



TEMPLATE TO SUPPORT PREPARATION OF PARTNER SEARCH PROFILES FOR INSTITUTIONS IN CENTRAL ASIA

GENERAL TIPS FOR BUILDING A STRONG PROFILE:

- Be specific and concise. Avoid general statements and focus on what makes your organization uniquely qualified for specific call/s topic. Try to think of what contribution you can offer/bring to the consortium or how consortium will benefit by having your organization in the team.
- Use clear and professional language. Ensure your profile is well written, easy to understand and grammatically correct.
- Visual. Consider including a logo, diagrams and use your corporate style/design.
- Updated information. Make sure your profile includes the latest up-to date information on your organizations.
- Size of profile. It is recommended that profile is no longer than 3 pages considering 11 or 12 font size.

Partner offer [organization name]

General information

(100-150 words maximum)

- **Name of organization:** Use official name and abbreviation. Avoid using abbreviation only
- **Type of organization:** Specify whether you are a university, research institute, SME, large enterprise, public body, etc.
- **Location:** Include the country and region. If you have international office include this information indicating where your headquarter is.
- **Website and social media:** Include links to your organization's website and any relevant social media profiles.

Relevant expertise

(300-500 words)

- **Brief information about your organization:** Briefly, in one paragraph describe the area of your activity, general description of size, founding date and other relevant info.
- **Technical expertise:** Detail the technical expertise your organization brings to the potential consortium, including specific skills, technologies, methodologies, etc. Try to use key words relevant to specific calls' topics. Highlight your strengths that distinguish you from other similar organizations. In case you have international **certifications and accreditations** mention it.
- **Facilities and infrastructure:** Describe any specialized facilities, laboratories, or infrastructure that could be utilized in the project. Don't describe general infrastructure that is not relevant to the specific selected calls' topics.
- **Experience in EU projects:** If applicable, mention any previous participation in EU-funded projects, especially those under Horizon Europe, Horizon 2020 or earlier 7th Framework Program. Include number and acronym of the project, preferably use hyperlinks to Cordis page of abovementioned projects.
- **Previous projects:** Provide examples of similar projects you have been involved in, showcasing your ability to contribute to the consortium. Preferably mention international or bilateral projects if any, or at least national ones. Please do not list all project to avoid overloading your profile with unnecessary information, instead list only those relevant to specific selected calls' topics. Include references or links if available.
- **Key personnel:** Highlight the expertise of key staff members who can be potentially involved in the selected call, including their qualifications and relevant experience.

Project Interests and Collaboration Interests

(200-250 words maximum)

- **Preferred call topics:** *Clearly state the specific Horizon Europe call topics and cluster you are interested in. Include the topic identifier (number) and title. Recommended to use hyperlinks to have direct links to the page of specific call. All open and forthcoming calls are available at EU [Funding & Tenders Portal](#). Please note that the chances of finding partners or joining a consortium for a call with an approaching deadline are small. It's advisable to start the process at least 3-4 months before the deadline.*
- **Role in the consortium:** *Specify the role/s you are interested in within the consortium, such as research partner, work package leader, technology provider, etc*
- **Type of partners sought:** *Describe the types of partners you are looking for, such as academic institutions, SMEs, industry partners, or public authorities. Use geographical scope if relevant.*
- **Potential contributions:** *Detail the specific contributions you can make to the project, such as expertise, technology, resources, or networks.*

Contact Details

- **Primary contact person:** *Provide the name, position, and contact details (email, phone number) of the person responsible for the partner search.*