

**Caledonia Public School District No. 299**  
**Regular Meeting of the Board of Education**

**Monday, May 21, 2018 – 6:00 p.m.**  
**Middle/High School Media Center**

**Agenda**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

|                       |                   |
|-----------------------|-------------------|
| Jared Barnes _____    | Melissa Marschall |
| Emily McGonigle _____ | Kelley McGraw     |
| Jimmy Westland _____  | Spencer Yohe      |
| Ben Barton _____      | Gina Meinertz     |
| Mary Morem _____      | Nancy Runningen   |
| Isabel Allen _____    | Roy Kerrigan      |

**4. ADOPTION OF AGENDA**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the agenda as presented. Motion carried by a \_\_\_\_\_ vote.

**5. APPOINTMENT OF NEW SCHOOL BOARD MEMBERS AND ADMINISTERING OF OATH OF OFFICE**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to appoint Wendy Woyczik as a new school board member effective May 21, 2018, and administer Oath of Office. Motion carried by a \_\_\_\_\_ vote.

## 6. **WARRIOR PRIDE**

Thank you to Terry Nelson for helping our school district this past year with the Backpack Program. You have been a great asset to this program for the children of our school district!

## 7. **BOARD SHOWCASE**

### a. Superintendent Search

- Charles Kyte – Charles Kyte Consulting, LLC
- Eric Bartleson, PEER Solutions, Partner
- <https://drive.google.com/file/d/1Kx7tB4zyS6Dpo22O7Fa0uMzJnBbiOru3/view?usp=sharing>
- <https://drive.google.com/file/d/1mL7QbQPIZhdEwGk4VjW5RbcacWNIdOX5/view?usp=sharing>
- [https://drive.google.com/file/d/1jglqXhChzOw7dlwvjYuy\\_3UornzEV938/view?usp=sharing](https://drive.google.com/file/d/1jglqXhChzOw7dlwvjYuy_3UornzEV938/view?usp=sharing)
- [https://drive.google.com/file/d/1rmcOm9FbgbahHqKLZaUp6wEMxgqTFFg\\_/view?usp=sharing](https://drive.google.com/file/d/1rmcOm9FbgbahHqKLZaUp6wEMxgqTFFg_/view?usp=sharing)

### b. Natural Playground Presentation

- Natural Playground Committee

## 8. **STUDENT SCHOOL BOARD MEMBER REPORT**

## 9. **PUBLIC COMMENT**

## 10. CONSENT AGENDA

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Consent Agenda.

- Approval of the April 16, 2018, regular school board meeting minutes, and the May 3, 2018, school board retreat meeting minutes.
  - [https://drive.google.com/file/d/1VqbQ-Q0VyWDNupDD\\_VoDIfWHWtEb7Xlj/view?usp=sharing](https://drive.google.com/file/d/1VqbQ-Q0VyWDNupDD_VoDIfWHWtEb7Xlj/view?usp=sharing)
  - <https://drive.google.com/file/d/1STuWOsL4mlac5JMTVP8IXX4NwE-l-HpLC/view?usp=sharing>
- Approval of Treasurer's Report and Authorization of Accounts Payable
  - Approve the electronic transfers and bills due and payable amounting to \$724,382.39 including check numbers 63112 through 63254 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$850,000.00
    - <https://drive.google.com/file/d/1eVyEtuv8N-G-j-vLga0Wsovpq-hiDLpR/view?usp=sharing>
    - <https://drive.google.com/file/d/14kBMChfHKtwz8eGf4fjDIshGRsJhnyIT/view?usp=sharing>
    - [https://drive.google.com/file/d/1NddNCq9i3FI\\_up61AvLshNbA2R\\_2vvPv/view?usp=sharing](https://drive.google.com/file/d/1NddNCq9i3FI_up61AvLshNbA2R_2vvPv/view?usp=sharing)
- Resignations
  - Accept the resignation of Angela TenKley effective at the end of the 2017-2018 school year with thanks for her nineteen years of service and dedication to our school district.
  - Accept the resignation of Patsy Wiste effective at the end of the 2017-2018 school year with thanks for her past year of service and dedication to our school district.
  - Accept the resignation of Superintendent Ben Barton effective at the end of the 2017-2018 school year with thanks for his six years of service and dedication to our school district.
  - Accept the resignation of Meghann Jerviss as part-time nurse effective June 15, 2018, with thanks for her two years of service and dedication to our school district.

- Accept the resignation/retirement of Laurie Conway effective at the end of the 2017-2018 school year with thanks for her thirty-three years of service and dedication to our school district.
  
- New Hires
  - Ratify the hiring of Bob Burmester as a full-time elementary physical education and DAPE teacher beginning the 2018-2019 school year at a MA/4 at \$51,563.00
  
  - Ratify the hiring of Chyan Johanningmeier as a mental health practitioner beginning May 14, 2018, at \$5,850.00 for the remainder of the 2017-2018 school year and \$45,000.00 beginning the 2018-2019 school year.
  
  - Ratify the hiring of Daneka Romportl as a full-time special education teacher beginning the 2018-2019 school year at BA/1 at \$40,574.00.
  
  - Ratify the substitute Memorandum of Understanding with Annie Palen to begin on April 30, 2018, and to continue through the remainder of the 2017-2018 during the maternity leave of Mrs. Sara Buros at \$105.00 per day.
  
  - Ratify the hiring of Jacob Hebeisen as a full-time elementary teacher beginning the 2018-2019 school year at a BA/1 at \$40,574.00.
  
  - Ratify the hiring of Tori Burmester as a full-time middle school teacher beginning the 2018-2019 school year at BA/4 at \$44,259.00.
  
- Softball Coaching Contracts for the 2017-2018 School Year
  - Due to the medical leave of absence of the head softball coach this spring, we need to approve the following coaching contracts and salary changes. The total salary between the head and assistant coaching positions will remain the same as previously approved, but the breakdown of the salaries and the staffing in these positions has changed as follows:
    - Michelle Anderson      \$1,000.00
    - Chad Augedahl          \$3,094.98
    - Tina Fruechte            \$663.57
    - Tony Lange                \$663.57
  
  - Approve the maternity leave request from Jessica Wiese as the head gymnastics coach for the 2018-2019 school year.
  
- Approve the School Board Meeting Agenda Policy #203.5 as presented.

- <https://drive.google.com/file/d/1VYiO22LwPV7lCm7z64fuE0t-g1UxTBml/view?usp=sharing>
- Authorize the bidding of bread, dairy and petroleum products for the 2018-2019 school year.
- Approve the Management Plan for Lead-in-Water for the Caledonia Area Public Schools as presented from IEA, Inc.
  - [https://drive.google.com/file/d/1ibDeRJZmD-DLbJbhQaXL0\\_LL5eC\\_sxn3v/view?usp=sharing](https://drive.google.com/file/d/1ibDeRJZmD-DLbJbhQaXL0_LL5eC_sxn3v/view?usp=sharing)

Motion carried by a \_\_\_\_\_ vote.

## 11. ACTION ITEMS

### a. 2018-2019 Resolution for Membership in the Minnesota State High School League

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLVED, that the Governing Board of School District No. 299, County of Houston, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the Caledonia Area Middle School/High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by Director \_\_\_\_\_, and upon vote being taken thereon, the following board members voted in favor thereof:

and the following voted against the same:

Whereupon, the Board of Chairperson declared the resolution duly passed and adopted this 21<sup>st</sup> day of May, 2018, at a regular meeting of the School Board of Independent School District 299, Caledonia, Minnesota.

## 12. ADMINISTRATIVE REPORTS

a. Mrs. Meinertz

b. Mrs. Morem

- <https://drive.google.com/file/d/1SKgl4NUp9hGx2NOrPynZRqpRU9x8UJf0/view?usp=sharing>

c. Mrs. Runningen

- <https://drive.google.com/file/d/1PZdjv8FZHFyRtOlh1iXPicq8eP65qmH/view?usp=sharing>

d. Superintendent Barton

e. Barb Meyer

- <https://drive.google.com/file/d/1Y6BOvXZGNvxYEN3GEnAO4YWZFczokzM6/view?usp=sharing>

f. Lee Morem

## 13. OLD BUSINESS ITEMS

#### **14. NEW BUSINESS ITEMS**

#### **15. BOARD MEMBER REPORTS**

#### **16. ADJOURNMENT**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting  
at \_\_\_\_\_ p.m. Motion carried by a \_\_\_\_\_ vote.