



VIRTUAL MEETING

NOTES

October 22, 2020

www.k12techforum.org

Next Meeting

November 19, 2020 - Cyber Security

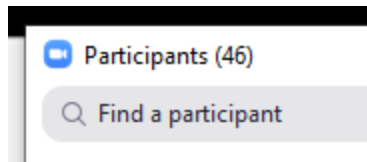
Meeting Agenda

1. Welcome & Introductions -
2. Mindy Fiscus - E-Rate
3. Jonathan King - Digital Signatures/Permission
4. Phil Morris - SOPA Update

Attendees

This list contains those people who filled out the meeting entry form prior to entering the Zoom meeting. Not all of them actually attended the meeting. Since we don't require people to register into Zoom we can't know who actually was in the meeting.

Thanks to all who participated in the meeting.



Topics of Discussion

Welcome & Introductions

- Lee Steinsdoerfer, GHA Technologies
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Meeting Ground Rules

1. Zoom
 - a. Make sure that you are muted
 - b. Use the chat to ask questions
 - c. Share questions with all
 2. Shared Google Doc
 - a. Questions/Requests
 - i. Pre meeting questions have been added to the notes
 - b. Recommended Resources
 - i. Located at the bottom of the document
 - ii. Resources that have been vetted by participants of the K12 Tech Forum
 3. Where to find notes
 - a. <https://sites.google.com/view/k12techforum/past-meetings> -
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E-Rate Update - Mindy Fiscus



E-Rate Update

Mindy is the Digital Access Coordinator for the Learning Technology Center of Illinois and is one of the Illinois State E-rate Coordinators (SECA). Mindy will be going over e-rate and any changes made and will also answer your questions about e-rate.

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ltcillinois.org

Link to presentation slides [HERE](#)



- <https://usac.org/erate/>
- Congress>FCC>USAC: Levels of the program
- What can you get from the program?
 - Category 1: Broadband service to schools or libraries
 - Category 2: Network equipment and services for the management and maintenance of that equipment
 - **Program does not work for redundancy (not eligible) - they will decrease your funding**
 - **End user and home access are NOT eligible for the program**
 - Maybe will be addressed in CARES act? Won't know until after election
- How much money can you save?
 - See slide with chart - based on free and redacted funding
 - Private also can apply
- Application Process
 - You have to apply for a commitment form 486 FORM - can't get discounts on bills w/o it
 - If you have money waiting from 2019, you need to get that now
 - Form 470- starts in the winter before the school year you need it
 - Year long process for each year
- **To do right now:**
 - Login EPC (new security) - create password, confirm in email. Then log back in...

- Check your status
- **Collect your money from FY19 with a Form BEAR-472**
- **Confirm funding for FY20 with Form 486**
- **Start wish list for FY21 with Form 470**
- Prepare RFPs (if needed)
- FY21-25 Category 2 (pre-discount) budgets
 - **New:** 5 year funding cycle
 - **New:** District level budget
 - Run both per student and school and see which is better for you
 - These are based on student count in EPC portal
 - You can now say, you are buying a switch and somewhere in the district rather than specifying the building
 - If previously applied and labeled it to a building:
 - If within the last 3 years - supposed to notify that it is moving
 - If purchased 4-5 years ago - no need to notify movement
 - Moving forward - no longer need to identify movement
 - If purchased more than 5 years ago, can dispose of without needing to notify
 - Districts are responsible for non-discounted amount
 - EX. see slide with Clay City CUSD 10 student numbers and amounts
- Administrative Window
 - Oct-Jan
 - Create new Billed Entity Numbers (BEN)
 - Be proactive
 - Update Student Population and Library Square Footage
 - Data may be skewed this year because everyone is eligible for F/R without filing the paperwork
 - You can move forward with last year's number, you will never get less than the previous amount
 - If you have accurate numbers then you can use them
 - If you get questioned, contact Eric Gracky - he is able to help and will look in SIS
- New Consortium Option! Illinois K-12 Broadband Network
 - Fill out letter of Agency
 - Doesn't commit you but allows them to bid out services on your behalf
- State matching grant
 - To the district from the world
 - To building to building within district
 - Lots of money left in the fund - you should apply for the state matching grant
 - Can do this with or without the state matching grant

- Opening it after the e-rate window
 - If you are a 50% discount district, consortium district goes to 60%, then
- Reach out for help - see email in slides
 - Offers workshops virtually
 - In-person workshops available at special request
 - Help the consultants, they need your information as soon as possible.
 - Tell them when you have a delay
 - Who is in charge of which parts

Digital Permissions/Approvals



Digital Permissions/Approvals

Jonathan King is the Chief Strategy Officer for the technology and digital instruction programming materials at ISAFE Enterprises LLC. He will discuss the data privacy and compliance concerns involved with obtaining and managing digital signatures and permission.

Receiving verified parental consent is critical to district risk mitigation, and COPPA and HIPPA protected information must be guarded in the process. Schools need a simple, flexible process to make sure each participating student has the right parental consent, and that they have up-to-date information to ensure the student's safety

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E-Safety Education Services K-12

- FERPA compliant
 - Collect no contact information of the students
- Modeled how to use the platform on his shared screen
 - Add own AUP or use one of the pre-loaded options
 - Allows you to determine which documents are important or mandatory
 - Can add video with the form
 - Can allow you to see if the video was viewed and/or watched
 - Can ask questions related to the form to see if they understand what they signed
 - Options with the ways people can sign the buttons as a system

- Includes a footer so it looks more like a paper form
- Approval step
 - Can send to principal/AP, DO options
 - Can create groups
- Can make changes
 - People can make suggestions for edits
- Goes to Campaign Management
 - Can assign a specific date, person who needs it, email/text options
 - Pushout through SIS
 - Can see how many people would receive the digital document
- Considerations or concerns when going digital forms?
 - In traditional paper
 - 12% of forms are lost in transit
 - 7% of documents are falsified
 - Average number of sheets of paper... 70,000 pieces of paper used for forms
 - Documents are still required for compliance even while remote
 - Now you may have to mail them and use stamps
 - Google docs are not completely binding
 - Mandated forms can be completely integrated digitally
 - Less loss, less falsification of signatures, less paper
 - Safer using a contained system to help with compliance
 - FERPA, SIPA, HIPAA compliance
 - Turn around time for a district?
 - Turn around time is 24 hours
 - Just need CSV
 - Can be used for staff forms as well as student/family forms
 - No limit to the number of forms a district can load
 - How are you different from DocuSign?
 - Been in education specifically for 20 years
 - Meet all compliance requirements
 - Price point - \$4 per student/per year for all systems. B/c of relationship with K-12 group

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SOPA Update



Student Online Protection Act Update

Phil Morris is the Director of Operations & Technology for the Kane County Regional Office of Education and has been very involved in the development of SOPA. Phil will bring an update on the status of the **Student Online Protection Act** as well as looking at website requirements, technology policies, FERPA, and other compliance issues and resources for technology leaders.

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****This is not being delayed due to COVID-19, it is still happening. You must be getting ready now.****

- **SOPPA (effective July 1, 2021)**
- **Definition of operator:** The vendor the district contracts with
- Agreement between operator and district
 - Listing of information to be provided to operator
 - Statement of product being provided
 - FERPA compliance
 - Operator notify district within 30 days of breach
 - Full list on slide
- Website requirements
 - All data elements, who is shared
 - List of operators and agreements
 - Subcontractors of operators
 - Procedure parent may used to notify of breach
 - List of ANY breaches
- Elements of data have not yet been identified by ISBE yet
- **SOPPA School Duties (NEW)**

- Adopt Policy for who is authorized to enter agreements
- Adopt Procedures for breach notice no later than 30 days after operator notification
- Implement and maintain reasonable security procedures meeting industry standards
 - Look at NIST, CIS Controls as examples
- Designate Privacy Officer
- Honor request of parent to delete information
 - What is the plan & system to honor requests
- FYI - Is your software refusing to sign a privacy agreement (DPA)? Look into Seesaw!!!
- Are the consortiums putting together common DPAs? Yes there are
- Ex. [Boulder Valley School District, CO](#) (link to district website) mimics IL requirements but IL has a few more
- Chat question:
 - If this is a State law why isn't there a statewide sign off and list of vendors that have agreed to SOPPA requirements?
-Answer: Great question for ISBE, Attorney firms in IL are putting these lists together. There is a [National Data privacy agreement link](#) template. If you want to wait for the state, you will be late.
 - What are your thoughts about services like Education Framework vs. Learn Platform?
-Answer: Rob Rizadori - sales rep for Ed. Framework, will give you Kane pricing; picked that one b/c they got a group discount price
- **To do now:**
 - Start putting website together
 - Start gathering lists and resources
 - Do you have a way to identify the products currently on your network? Kane Co. is using LearnPlatform, if you want in that consortium deal - reach out to Phil
 - Consider working with county for common list among the group

Q/A section:

- Do we post the data dictionary?
 - You really don't share all that data with everybody
 - There are probably 50-75 elements that are shared, take a closer look
 - The more you can do with signal sign-on, the better
- What is the pushback from vendors?
 - Won't agree to sign it, some big companies will have to sign eventually
 - Microsoft, Amazon were at the table
 - Google will sign if you go to the enterprise version
- If there is a current 3-5 year contract, what happens when new law takes effect?
 - Still good to go, from what Phil understands.
 - Talk to the attorneys about getting out of a contract that was already signed if not compliant
- Will there be verbiage to explain to parents about why there are certain things they can't have deleted?
 - If we take your child out of SIS, we won't be able to give a transcript, register them for classes, etc.
 - But technically, they can request to have anything/everything removed
- Colleges? Dual Credit? - Other institutions will have to sign as well.
- Raise Your Hand - Consortium out of Chicago which is closely linked to the SOPPA.
- What is the turnaround time when asking and receiving for the form being signed?
 - Could be a week, some take longer if requires redlining with attorneys
 - Typically 1-2 weeks, sometimes never get signed
- What about demos and pre-sales?
 - Can a district ask for a demo without having the form being signed?
- John Sonnenberg - E-Dynamic Learning Co.
 - Provides electronic courses, sells them to districts

Upcoming Events:

- **Next Meeting:**

- November 19th - Topic: **Cyber Security**
- December TBD - Topic: **General Check-In** “As the world turns” meeting
- January TBD - Topic: **Tech Coaching Panel** and supporting instruction

- **NetRef Fly Through – Nov 5**

Get to know us in 20 minutes. NetRef is in 30 states with districts as large as 50,000 students. Video: [NetRef True Attendance](#)

They will touch on:

- UI and ease of use
- True Attendance/ Engagement Report – Going beyond your SIS
- The EdTech software ROI section – Going beyond your FIN/ HR software
- SIS integration and feedback from N. IL districts and where they would like to see our data connect and talk to.

Lastly, we are offering a no risk no strings professional analysis. We run in the background for 7 days and report back [True Attendance/ Engagement Report](#) and the EdTech software ROI (70% of EdTech SaaS licenses go unused).

[Join Zoom Meeting](#)

Phone one-tap: US: +16468769923,,89487589114# or +13017158592,,89487589114#

Meeting URL:

<https://us02web.zoom.us/j/89487589114?pwd=bGc1OXd3T2xZUWdYdUhJQm41ZhdZdz09>

Meeting ID: 894 8758 9114

Passcode: 025665