

RESUME PLANNING

CONTENT:

What are 3 jobs you are interested in? (Does not have to be art-related. Choose a job that you may actually want in the future.)

Narrow it down - I will create my resume for this job:

You will include either an introduction of yourself (summary of resume) or an objective (explanation of the job you are looking for). Which do you want to include?

****Read resume introductions or objective statements online to get ideas****

Write an introduction: (should be about 1-3 sentences)

What job experience or volunteer experience do you have?

What extracurriculars are you involved in?

What skills do you have?

What awards or scholarships have you earned?

Who could be used as a reference? (Someone to vouch for you). Include their first name, last name, and phone number/email.

LAYOUT:

What font(s) will you use?

Will you use a color? If so, what color?

Find 2-3 resumes/templates online that you like. Paste photos of them below: