



Orange County Schools Internship Evaluation

Student Name _____

Business Name _____

Supervisor _____

Brief Description of Intern's Experiences: _____

This evaluation will help the school assign academic credit for this internship. Please share this evaluation with the student intern before sending it to the student's Career Development Coordinator. Thank you for participating in the internship program.

Personal Qualities	Excellent	Above Average	Average	Below Average	Not Applicable
1. Accepts and fulfills responsibilities					
2. Exercises good judgment					
3. Is friendly and courteous					
4. Accepts and understands the needs, feelings, and faults of others					
5. Is accepted well by other employees					
6. Is dependable					
7. Is willing to accept suggestions					
8. Conscientious in fulfilling assignments					
9. Follows directions					
10. Work is neat and accurate					
11. Is honest and sincere					
12. Asks appropriate questions					
13. Reports to the worksite on time					
14. Calls if unable to attend					
15. Is cooperative and industrious					
16. Is creative					
17. Shows initiative					
18. Is flexible					
19. Attendance					

Please evaluate overall performance (Circle one):

Excellent

Above Average

Average

Below Average

Comments:

Supervisor's Signature: _____ Date: _____