE Parent
- Jenn Thorson – SHE Parent
- Jennifer Wallen – Community Member
- Rhonda Olsen – Board Member
- Dan Snowberger – Superintendent

Note:

- For the October meeting, new community member Bobbi Wolf was absent due to a family emergency, and Jacy Eylar was absent due to scheduling conflicts following the meeting's rescheduling.
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3. Approval of Minutes

Dan will bring the minutes from both the September and October meetings to the November meeting for review and approval.

4. District Performance Review

Chief Academic Officer Kim Moore presented a condensed version of the district-wide school performance review. The full report is available via the Board link from the October 28, 2025, meeting.

5. Direct Explicit Instruction

Zach Rochel conducted a one-day training session with staff and building administrators. In addition to in person training, he founded **StepLab**, a platform designed to support professional development, provide targeted instructional resources, and help teachers refine their craft. Additionally, ESD administration has committed to conducting **one walkthrough for every teacher by Christmas break**. These walkthroughs are intended to be supportive and provide immediate feedback to help enhance classroom instruction and learning environments. Kristen Sanborn commented from a parent's perspective that feels she is already seeing the positive effects for the students based on what her son comes home from EHS discussing about his day, what he is learning and the changes in the classrooms that are making learning more engaging.

6. CHAMPS Training

CHAMPS training focuses on building relationships with students, establishing classroom routines and expectations, and supporting lesson planning. All district teachers have completed this training. Moving forward, only new teachers will participate, with consideration being given to offering a **half-day refresher course** for returning staff next year.

7. Calendar & Survey Feedback

The team reviewed staff and parent calendar survey responses. Staff participation was high, while parent response rates were low.

The majority of feedback supported **removing late starts**. As a result, the 2026–2027 calendar will be adjusted to reflect this change, replacing late starts with a **full-day PD for teachers** and a **day off for students**.

Three calendar options will be developed and distributed for voting in November, with the final version to be presented to the Board in December for approval. Efforts are being made to better align with the Legacy calendar.

8. SAC Updates

Kristen Sanborn (EHS):

Shared updates from EHS, including the school's performance plan and highlights from the September DAC meeting. Topics discussed included calendar concerns for students at Pitkin's and those in elective programs, and potential impacts of changing athletic leagues in the 2026–2027 school year. SAC meeting dates for the remainder of the 2025–2026 school year were finalized.

Heather Salazar (Legacy):

Working to finalize the Legacy calendar for the upcoming school year and will share it with DAC members once complete to support better alignment across schools. Legacy saw a **20-point increase in CMAS reading scores**, and efforts continue to improve reading outcomes.

Melissa Papulias (EMS – Parent & Teacher):

Focused on **UIP and iReady data**, with CMAS results being a key area of attention—particularly in math and potentially ELA. Shared positive feedback on **CHAMPS and Direct Explicit Instruction** implementation. Both **Take Flight** and **JET** reading intervention programs are at full capacity and showing strong results. EMS continues to prioritize trust and communication with parents/guardians. Additional highlights:

- Wrestling team remains undefeated
- First pep rally held last week
- “Pie in the Face” fundraiser was a big success

Jenn Thorson (SHE):

SAC meeting held on October 21 with four parents regularly attending. Discussions included the school's performance plan and community/parent perspectives on recent changes at SHE. Teachers are enthusiastic about **Emergenetics** and its impact on teaching styles. Specials have been moved to set days for clarity and consistency. Still in need of additional **PARA support**. Fall Festival on October 29 had a fantastic turnout. Notable increase in 5th grade enrollment—two classes with 25 and 26 students respectively.

Cori Transue (RCE):

New principal **Pauline** has been a wonderful addition to RCE. Her enthusiasm and leadership are already making a positive impact and bringing a fresh energy to the school community.

9. Teachers Updates

Mrs. Zander (EHS):

- EHS Band placed **7th in State**
- Shared updates on other sports teams' performance at State
- Reminder about the **Halloween football game**
- Fall play **Robin Hood** scheduled for **November 3–5**
- Students are playing **CLUE** in the building, which has been a fun engagement activity
- Theater team will perform a **CLUE play** in two weeks

Mr. Garramone (Legacy):

- Fall conferences were held two weeks ago and went well
- Middle school has transitioned to **semesters**, which has helped with planning and course structure
- Excited about the potential adoption of a **new science curriculum** for the 2026–2027 school year
- Upcoming **PD Day on October 31** will focus on **security and growth mindset**

Mrs. Battistoni (SHE):

- Parent conferences went well
- Report cards have moved to a **quarterly schedule** and were recently distributed

10. Principal Update – SHE

Mrs. Patricia Kaiser (Interim Principal):

- **StepLab** has been a great tool for collaboration
- Positive feedback from parents and community on the **Big Kahuna Fundraiser**, which is raising funds for **iPads and Chromebooks**
- New **overhead projectors** being installed in many classrooms
- Students are enjoying **Take Flight**, and teachers are embracing **Direct Explicit Instruction**
- Planning a **game night in February** to support math learning for students and families

11. Board Update

Rhonda Olsen (Board Member):

- Shared enthusiasm for the positive feedback on **Direct Explicit Instruction**
 - Excited to see it being embraced as a **supportive tool** rather than a burden
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12. Next Meeting

Date: November 20, 2025

Location: EHS

Details:

Join early for the **Thanksgiving Feast**. The meeting will be held in the **first room down the hall by the stairs on the right** at 6pm.

13. Adjournment

No public comments or attendees.

Meeting adjourned at **7:55 PM**.