



| Executive Director – Karen Schaub |  
| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | [bosa.mn.gov](http://bosa.mn.gov) |

### **Committee Meetings**

#### **ETHICS COMMITTEE – 8:00 AM - 10:00 AM**

Closed Meeting

#### **LICENSING COMMITTEE - 10:00 AM - 11:00 AM**

Zoom Link: <https://www.zoomgov.com/j/1611236930?pwd=8FM3qzSMzldZQD7JiV7BzSF4CbWbCk.1>

Meeting ID: 161 123 6930

Passcode: 128465

#### **PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE -No meeting this month**

## **Board of School Administrators Board Meeting Agenda**

**DATE:** December 15, 2025

**Zoom Link** <https://www.zoomgov.com/j/1603744981?pwd=6YAKRHKC6sj9U3imMhGrTwgzmxuOOd.1>

**Meeting ID:** 160 374 4981

**Passcode:** 168142

### **I. Call to Order**

### **II. Consent Agenda**

- a. Agenda approval and any agenda adjustments
- b. Novem [W](#) BOSA Board Meeting Minutes - 11/24/2025.docx
- c. If a Director is attending virtually, the Board will conduct a roll call vote.

### **III. Public Comments**

- a. To address the Board during public comment, please complete this form by 11:50 a.m. on the day of the meeting. This section of the agenda is not to exceed twenty minutes (twenty minutes for all speakers), subject to the Chair's discretion.

### **IV. Business**

- a. Committee Reports and Action

- i. Ethics Committee
  - 1. Discussion items
  - 2. Action items
- ii. Licensing
  - 1. Discussion items-None
  - 2. Variances
    - a. Aspen Academy seeks a variance for Eric Sandberg (#462825) for a K-12 Principal license.
    - b. Wright Technical Center #966 seeks a variance for Laura Holmquist (#45001) for a Principal license.
- iii. Professional Development and Program Review -No Mtg today

**V. Discussion Topics-None**

**VI. Board Member Reports**

**VII. Executive Director's Report**

- a. Update on Annual Fee

**VIII. Adjournment**

**Next Meeting**  
**January 26, 2025**  
**12:00 PM - 2:00 PM**