

Balboa Terrace Homes Association

Board of Directors Meeting Minutes

Date: March 3, 2025

Location: Virtual Meeting (Zoom)

Attendees

Board Members Present:

- Richard Hill, President
- Honoria Sarmiento, Vice President
- Mary Jung, Treasurer
- Bill Thomen, Board Member
- Michael Schlemmer, Board Member
- Robert Mann, Board Member
- Daniel Connolly, Board Member
- J. Keith Gilles, Board Member
- Lee Jackrel, Board Member
- Mee Mee Kiong, Board Member
- Andje Medina, Board Member

Also in Attendance:

- Lieutenant Uwem Obot, San Francisco Police Department (SFPD) – Taraval Station
- Mike Farrah, Representative from SF City District 7, Supervisor Myrna Melgar’s Office
- Dimitric Roseboro, Principal, Aptos Middle School
- Joel Ramos, Representative, San Francisco Municipal Transportation Agency (SFMTA)

Meeting Summary

Residential Parking Program (RPP) Expansion

- Board discussed expanding RPP to address ongoing parking congestion.
- Current partial RPP coverage on San Leandro Way is causing confusion.
- SFMTA provided guidance on the RPP petition process and eligibility, particularly for schools and teachers.

Traffic Safety & School Drop-Off Concerns

- Principal Roseboro and SFMTA discussed working together to assess traffic patterns and explore solutions, including better drop-off procedures and potential one-way street configurations.
- Lieutenant Obot addressed SFPD's limited capacity for traffic enforcement due to severe understaffing at Taraval Station.
- The Board highlighted the need for crossing guards and better enforcement at key intersections like Upland and Aptos.

Ocean Avenue Parking & Traffic Changes

- Proposed changes to Ocean Avenue could remove up to 35 parking spaces, increasing pressure on side streets.
- Potential traffic flow adjustments, such as no left turns and extending the O Zone Parking Program, were discussed.

Technology & Traffic Enforcement

- Board supported exploring the adoption of Flock Safety cameras and license plate readers to aid traffic and crime enforcement.
- SFPD clarified that surveillance is usually focused on stolen vehicles, not day-to-day traffic enforcement.

Community Collaboration & Next Steps

- SFMTA offered to conduct a neighborhood traffic study if the community provides clear concerns and scope.
- Board discussed inviting residents from nearby RPP zones to share experiences at a future meeting.

Annual Meeting Preparation

- Logistics for the upcoming Annual Meeting were finalized:
- Printed handouts will replace a costly projector rental.
- Mary and Bill will prepare the financial report slides.
- Name tags, Sharpies, and a sign-in sheet will be provided.
- Flock Safety will bring printed materials instead of a presentation.
- Board members will submit pre-drafted questions for the Mayor.

Action Items

- Mike Farrah to connect Principal Roseborough with SFMTA school engineers for traffic study.
- Principal Roseboro to send reminders to parents about proper drop-off procedures.
- Lyndsay to continue gathering RPP petition signatures.
- Joel Ramos to confirm permit eligibility details for schools.
- Board members to email suggested questions for the Mayor.

- Mary to deliver name tags and Sharpies to Cindy.
- Cindy to prepare the sign-in sheet.
- Robert to notify Flock Safety to bring printed materials.
- Board to review and finalize the summary of governing documents for distribution.
- Mary and Bill to finalize and send financial slides by the following Monday.

Financial Report

January 2025 Financial Report

Treasurer Mary Jung presented January financials.

Total assets as of January 31, 2025: \$280,509

Operating: \$73,551

Reserves: \$206,958

Delinquencies: \$6,938

HOA Insurance Renewal

Motion by Treasurer Mary Jung to approve premium in the amount of \$9,934 for HOA insurance package from Socher; policy will be in effect from March 29, 2025 until March 29, 2026. MSP.

Meeting Adjourned.

Next Meeting: TBD (Follow-up before Annual Meeting)