UNIVERSITY “ISA BOLETINI” MITROVICA
ECONOMIC FACULTY

Course Outline Model (Syllabus)		
Faculty:	Economics	
Name of study program:	Business and Management	
Department:	Specialization: Bank, Finance and Accounting	
Level:	Bachelor,	
The code of subject:		
Subject:	Bank and Banking Business	
Subject Status:	Obligatory	
Semester:	winter	
Total hours:	2+1	According to aproved program
ECTS:	6	
Schedule / Hall		
Academic year:	Second year, fourth Semester	
Professor:	Prof.Asoc.Dr. Qazim TMAVA	
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BRIEF CONTENT OF SUBJECT	The course is conceived in such a way that all the necessary material for students is included in thirty academic hours, during a semester. Initially, a historical overview of the development of banks is given, from the ancient time until today. Then international financial organizations are treated, starting from the IMF, WB ... regional financial organizations, etc. The financial and banking systems in developed countriewill be examined. Banks' Business Policy and Banking Principles will be also treated. A special place is given to the lending proces (long-term and short-term) The following will betreated the policy of forming funds in banks. Banking operations (active, passive and neutral) also wiil have special focus. A special place is dedicated to the circulation of payments with the world and in the country, as well as payment instruments. The transformation of the banking system in an increasingly insecure environment will be also considered. Banking information system and marketing in banking business are the issues that round out the subject that will be elaborated by the respective course.

AIMS	-To prepare students with basic knowledge on banks and their business, -To prepare students regarding the identification of problems and difficulties encountered by banks during the development of their business, -To enable the application of the acquired knowledge even in the current circumstances of the banks' business, -To prepare students to deal with factual problems, as well as to orient themselves in solving those problems, related to the business of banks, based on the knowledge gained during the course in question. -Case study :	
EXPECTED LEARNING OUTCOMES	At the end of this course the student should be able to: -To understand the business of banks in general, and commercial banks in particular. -To have an understable picture of main banking instruments, -To be able to analyze correctly and clearly the practical problems of banks and their business in a turbulent environment, -Be able to apply the knowledge gained regarding banks and their business in contemporary conditions, -To be able to assess the creditworthiness of the client, -To be able to apply the sales of banking products, -Increase students' abilities to make qualitative and independent decisions in institutions financial and banking.	
PROGRAM	**Weeks**	**Topic and Readings**
	Week - I	Introduction witrh Banks and Banking Operation
	Week - II	International Fiantial Organisations
	Week - III	Banking System in developed countires
	Week - IV	Type of banks
	Week - V	Banking System in USA
	Week - VI	Banking System in: Italy, Swiss, Canada, Germany, England,
	Week - VII	First Exam
	Week - VIII	Main Characteristics of Banking systems in Countries in Transition
	Week - IX	Banking System in Kosova
	Week - X	Commercial Bank Policy
	Week - XI	Interest rate policy and credit and financial potential of banks
	Week - XII	Sources of Banking Assets and Banking Operations

	Week - XIII	Payment turnover with abroad, and International Payment Instruments
	Week - XIV	Banking Information System and Bank Marketing
	Week - XV	Second Exam
LITERATURE	**Principal Literature**: 1. Prof Dr Gazmend Luboteni: *Banka dhe afarizmi bankar,* Prishtine, 2015 **Recommended Literature:** 2. Casu Girardone, Molineux: Introduction to Banking: P. Hasll, Esex, 2013 3. Rose, Peter: Commercial Bank Management, Mc Grow-Hill, Irvin, Boston, 2012	
TEACHING METHODOLOGY	The methodology used in teaching and learning will be based on best practices: interactive lectures, discussions, course assignments, independent projects, exercises, consultations and group research. Learning will take place through lectures, practical assignments, individual and group interpretations, periodic self-assessments, etc. All these will be realized in theoretical and practical aspects by presenting the materials in audio-visual form through the computer, projector and on the whitte board. Within this semester are foreseen 15 weeks with 2 hours of lectures and 1 exercises (seminars and discussions), as well as two colloquia which are held within the 15 planned lectures (weeks 8 and 15). Case studies and homework are given after each lecture, in order to study and make research as own studies. The results from such activities will be presented and discussed in the following week. Students are encouraged to follow current economic developments by reading articles, economic journals and other relevant materials. They can identify the next issues / topics for discussion from such readings. Essays prepared by students will also be discussed as well as individual and group presentations encouraged.	

Contribution to student workload (which should correspond to student learning outcomes 1 ECTS credit = 25 hours)			
Activity	**Hours**	**Day/Week**	**Total**
Lectures	2	15	30
Exercise sessions - theoretical	1	15	15
Practical work	/	/	/
Consultation with the professor / assistant	2	15	30
Colloquiums / seminars	2	3	6
Independent tasks (work)	1	5	5
Student self study time (in library or at home)	2	15	30
Final exam preparation	3	6	18
Time spent in assessment (tests, quizzes, final exams)	4	4	16
Projects, presentations, etc.	/	/	/
Total			**150 hours = 6 ECTS**

EVALUATION

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Assessment methods include: written exams; Work and team engagements; Individual work; As well as presentations.

• The assessment consists of the part of the written and oral exam.

The assessment is also based on these activities:

Participation and engagement per hour 10%
Test 1 - 30%
Test 2 - 30%
Oral part - 10%.
Final Exam: 20%
Total: 100%

• **Passability**:
(91% -100%, A-grade 10);
(81% -90%, B-note 9);
(61% -70%, D-note 7),
(51% -61%, C-note 6),
(35% -50%, F-note 5) ,
(00% -35%, Fx-note 5).

ACADEMIC POLICIES

Copying and transmitting words on this subject is not allowed.
If the student meets in these activities, they will be treated according to the relevant rules of the University of Mitrovica. On this case, the student will receive a poor grade and this activity will be forwarded to the student's personal notes.

Mitrovica **Subject teaching professor:**

Prof.Asoc.Dr. Qazim TMAVA
(Name Surname)

15.09.2021

(Signature)