



ATHLETIC COUNCIL MEETING MINUTES  
PRINCIPALS  
THURSDAY, SEPTEMBER 1, 2022 – 7:30 AM  
VIRTUAL VIA ZOOM



PRELIMINARY

FUNCTIONS.....

.....(ITEMS 1-2)

CALL TO ORDER:

Scott Giusti, President Meeting was called to order at 7:32AM.

ATHLETIC COUNCIL MEMBERS PRESENT: .....Listed by  
alphabetical school order

T. Anthony, N. Stevens, N. Willis, K. Johnstone, F. Villanueva, C. De Freitas, M. Agudelo, C. Gordon, J. Sabins, E. Brown, J. Pacofsky, K. Lowry, F. Del Carmen, M. Haupt, M. Lawson, M. Paredes, J. Roberson, S. Giusti, S. Srsic, and J. Stanley  
Schools not in attendance: Christian, Coronado, HTHSD, Kearny, La Jolla, LMEC, OLP

1. President's Message.....Scott Giusti,  
City Conference President

- a. Administrative Communications Preferences ([click here](#))
  - Reminder was shared to update the information in the Google Sheet for communications purpose.
  - b. 2022-23 SDUSD & SDCC Athletics Calendar ([click here](#))
  - Link with the athletic key dates and meetings was shared.
  - c. Logan Memorial Education Campus (LMEC) CIF Affiliate Membership (JV) ([click here](#))
  - Shared that LMEC will be offering JV level this year.
  - d. 2022-23 CSADA Membership and Conference
  - Information was shared that the 2022-23 CSADA membership fee is funded by City Conference this year.
  - Shared that the CSADA conference is in Santa Clara from April 20 to April 23, 2023.
  - e. SDCC Power Ranked Leagues Beginning With the 2023-24 Season ([click here](#))
  - Shared that Athletic Directors were notified to remind coaches about City Conference utilizing a one year power ranking beginning with the 2023-24 season.
  - f. GoFan and Ticketless Status ([click here](#))
  - Reminder was shared to inform the communities about a few sites that are selling tickets digitally only.
  - Shared that the district may be shifting to cashless in near future.
  - g. CIF Courtesy Cards
  - Shared that all sites have received NFHS rule books and CIF courtesy cards.
  - h. CIF N. County Football Proposal Moving Forward ([click here](#))
  - Information was shared that a proposal from the North County to determine divisions for football after the regular season ends is moving forward.
  - i. CIF Officials Fees Increases Update (2022-24)
  - Information was shared that the officials are under CIF with a two year contract.
  - j. CIF Home Campus 2.0
  - Shared that CIF is aware and working on challenges with the Home Campus 2.0.
  - k. CIF Symposium Tuesday, September 27, 2022 at Otay Ranch High School 9:00am-2:00pm
  - CIF Symposium information was shared, and CIF is requiring at least one representative to attend the symposium from a site.
  - l. Miscellaneous
  - Shared that CIF is researching the benefits and concerns about positing school transfer data.
  - Shared that Athletic Directors have received 510 form asking for feedback.

2. Approve City Conference Meeting Minutes from 6/2/22 ([click here](#))

- 1<sup>st</sup> by E. Brown, 2<sup>nd</sup> by M. Lawson, no discussion, no opposition, approved unanimously.

ATHLETIC COUNCIL

BUSINESS.....

.....(ITEMS 3-10)

3. Quick Hits

- a. SDCC Gender Diversity Tool Kit (email sent to AD/VP by S. Giusti on 8/14, Principals on 8/15)

- Shared that the gender diversity tool kit was sent to Athletic Directors from CIF.
  - b. SDCC Supervision (email sent by S. Giusti on 8/15) & School Police Expectations ([click here](#))
- Shared the link that was provided by the district School Police Department.
- A question was asked to confirm the supervisions for double headers, and it was shared that due to lack of control on sidelines is prompting different actions than last year by the district.
  - c. SDCC Football Gate Ticket Reminders (email sent by J. Stanley on 8/8 & S. Giusti on 8/9)
- Reminder was shared to be sure to provide the correct information on pricing to communities and fans.
- Information was shared that an extra card reader is available for sites for purchase from GoFan.
  - d. SDUSD Football Schedules Template Beginning in 2023-24
- Shared that the Athletics Department will be creating a template for football schedules and will be requiring school sites to utilize the template for football schedules.
- The template will be shared with the School Police, Communications Departments and District Leadership.
  - e. SDUSD Coaching Opportunities & SDCC Games Wanted Docs for ADs ([click here](#))
- Links that were created by Athletics Department per Athletic Directors requests were shared.
  - f. SDUSD AD Handbook ([click here](#))
- Links were shared to ensure Athletic Directors utilize and Associate Principals to follow up with Athletic Directors.
  - g. SDUSD Schools Utilizing the Multi-Campus Agreement ([click here](#))
- Shared that no changes are foreseen at this time.
  - h. SDUSD Probation Period ([click here](#)) & (detailed email with directions and procedures sent by S. Giusti on 7/29)
- Shared that LMEC and Scripps Ranch are currently not utilizing the probation period.
- Reminder was shared that the students are not allowed to play in a contest until they are on the probation period.
  - i. SDUSD Transportation, cost of busing ([click here](#)) & van option ([click here](#))
- Link was shared with the information of cost of busing and purchasing vans.
  - j. Miscellaneous
- Football games are being played on Thursdays and Saturdays due to officials shortage.
- Link and a message regarding CIF sportsmanship from CIF State was shared.

#### 4. Facilities

*Status updates on facility items.*

- a. SDCC City Facilities Status Update on Morley Field, [Pools](#) & Golf Courses
- Shared that Morley Field is set for cross country, and golf courses are set for contests for fall season.
- Pool information was shared.
  - b. SDUSD Facility Rentals, check in
- Asked if there are any issues with facility rentals, none were reported.
  - c. SDUSD NFHS Pixellot Cameras ([click here](#))
- Shared the cameras at school sites will be checked to ensure accuracy.
  - d. SDUSD Current Field Turf Grooming Schedule ([click here](#))
- Link was shared and suggested to check the status.
  - e. SDUSD Standley Pool ([click here](#))
- Shared that Clairemont, Scripps Ranch, and University City are utilizing the usage of Standley pool.
- Shared to reach out to the Athletics Department if schools would like to use for physical education swim lessons.
  - f. SDUSD Facility Challenges and Impacts, to where contests can't be played: LMEC, Lincoln, Pt. Loma, Morse, etc.
- Information was shared with the current updates on facilities.
  - g. Field Replacement Projects ([click here](#))
- Shared the link for review.

#### 5. SDCC Addressing COVID Impacts/Protocols

*Home school's rules apply to visiting teams as it pertains to masking/compliance.*

- Reminder was shared to communicate if a school in City Conference has specific rules for COVID protocols.

#### 6. SDUSD Medical

- a. ATvantage fully funded and staffed for 2022-23
- Shared that the district high schools are fully staffed with athletic trainers.
  - b. Fall vaccination and testing updates
- Shared that nothing is different for Athletics than regular students and to contact school nurses for instruction if coaches and/or student athletes test positive on COVID.
  - c. Athletic Trainers ordered supplies (3K you should know what you spent your \$ on)
- Shared that Athletic Trainers ordered supplies and Athletic Directors are to take the inventory.
  - d. Status and updates for physicals 2022-23 & 2023-24 ([click here](#))

- Shared to communicate with the communities and publicizing the shared document, so feeder schools will be aware for current 8<sup>th</sup> graders to take the opportunity.

## 7. Financial Items

*Discussion of next steps and impacts for the following financial items.*

- SDCC 2022-23 CIF invoicing/due structure ([click here](#))
- Shared the link to show the structure of CIF invoices payments.
  - SDUSD signatures on CIF invoices and site charges for not offering or canceling
  - Shared the information that Athletic Directors were required to confirm the sports the sites are offering and sign the invoice.
  - If the sites do not offer the sports that are listed on the invoice, but Athletic Directors confirmed to have the sports, sites will be invoiced by Athletics Department.
  - SDCC track meet expectations for schools who cannot host meets ([click here](#))
  - Shared the link and reviewed the schedule.
  - SDUSD AD site athletic budget template provided to ADs for them to complete
  - Shared that Athletic Directors were provided with the budget template to utilize for the athletic budgeting process.
    - They have been told to set meetings, ask for reports, monitor their budget, ensure they have the money your school was supposed to have via SBB, etc. for them to keep in mind audits, Title IX and that your school is following the SDUSD Athletic Resource Allowable Expenses grid ([click here](#))
  - Shared that the grid is intended to help monitor the budget.
  - SDUSD football helmet inventory/ordering/etc.
  - Shared that Riddell notified the Athletics Department that there were no new helmets to replace the rejected helmets.
  - SDUSD Football and Basketball Gate Recap & Salary Benefits Calculator (email sent by S. Giusti on Mon 8/22)
  - Shared that the Gate Recap information was sent via email.
  - SDUSD reminder of BSN Sports BOE approved agreement benefits ([click here](#))
  - Shared that the BSN Sports was BOE approved and has benefits for sites to use.

## 8. SDUSD Middle School Intramurals

*Status update of Board of Education approved plan, coaching opportunities, and impacts to middle and high school.*

- Middle School Website ([click here](#))
- Shared that there are close to 2,000 signups for 2 sports that are offered for fall.
  - 2022-23 High School Expectations
  - Athletic Directors are requested to help recruiting high school coaches to coach feeder middle schools.
  - Reminder was shared that the middle school athletics has a priority usage of the facilities than renters.

## 9. SDUSD Human Resources Items

*2022-23 staffing process.*

- 2022-23 Hiring Coaches (email sent by S. Giusti on Mon 5/23)
- Reminder was shared that an email was sent.
  - 2022-23 coaches are required to be cleared to be with your students: HR cleared to coach Google Sheet
  - Reminder was shared that the Google Sheet is used to notify athletic directors which coaches are cleared by HR.
  - Athletic Extended Day Unit Grid Site Operations Circular No. 1016 ([click here](#))
  - Reminder was shared that the Athletic Extended Day Unit Grid information is on the district website and an email was sent.
  - Contacts: HR- Susie Schaefer [sschaefer@sandi.net](mailto:sschaefer@sandi.net) & Athletics Office- Scott Thomason [sthomason@sandi.net](mailto:sthomason@sandi.net)
  - Information was shared.

## 10. Resources

*A reminder of available resources to reference when needed.* Provided a reminder that these resources are available.

- Provided a reminder that these resources are available.

|   |                                |  |  |
|---|--------------------------------|--|--|
| <a href="#">SDUSD Athletics Website</a> | <a href="#">SDCC Website</a>   | <a href="#">CIF Website</a>              | <a href="#">CIF Master Calendar</a>    |
| <a href="#">Athletics Calendar</a>      | <a href="#">SDCC Blue Book</a> | <a href="#">CIF Playing Matrix</a>       | <a href="#">CIF Advisory Mtg Dates</a> |
| <a href="#">SDUSD Grading Periods</a>   | <a href="#">CIF Green Book</a> | <a href="#">CIF Sit Out Period Dates</a> | <a href="#">CIF Max Contacts</a>       |

## COMMITTEE

### REPORTS

.....(ITEMS 11-14)

## 11. Out of Season Sports- committee includes Seiders, SDHS

- Information was shared that a committee will be working on this and communicating with the Legal Department, Risk Management and principals.

12. AD Standardized Job and Compensation Side Letter vs. SDEA Contract Update - committee includes Mbay, Morse, MMHS
  - Shared that Athletic Directors have been notified that the side letter is for a year.
13. Wrestling Leagues, Standings, Scores- committee includes Canyon Hills, Pt. Loma, Clairemont ([click here](#))
  - Information was shared that the committee will be having a meeting and this item will be done before winter season.
14. SDCC Impacts From Late Start (Healthy Start times) ([click here](#)) - committee TBD
  - a. To include Last Period Athletics, start times of contests (baseball, golf, etc.), missed classes, supervision, etc.
  - Clairemont, La Jolla and Scripps Ranch provided lots of information to support presenting the findings to District Leadership.

## DIRECTOR'S INFORMATIONAL

### ITEMS.....(ITEMS 15-17)

*These items are an FYI and will not be discussed unless the Athletic Council has questions.*

- Asked if there are any questions, no questions were asked.
- 15. SDCC Meeting Attendance for 2022-23
  - a. SDCC Pre and Postseason Coaches Meeting Attendance ([click here](#))
  - b. City Conference Attendance ([click here](#))
  - c. Athletic Council Attendance ([click here](#))
- 16. SDCC Champions ([click here](#))
- 17. SDUSD Coaching Education Course Dates for 2022-23: Zoom @5:00PM: 9/12, 10/10, 11/1, 12/6, 1/10, 2/7, 3/6, 4/12, 5/3, 6/6

## ACTION

### ITEMS.....(ITEMS 18-19)

- 1<sup>st</sup> by E. Brown, 2<sup>nd</sup> by F. Del Carmen
- La Jolla proxied vote to University City.
- 18. 2022-23 Spring Leagues ([click here](#))
  - a. Tennis vote to be conducted first
  - Shared that City Conference voted to recommend Option 2, via UTR.
  - Proposal 1 – 0
  - Proposal 2 - 16
  - Proposal 3 – 0
  - Abstention - 0
  - Point Loma voted no.
  - Proposal 2 passed.
  - b. Vote on all proposed spring leagues, including the approved proposal recommended for tennis (proposal #2)
  - Point Loma voted against approving.
  - Proposal passed by 16 schools voted to approve.
  - c. LAX vote on league recommendation if we cannot field a City League
  - Shared that three schools in City League did not field in 2021-22.
  - CIF requires 4 schools to form a league.
  - Proposal 1 - move all schools in City League to Eastern League and redo the schedule.
  - Proposal 2 - move Mira Mesa to City League from Eastern League in order to form a league, if needed.
  - City Conference voted option 2.
  - Proposal 1 – 0
  - Proposal 2 - 17
  - Passed unanimously.
- 19. 2022-23 SDCC Budget ([click here](#))
  - No discussion, no opposition, approved unanimously.

## ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

20. Thursday, November 3, 2022 7:30 AM Virtual Via Zoom
21. Roundtable
  - Asked if there is anything to share, none was shared.
22. Meeting Ends

- Meeting adjourned at 8:47AM.