

REGULAR MEETING MINUTES

The Board of Trustees of West Glacier Elementary District No. 8, West Glacier, MT, met on August 20th, 2025 at 5:30 p.m. The meeting was held at the school.

1) Call to order

Pledge of Allegiance

Roll Call

Chair Eberhardy, Vice Chair Evans, Trustee Lautenschlager, Lead Teacher Hebert, Lead Teacher Baumann, District Clerk Aldrich, and Vincent Dalimata.

Approval of Agenda

Trustee Lautenschlager moved and Vice Chair Evans seconded to approve the agenda addition Transportation Update from Vincent Dalimata. MOTION APPROVED

2) Consent Agenda

Regular Meeting Minutes – June 9th, 2025 Meeting Minutes

Trustee Lautenschlager moved and Vice Chair Evans seconded to approve the Meeting Minutes. MOTION APPROVED

Monthly Claims

Trustee Lautenschlager moved and Vice Chair Evans seconded to approve the Monthly Claims. MOTION APPROVED

3) Action/Discussion

Reports:

I. Lead Teacher

General Report

- Next week teachers all return to school for PIR (Pupil Instruction Related) Days on August 26, 27, & 28. In addition to getting the school ready, teachers will participate in professional development for our new ELA curriculum - Amplify CKLA.
- The first day of school is on Tuesday, September 2.
- The first Ranger Visit is on Tuesday, September 9. Rangers will come monthly on the second Tuesday.
- Ms. Baumann is working on getting a mini-golf field trip set up that week.
- The Red Bus Trip is scheduled for Wednesday, September 10.

● Internet / E-Rate Update

- Nothing new to report

● Maintenance Updates

- **Noxious weeds were sprayed in June.**
- **Leaky Roof:** The contractor who initially assessed the leaky roof and was preparing quotes has been difficult to reach. Ms. Kindred has since contacted two additional contractors and is awaiting their responses.
- **Kitchen Refrigerator:** A new refrigerator has been ordered and is scheduled for delivery on September 11.
- **Lunch Tables & Gym Floor:** Replacement lunch tables remain a significant expense, and costs are higher than anticipated. Ms. Kindred is also awaiting a call back from the company that services the gym floor. These two projects will need to be

sequenced carefully—tables installed first, followed by replacing the floor—to avoid damage, unless we come up with an alternative plan (such as a possible addition).

- **Pest Control:** An initial appointment was postponed due to an unavoidable scheduling conflict. Ms. Kindred is contacting the company again to reschedule, with the goal of having treatment completed before the start of the school year.
- **Safety System:** Ms. Kindred has gathered additional information regarding the proposed safety system. She explained to the vendor that certain components may need to be temporarily delayed due to the expense of the lunch tables. The vendor assured her they are ready to proceed when the district is financially prepared. In addition, Ms. Kindred plans to apply for a grant at the end of September to help offset costs. She is currently working through the logistics of that application, which include obtaining multiple quotes.
- **Other Updates:**
 - Gerry and Lisa have been cleaning and organizing throughout the school, and the carpets have been professionally cleaned. Additional maintenance projects have included painting in the library loft and Ms. Knutson's classroom, interior and exterior window cleaning, removal of branches and dead vegetation, sanitizing and stacking of gym mats, wiping down lockers in the kindergarten and main hallway, tightening table legs in several classrooms, and clearing out excess boxes and furniture parts. Bathrooms have been thoroughly cleaned.
 - Ms. Kindred is also working to secure help for tasks requiring tall ladders, including cleaning the gym light fixtures and displaying the MCT signs. If her father is able to come this fall, he may assist with these projects.

4) General Public Participation

Tim Dalimata addressed the Board on Transportation status for the new school year. They are having some difficulties securing insurance. Will know more within the week.

5) Action/Discussion (Cont.)

II. Clerk/Business Manager

- Final Approval of 2025-2026 Budget
Trustee Lautenschlager moved and Vice Chair Evans seconded to move Budget review to next week when Transportation status has been resolved. MOTION APPROVED
- Approval of 2024-2025 Trustees Financial Summary
Trustee Lautenschlager moved and Vice Chair Evans seconded to approve the 2024-2025 Trustees . MOTION APPROVED

III. Board

- Policies Required law to be adopted or updated.
 - Required MTSBA Model Policy 3655 – Student Safety **(ADOPT)**
 - MTSBA Model Policy 5120P – Hiring Process & Criteria - Federal Background Check, Fingerprint, & Information Handling Procedure **(UPDATE)**

- MTSBA Model Policy 5122 – Fingerprints and Criminal Background Investigations **(UPDATE)**
- MTSBA Model Policy 5430 – Volunteers **(ADOPT)**
- MTSBA Model Policy 5430NF – Volunteers - Volunteer Agreement Form **(ADOPT)**
- MTSBA Model Policy 2335 – Human Sexuality Instruction & Identity Instruction **(UPDATE)**
- MTSBA Model Policy 8560 – Display of Flags and Banners on District Property **(ADOPT)**
- MTSBA Model Policy 3310 – Student Discipline **(UPDATE)**
- MTSBA Model Policy 5255 – Disciplinary Action **(UPDATE)**
- MTSBA Model Policy 3416 – Administering Medicines to Students **(UPDATE)**
- MTSBA Model Policy 2158 – Parent and Family Engagement and Educational Involvement **(UPDATE)**
- MTSBA Model Policy 2165 – Early Targeted Intervention **(UPDATE)**
- MTSBA Model Policy 2165NF – Early Targeted Intervention - Evaluation Consent Form **(ADOPT)**
- MTSBA Model Policy 3110 – Entrance, Placement, and Transfer **(UPDATE)**
- MTSBA Model Policy 3121 – Enrollment and Attendance Records **(UPDATE)**
- MTSBA Model Policy 3650 – Montana Pupil Online Personal Information Protection Act **(UPDATE)**
- MTSBA Model Policy 5123 – Employer Verification of Employee **(ADOPT)**
- MTSBA Model Policy 3141 – Nonresident Student Enrollment **(UPDATE)**
- MTSBA Model Policy 1007FE – Multidistrict Agreements **(ADOPT)**
- MTSBA Model Policy 5252 – Notice of Nonrenewal of Nontenured Teacher for Financial Reasons **(ADOPT)**
- MTSBA Model Policy 1009FE – Recruitment and Retention - Flexible Instructor Licensing **(UPDATE)**
- MTSBA Model Policy 8301 – School Safety **(UPDATE)**
- MTSBA Model Policy 2334 – Release Time for Religious Instruction **(ADOPT)**
- MTSBA Model Policy 2100 – School Calendar and Day **(UPDATE)**
- MTSBA Model Policy 2450 – Indian Education for All **(UPDATE)**
- MTSBA Model Policy 2150 – Suicide Awareness and Prevention **(UPDATE)**

Trustee Lautenschlager moved and Vice Chair Evans seconded to approve to adopt and update all policies. MOTION APPROVED

6) Correspondence

7) Personnel

8) Future Board Consideration

Transportation Review

Next Board meeting will be August 25th. 2025

9) Adjourn

Meeting adjourned at 7:30PM

Rachelle Aldrich, District Clerk _____
 Courtney Eberhardy, Chair _____