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Summer 2025 Impact Interns Position Description

Organization Information

Organization Name: Life Pieces To Masterpieces

Address: 5600 Eads St. NE – Fourth Floor, Washington DC 20019

Organization Website: <https://lifepieces.org/>

Organization Description: Life Pieces To Masterpieces (LPTM) is an arts- and mentoring-based youth development organization located in Ward 7 of Washington, DC. Through a year-round continuum of out-of-school-time programming (1,200+ hours per year) LPTM provides opportunities for Black and Brown boys and young men, ages 3-25, growing up in DC's most marginalized neighborhoods to express themselves; teach and uplift others as mentors; navigate societal challenges; and contribute positive change in their schools and communities. Black-led since our 1996 founding, LPTM began as a safe afterschool space for seven young men and has since evolved over 29 years into a critical, highly respected resource for youth and families in our communities East of the Anacostia River.

Position Logistics

Intern Preference: No preference

Start and End Date: *June 16, 2025 – August 8, 2025*

Hours per Week: Approximately 20 hrs/week from June 16 through June 27;
Approximately 40hrs/week from June 30-August 8 (Monday through Friday)

Number of Weeks: 8 weeks

Expected Daily Hours: 8:00am-4:00pm

Important Availability Dates: The intern should plan to be available in mid-June (beginning approximately June 16) to fully engage with staff orientation and training.

Location: In-person

Position Information

Core Technical Skill Set:

- Program Management - includes program design and overseeing day to day program operations
- Direct Service - includes hands on engagement with beneficiaries, working with volunteers, and supporting program operations

General Duties and Responsibilities:

Life Pieces To Masterpieces is currently seeking an energetic, creative, and organized intern who demonstrates strong leadership qualities to support our summer program, serving approximately 140 youth, ages 3-18 (LPTM “Apprentices”). *Connecting Communities Across the Globe* is LPTM’s full-day, six-week summer program that engages Apprentices in an in-depth study of an international community as voted on by youth (e.g., South Korea and Sierra Leone in Summer 2024; Morocco in Summer 2023).

The Impact Intern will engage with LPTM’s summer programming for a total of **eight weeks**. Beginning in mid-June, the intern will support a variety of preparations leading up to the start of programming, as well as participate in staff orientation and training for a period of **two weeks** (June 16, 2025-June 27, 2025). The Summer Program will begin for youth on Monday, June 30, 2025 and run daily through Friday, August 8, 2025 (with the exception of July 4). During the **six-week program** period, the intern will provide holistic support in areas relating to staff members, Apprentices, field trips, and administrative tasks. She/he/they will be supported by LPTM’s Director of Programs and Education and LPTM’s Out-of-School-Time Program Coordinator.

Primary duties and responsibilities are organized into four areas:

- Summer Program Curriculum Preparation and Delivery
 - Support developing and organizing the six-week 2025 summer program calendar including field trip plans, focal themes and activities, and special events.
 - Work alongside the Program Team to ensure that all necessary materials, information, and resources are in place for successful implementation of the summer curriculum.
- Life Pieces To Masterpieces’ Human Development (HD) System
 - Model the LPTM curricular core elements (a combination of our Human Development System and artistic process, in which the intern will be instructed/trained upon onboarding).
 - Create a learning environment that fosters love, security, and expression for all.
- Classroom Support
 - Assist with implementing provided lesson plans while being creative, engaging, and educationally appropriate - including hands-on arts-based projects.
 - Assist in the maintenance of attendance records.
- Field Trips/Family Events
 - Serve as a chaperone on various planned field trips and activities.
 - Assist with any family engagement events and activities including Family Art Day, Family Orientations, and other outreach as needed.

Specific Deliverable(s):

- **LPTM’s “I Can” Program:** The intern will have the opportunity to propose, develop, and conduct a small group elective course of their/his/her choice for LPTM youth throughout the six-week program. *Timing and frequency for the elective course is*

flexible and will be discussed with and approved by the Director of Programs and Education.

- **Summer Culminating Performance and Presentation:** Each year, LPTM celebrates the conclusion of the *Connecting Communities Across the Globe* summer program with a culminating performance showcase in which Apprentices present to peers, family members, and community members all that they have studied, learned, and created throughout the summer. Working with other members of the Program Team, the intern will serve a leading role in coordinating event logistics to ensure a successful 2025 culminating event.

Qualifications:

- Ability to obtain a DC Public Schools Background Clearance before start of the service period with youth
- Enthusiasm for youth development, specifically on working with boys and young men on their academic, artistic, and personal development
- Strong collaborative spirit, positivity, and willingness to learn and adapt to dynamic programming daily
- Effective and organized communicator in various spoken and written contexts with various people (youth, parents, colleagues, community members, etc.)

Preferences:

- Experience working with youth in urban settings is preferred
- Bilingual capacity in English/Spanish is a plus but not required

Physical Demands of Position: As a direct services position working with and supervising youth participants during the six-week program, this role will require a majority of the 8-hour day to be spent standing and walking in indoor classroom settings; outdoor recreational settings such as playgrounds, grass, and asphalt; and at a number of indoor and outdoor field trip locations (transportation is provided). During the two-week orientation/training period, time will be spent mostly indoors and seated about two-thirds of the time. Lifting of classroom supplies up to 15lbs (books, educational materials, physical recreation materials for youth) may be periodically necessary throughout the program period. Life Pieces To Masterpieces is committed to providing an equitable work environment for all, so if you have any questions concerns about the details noted here, please speak with the Director of Programs and Education.

Life Pieces To Masterpieces provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, disability, or genetics. In addition to federal law requirements, Life Pieces To Masterpieces complies with applicable state and local laws governing nondiscrimination in employment in Washington, DC.