### **Balboa Terrace Homes Association**

## **Board of Directors Meeting Minutes**

Date: March 3, 2025

Location: Virtual Meeting (Zoom)

#### **Attendees**

#### **Board Members Present:**

- Richard Hill, President
- Honoria Sarmento, Vice President
- Mary Jung, Treasurer
- Bill Thomen, Board Member
- Michael Schlemmer, Board Member
- Robert Mann, Board Member
- Daniel Connolly, Board Member
- J. Keith Gilless, Board Member
- Lee Jackrel, Board Member
- Mee Mee Kiong, Board Member
- Andje Medina, Board Member

#### Also in Attendance:

- Lieutenant Uwem Obot, San Francisco Police Department (SFPD) Taraval Station
- Mike Farrah, Representative from SF City District 7, Supervisor Myrna Melgar's Office
- Dimitric Roseboro, Principal, Aptos Middle School
- Joel Ramos, Representative, San Francisco Municipal Transportation Agency (SFMTA)

### **Meeting Summary**

## **Residential Parking Program (RPP) Expansion**

- Board discussed expanding RPP to address ongoing parking congestion.
- Current partial RPP coverage on San Leandro Way is causing confusion.
- SFMTA provided guidance on the RPP petition process and eligibility, particularly for schools and teachers.

## **Traffic Safety & School Drop-Off Concerns**

- Principal Roseboro and SFMTA discussed working together to assess traffic patterns and explore solutions, including better drop-off procedures and potential one-way street configurations.
- Lieutenant Obot addressed SFPD's limited capacity for traffic enforcement due to severe understaffing at Taraval Station.
- The Board highlighted the need for crossing guards and better enforcement at key intersections like Upland and Aptos.

### **Ocean Avenue Parking & Traffic Changes**

- Proposed changes to Ocean Avenue could remove up to 35 parking spaces, increasing pressure on side streets.
- Potential traffic flow adjustments, such as no left turns and extending the O Zone Parking Program, were discussed.

### **Technology & Traffic Enforcement**

- Board supported exploring the adoption of Flock Safety cameras and license plate readers to aid traffic and crime enforcement.
- SFPD clarified that surveillance is usually focused on stolen vehicles, not day-to-day traffic enforcement.

#### **Community Collaboration & Next Steps**

- SFMTA offered to conduct a neighborhood traffic study if the community provides clear concerns and scope.
- Board discussed inviting residents from nearby RPP zones to share experiences at a future meeting.

# **Annual Meeting Preparation**

- Logistics for the upcoming Annual Meeting were finalized:
- Printed handouts will replace a costly projector rental.
- Mary and Bill will prepare the financial report slides.
- Name tags, Sharpies, and a sign-in sheet will be provided.
- Flock Safety will bring printed materials instead of a presentation.
- Board members will submit pre-drafted questions for the Mayor.

#### **Action Items**

- Mike Farrah to connect Principal Roseborough with SFMTA school engineers for traffic study.
- Principal Roseboro to send reminders to parents about proper drop-off procedures.
- Lyndsay to continue gathering RPP petition signatures.
- Joel Ramos to confirm permit eligibility details for schools.
- Board members to email suggested questions for the Mayor.

- Mary to deliver name tags and Sharpies to Cindy.
- Cindy to prepare the sign-in sheet.
- Robert to notify Flock Safety to bring printed materials.
- Board to review and finalize the summary of governing documents for distribution.
- Mary and Bill to finalize and send financial slides by the following Monday.

# **Financial Report**

January 2025 Financial Report Treasurer Mary Jung presented January financials. Total assets as of January 31, 2025: \$280,509 Operating: \$73,551

Reserves: \$206,958 Delinquencies: \$6,938

#### **HOA Insurance Renewal**

Motion by Treasurer Mary Jung to approve premium in the amount of \$9,934 for HOA insurance package from Socher; policy will be in effect from March 29, 2025 until March 29, 2026. MSP.

Meeting Adjourned.

Next Meeting: TBD (Follow-up before Annual Meeting)