162 Newark Street, Littlestown, PA 17340
Phone: 717-359-4146

ITTLESTOWN AREA SCHOOL DISTRICT

June 20, 2022 at 7:00 PM
REGULAR BOARD MEETING
Boardroom and Livestream

AGENDA

Notice: All Public Board Meetings are being Audio Recorded

Attend in Person or Watch Livestream on Facebook at: https://www.facebook.com/ltownsd/

All Items Linked in Red are for Board Members Only

	I. GENERAL BUSINESS
Mrs. Dolores Nester	A. Call to Order
Ms. Beverly Lang	B. Roll Call
Mrs. Shari Kruger	C. Pledge of Allegiance and Moment of Silence
Mrs. Dolores Nester	D. Board Acknowledgements and Announcements
Mrs. Dolores Nester Mrs. Kelley Mr. Howe & Mrs. Smith Mr. Jason Peglow Ms. Stacy Lookenball Mr. Moran Mr. Moran	E. Presentations 1. Students of the Month a) Cora Bogus, Kindergarten, ACES (in person) b) Mallory Fry, 3rd Grade, ACES-Smith and Howe c) Connor Myers, 8th Grade, MAMS (in person) d) Nathan Evans, 8th Grade, MAMS (in person) e) Jordyn Beard, 12th Grade, LHS (in person) f) Nolan Westfall, 12th Grade, LHS
Mrs. Dolores Nester	F. Public Participation 1. Participants attending in person, and up to 5 minutes before the start of the meeting, must fill out the public participation sheet in the lobby outside the board room including name, address, and topic. 2. Participants who are unable to attend the meeting may also call 717-359-4146 x2910 up to 30 minutes before the start of the meeting, state your address first and full name and leave a message up to 5 minutes. a) Randy & Sally Wood, Littlestown, PA - Subject: Taxes
Mrs. Dolores Nester	G. Discussion and Action on the following Board Minutes: 1. Regular Board Meeting on May 16, 2022. 2. Curriculum, Co-Curriculum, & Policy Committee Meeting on June 7 2022. 3. Finance, Property, & Supply Committee Meeting on June 8, 2022. 4. Work Session Meeting on June 13, 2022.

Mr. Robert Hahn If anyone has questions on Items A-H, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A-H.	**II. FINANCE AND BUDGET COMMITTEE REPORT** A. Recommend approval and adoption of the Resolution implementing the 2022-2023 fiscal year final budget. B. Recommend approval to elect Robert Hahn to serve as the Board Treasurer for an annual term, effective July 1, 2022 through June 30, 2023. C. Recommend approval of Thomas Showvaker as the District's primary representative for the YATB and ACTCC. D. Recommend approval of the Tax Exoneration (Per Capita) for the 2021-2022 fiscal year. E. Recommend approval of the Firm of Zelenkofske Axelrod LLC to conduct the local audit for the Littlestown Area School District for the fiscal year ending June 30, 2022. F. Recommend approval of transferring funds from the general fund to capital reserve pending the results of the 2021-2022 financial audit. The amount will be determined in the fall. G. Recommend approval of the 2022/2023 renewal rates for insurance coverage by Eastern Alliance as our workers' compensation insurance provider and Utica National Insurance as our general liability insurance provider. H. Recommend approval of the Resolution to Adopt the Homestead/ Farmstead Exclusion. For the 2022-2023 fiscal year, the real estate assessed value reduction for a LASD eligible approved property owner is $20,100 which amounts to a reduction of $262.22 in property taxes for the 2022-2023 fiscal year.
Mr. Robert Hahn Items A-F are Noted	**III. TREASURER'S REPORT** A. Budget Transfer Report B. Building Budget Report C. General Fund Budget YTD 2021-2022 D. Encumbrance Report E. Activities Report F. Cafeteria Report

Mr. Yancy Unger

If anyone has questions on Items A-I, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A-I.

IV. HR/HEALTH/SAFETY COMMITTEE REPORT

A. Recommend approval of the following Staff Resignations:
1. Alice McGuckin, part-time administrative assistant at the high school, effective July 1, 2022.
2. Kassandra Moyers, Long-Term Substitute for Secondary Art, effective June 3, 2022 (not returning).
3. Trevon Colbert, Junior High Boys Basketball Assistant Coach, effective June 3, 2022 (not returning).
4. Abigail Sykes, Secondary ELA Teacher, effective June 30, 2022.
5. Sara Brenneman, Secondary Math Teacher, effective August 6, 2022.
6. *Scott Staub, High School Assistant Football Coach, effective June 16, 2022.*
7. *Selena West, Secondary PE/Health Teacher, effective June 15, 2022.*
8. *Ashleigh Tomcics, Secondary ELA Teacher, effective June 20, 2022.*

B. Recommend approval of the following Instructional Staff Hires and Transfers, effective with the 2022-2023 school year:
1. Rhonda Johnson, 6th Grade ELA Teacher.
2. Abigail Lawrence, 1st Grade Teacher.
3. Michelle Rodrguez, Learning Support Teacher, transfer to MAMS.
4. Kara Glass, Learning Support Teacher, transfer to LHS.
5. Regina Schall-Biddle, transfer from first grade teacher to kindergarten teacher at ACES.
6. Megan Kitzmiller, transfer from Technology Coach to Secondary ELA Teacher/Technology Coach.

C. Recommend approval of the Teacher Leaders for the 2022-2023 school year.

D. Recommend approval of the Proposal for Special Counsel Services from Stock & Leader Attorneys for 2022-2023 fiscal year.

E. Recommend permission for the Superintendent to advertise and hire personnel for open positions as needed between now and August 15, 2022 at which time the board will finalize approval at the regular meeting.

F. Recommend approval for three school district substitute teachers for the 2022-2023 school year.

G. Recommend approval of the following extra-curricular hires and transfers:
1. Enjoli Edwards, HS Girls Basketball Assistant Coach.
2. Marc Bossom, JH Boys Basketball Head Coach.

H. Recommend approval of the following Supplemental Hires and Transfers:
1. Matthew Martino, HS Cross Country Head Coach.

	I. Recommend approval of the following Volunteers: 1. Classroom: Eric Black, Ashley Bunn, Lori Clabaugh, Heather Farace, David Gill, Bridget Langley,Heather Smith, Jennifer Thomassy, *Martine Burton, Debra Rosenberg, Diane Smith* 2. Athletic: Joseph Bowman, Robert Gorsuch, Brandin Worley
Mr. Robert Hahn Item A Noted If anyone has questions on Items B-D, please request a letter to be pulled and voted on separately, if not, recommend approval of Items B-D.	**V. PROPERTY & SUPPLIES COMMITTEE REPORT** A. Transportation Maintenance Report B. Recommend approval of the Renewal Agreement with Pro Quality Cleaning to provide janitorial services on a month to month basis effective July 1, 2022. We are requesting RFP's for other vendors to assess the costs. C. Recommend approval of the Proposal from BSN Sports to purchase and install softball batting cages. D. Recommend approval of the following Facility Requests: 1. Field Hockey to use the Thunderbolt Stadium on Sunday's in July 2022 from 10:00 am - 6:00 pm for practice. 2. Dodgers Baseball to use the Thunderbolt Stadium on Sunday, July 10, 2022from 12:15pm to 6:15pm and July 24, 2022 from 1:00-2:00 pm for playoff games
Mrs. Jennifer McClay If anyone has questions on Items A-I, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A-I.	**VI. CURRICULUM, CO-CURRICULUM, AND POLICY COMMITTEE REPORT** A. Recommend approval of the 2022-2025 Comprehensive Plan. B. Recommend approval of the Special Education Plan Part 1 and Part 2. C. Recommend approval of the Contract and Agreement with River Rock Academy to provide alternative education services for disruptive youth for the 2022-2023 school year. D. Recommend approval of the True North Letter of Agreement for school-based outpatient services for the 2022-2023 school year. E. Recommend approval of the Instructional Framework Proposal. F. Recommend approval of the Scope of Works for the 2022-2023 school year. 1. Summer School/Credit Recovery 2. Pre-K Year 2 Pilot 3. Phonics/ELA Groups 4. Teacher Department/Subject Leaders 5. MAMS Lead Teacher - Discipline and Management *G. Recommend approval of the Athletic Student and Parent Handbook for the 2022-2023 school year.*

	H. *Recommend approval to renew Agreement with LIU 12 to provide reading services to LASD students attending non-public schools for the 2022-2023 school year.* I. Recommend the board of education to provide parents with an opt-in parent permission process requiring their child to receive parent approval before checking out library books (print or digital) identified on the American Library Association (ALA) top 100 most challenged books, effective at the start of the 2022-2023 school year.
Mrs. Beth Becker	**VII. THUNDERBOLT FOUNDATION REPORT**
Mrs. Dolores Nester	**VIII. LIU BOARD REPORT**
Mr. Yancy Unger	**IX. ADAMS COUNTY TECHNICAL INSTITUTE JOC REPORT**
Mr. Christopher Bigger	**X. SUPERINTENDENT REPORT**
Mr. Robert Hahn If anyone has questions on Items A-E, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A-E. Item F is noted.	**XI. PAYMENT OF INVOICES** A. General Fund Checks B. Cafeteria Fund Checks - None C. Student Activity Checks D. Capital Projects Checks E. Procurement Card F. Void Check Report
Mrs. Dolores Nester	**XII. OLD BUSINESS** A. Technology FMX Report B. Maintenance FMX Report C. Monthly Enrollment Report
Mrs. Dolores Nester Topics may be brought before the board for future consideration. For an item to be added to a future meeting, the majority of the board must agree the topic is in need of review.	**XIII. NEW BUSINESS** (Informational and Discussion Only)
Mrs. Dolores Nester	**XIV. ADJOURNMENT**