[Mention the address of the sender]

[Mention the contact details]

[Mention the email address]

[Mention the date]

Subject- Mail Carrier Cover Letter

[Mention the name of the recipient]

[Mention the address of the recipient]

[Mention the contact information]

Dear [Mention the name of the recipient

I'm writing to submit an application for the Mail Carrier position that is currently being offered on your website.

I've been a mail carrier in [Mention the name of the company] for the past year. My daily responsibilities include putting mail and packages into my delivery van, sorting mail in order of delivery for [Mention the number] active boxes, and delivering mail along my designated [Mention the number] mile carrier route.

In the resume that is included, I have listed my schooling and employment background. I am confident that I possess the knowledge, talents, and attributes required to succeed in this position, and I know you will consider me to be one of the top applicants.

I have expertise in conducting high-volume, meticulously focused work with a high degree of correctness, and I have also proven abilities to operate independently with little direction, which aligns with your criteria.

I am accustomed to driving a right-hand-drive car. Due to the global pandemic-related budget cuts in my current department, I am currently looking for an equally stimulating job elsewhere. I drive safely and have a current driver's license. I certify that I am capable of passing both a background check and a drug test.

Please find my resume attached for your review. I sincerely appreciate your time. Regarding the following steps, I look forward to hearing from you.[Mention the phone number] and [Mention the email address]

Thank you very much.

Faithfully yours,

Mention the name]

[Mention the profession]

[Mention the contact details].