Unapproved Minutes

Caledonia Central Supervisory Union

CALEDONIA COOPERATIVE SCHOOL DISTRICT

BOARD OF DIRECTORS' MEETING

Monday, March 11, 2024 – 6:00pm

Present: Sue Roberts, Jessica Roy, Dan Gingue, Jay Miller, Kilee Willey, Heather Mulligan, James Hemond, Superintendent Mark Tucker, Principals, Curriculum Director Des Hertz.

Call to Order by Jessica Roy at 6:00 PM

Additions/Changes to Agenda –

- Add Executive Session after policy review to discuss a contract

A **motion** to add the agenda item by Dan Gingue and seconded by Sue Roberts. Motion passed.

Citizens or Staff to be heard – none

Meeting Minutes

- February 8, 2024
- February 21, 2024

A **motion** to approve the February 8th minutes by Dan Gingue and seconded by Jay Miller. Motion passed.

A **motion** to approve the February 21st minutes by Dan Gingue and seconded by Kilee Willey. Motion passed.

Superintendent Report – Mark Tucker was present
Annual reports are in and ready to be dispersed.

Principal's Report -

Waterford – Chris Miller was present to highlight a few items.

- Penny War is taking place for the upcoming Scholastic Book Fair.
- Northeast Music Festival – 2 students attended.
- Wrapped up Winter Activities. Successful year.
- Thank you to the Waterford bus drivers. It was bus driver recognition week.

Walden – Anthony Fontana was present to highlight a few items.

- PreK site license visit went well.
- Montshire Night was a big success.
- Assessments are wrapping up.
- Seed sale fundraiser coming up.
- Online school apparel for sale.
- Walden basketball group using gym.

Barnet – Luisa Millington was present to highlight a few items.

- Residence artists are working with students.
- War reenactment was brought to Barnet School.
- 2 teachers received the Rowland Fellowship.
- Vision screening took place and dental screening is coming up.
- Coaching for teachers coming up.

Student Service Report – no discussion

Reading Programs – Des Hertz was present and shared a presentation. Talking points were:

- Plan to adopt an evidence-based reading program at the SU and the rationale around it.
- Critical components for improving literacy.
- Looked at work to date and looked at future plans.
- Professional learning for teachers in literacy.

Jessica asked how many teachers are involved in the literacy program review? Around 12 with a range of grade levels. Jessica asked if the SU was working and reaching out to other schools? Yes. Board discussion on how curriculum will be selected.

Schools, teachers and principals will have lots of input on the pilot programs.

Policy Reviews: Chair will set a time limit in the meeting for reviewing these policies, and carry forward (table) unaddressed policies for subsequent meetings.

Policy E20 – Community Use of School Facilities (Recommended). An update to existing policy that allows for a Board to allow community use based on a range of criteria and obligations, or disallow community use for any reason. (Discussion/Possible Adoption).

The board reviewed the policy and discussed outside organizations needing to have their own liability insurance or if it is a group coming in to use the basketball courts etc., they can sign a waiver.

A **motion** to adopt Policy E20 written by Jay Miller and seconded by Dan Gingue. Motion passed.

Policy D21 – Tiered System of Support and Educational Support Team (Recommended). A policy outlining Superintendent obligation to develop and support the use of multi-tiered educational support. (Discussion/Possible Adoption)

A **motion** to adopt Policy D21 by Dan Gingue and seconded by Jay Miller. Motion passed.

Policy D20 – Curriculum Development and Coordination (Recommended). An update to existing policy, outlining the SU and District roles in the development of curriculum. (Discussion/Possible Adoption)

A **motion** to adopt Policy D20 by Dan Gingue and seconded by Kilee Willey. Motion passed.

Policy F20 - Fiscal Management and General Financial Accountability (Recommended). A policy intended to align CCSU fiscal practices with current Federal and State law and

regulation. (Discussion/Possible Adoption)

A **motion** to adopt Policy F20 by Dan Gingue and seconded by Jay Miller. Motion passed.

Policy F23 – Capitalization of Assets (Recommended). An update to existing policy that provides guidelines for the management of the financial value of capital assets. (Discussion/Possible Adoption)

A **motion** to adopt Policy F23 by Dan Gingue and seconded by Kilee Willey. Motion passed.

Policy F24 - Prevention of Conflict of Interest in Procurement (Recommended). An update to existing policy that defines conflict of interest by employees in the process of purchasing or otherwise expending district monies in the course of their duties. (Discussion/Possible Adoption)

A **motion** to adopt Policy F24 as recommended by Dan Gingue and seconded by Jay Miller. Motion passed.

Policy B20 - Personnel Recruitment, Selection, Appointment, And Background Checks (Recommended). Policy that outlines SU and District practices related to background checks for potential employees. (Discussion/Possible Adoption)

A **motion** to adopt Policy B20 as recommended by Kilee Willey and seconded by Dan Gingue. Motion passed.

Policy F26 – Security Cameras (Recommended). A policy related to the placement and use of security cameras in school buildings. (Discussion/Possible Adoption)

Discussion on who has access to the camera footage.

A **motion** to adopt Policy F26 as recommended by Dan Gingue and seconded by Kilee Willey. Motion passed.

A **motion** to go into Executive Session by Dan Gingue and seconded by Kilee Willey. Motion passed.

Out of Executive Session at 7:57 PM

A **motion** to approve the recommendation to non-renew an employee contract by Kilee Willey and seconded by Jay Miller. Motion passed.

Roundtable Discussion: Board went around the table and shared thoughts.
Thank you to Sue Roberts for all her years on the board and teaching in our district!!!

Future Agenda Items:
Reorganization of the board

Adjourned by Jessica Roy

Minutes respectfully submitted by Nicky Cole