

Cover Letter Template

Sample Cover Letter for Submission of a Paper to Archives of Management and Social Sciences

[Name]

[Affiliation]

] [Address]

[Date]

Dear Dr. [Editor Name],

I/We wish to submit a new manuscript entitled “[title of article]” for consideration by the [journal name].

I/We confirm that this work is original and has not been published elsewhere nor is it currently under consideration for publication elsewhere.

In this paper, I/we report on _____. This is significant because _____. The paper should be of interest to readers in the areas of_____.

[Please explain in your own words the significance and novelty of the work, the problem that is being addressed, and why the manuscript belongs in this journal. Do not simply insert your abstract into your cover letter! Briefly describe the research you are reporting in your paper, why it is important, and why you think the readership of the journal would be interested in it.]

Please address all correspondence concerning this manuscript to me at [email address].

Thank you for your consideration of this manuscript.

Sincerely,

[Signature

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