



BECKY - THE SCIENCE TUTOR

Terms and Conditions

You (the Client/Parent) and your child (the Student) agree to enter into the Services of Tuition Agreement with Becky Brown (the "Tutor") and Becky – The Science Tutor (the "Company" or "we/us").

This Services of Tuition Agreement (the "Agreement") automatically becomes a binding contract between you and the Company, and applies to your participation in the services of tuition.

Payment

1:1 session

All sessions with the exception of an agreed trial session are payable 24 hours in advance of the session. Failure to make payment before the session will result in the session not being conducted.

Any additional sessions taken during half terms etc will be required to be paid for 24 hours in advance of the session.

Group classes

All sessions with the exception of an agreed trial are payable monthly in advance. Your payment date will be the date that you sign up and will be automatically charged on the same date in the following month.

Cancellation of Lessons by Student

1:1 session

The student may cancel tuition by giving at least 48 hours prior notice to the Tutor in which case no tuition fees will be incurred and your payment if already made will simply roll over to the following week. Lessons not attended by the student without giving 48 hours prior notice to the Tutor shall be charged at the full rate.

Group sessions

If a student cannot make a session, they will still have access to the recording and the resources.

Should circumstances change and you need to cancel a two week written notice period is asked and your subscription will be cancelled and any difference in payments made and sessions attended will be refunded.

Cancellation of Lessons by Tutor

The Tutor may cancel lessons by giving 48 hours prior notice to the Student in which case no fees shall be incurred.

Where a lesson was pre-paid, the Tutor shall reschedule the appointment at a time agreeable to both parties, failing which the student shall be refunded with such a missed lesson fee.

Late Arrival

Fees are calculated according to the times stipulated in the schedule and no adjustment shall be made for time lost because of late arrival or start by the Student.

Any lost time because of the late arrival of the Tutor shall be compensated for by extending a lesson by mutual agreement and by such amount of time that was lost.



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The Tutor will always give prior warning if they think that there is a possibility that they will arrive past the agreed time.

Warranties

The Tutor makes no guarantees or warranties regarding the Student's future academic performance or exam success. The Tutor warrants that all information given to the Client (via Becky – The Science Tutor or otherwise) whether prior to or during the provision of the Services is true and accurate in all respects.

Termination

This tutoring contract may be terminated by either party at any time by giving the other party or Becky – The Science Tutor 14 days prior written notice.

Minors

Where the Student is a legal minor, the Parent/Guardian shall enter into this tutoring contract on behalf of the Student and shall accept and agree to all the terms and conditions contained herein on behalf of the Student.

Contact Outside of Lessons

On occasion, Becky – The Science Tutor will offer to assist students with their homework outside of lessons via email.

This will be agreed with the student and parent during the lesson before any contact is made outside of the allocated lesson times.

Changes to the Terms and Conditions

Any changes to the terms and conditions of the tuition contract will become effective after having given the Student 14 days written notice.



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Obligations

Obligations of the Tutor

- The Tutor agrees to do all preparation prior to lessons and to structure lessons in such a way as to optimise time to the benefit of the Student.
- The Tutor shall keep confidential all information of the Student and shall contact other parties involved in the education of the Student only if given written permission by the Student/Parent to do so.
- The Tutor shall at no time be required or obliged to execute homework or assignments on behalf of the Student.

Obligations of the Student

- The Student agrees to assist the Tutor in identifying problem areas in which the Student needs specific tutoring.
- The Student agrees that assignments, exercises or homework form an integral part of tutoring and undertakes to complete such work.
- The Student will have all the necessary books, folders and any other relevant materials ready prior to the lesson starting to ensure a prompt start.



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Your Personal Data

Becky – The Science Tutor will be what is known as the ‘Controller’ of the personal data you provide to us. Our business address is: Hemsworth, Pontefract, West Yorkshire.

What we need

Unless otherwise agreed with you, we will only collect basic personal data about you and your child. This information includes your name, email address, your child’s name, their school year, exam board etc.

Why we need it

We need to know basic personal data in order to provide you with the services you have engaged us to provide, and to assert our right to be recompensed in return for these services as per the agreement we have with you. We will not collect any personal data from you that we do not need in order to provide and oversee the services we have agreed to provide you with.

How long we keep it

We will generally keep your personal data for a minimum of 6 years, after which time it will be destroyed if it is no longer required for the lawful purpose(s) for which it was obtained. If you consent to marketing, any information we use for this purpose will be kept with us until you notify us that you no longer wish to receive this information.

Contact Information

Questions about the Terms of Service should be sent to Becky Brown at becky@beckythesciencetutor.com

BY CONFIRMING A START DATE FOR TUITION OR PAYING FOR THE LESSONS EITHER IN PARTIAL OR IN FULL, YOU AGREE TO THE TERMS ABOVE.

[FOR PHYSICAL COPIES]

If you **do not** agree to being contacted this way, please select which methods you do not wish to be contacted by:

- ☐ Email
- ☐ Phone
- ☐ SMS

Student/Parent signature: _____

Date: _____