



PORTER RIDGE HIGH SCHOOL
SITE-BASED Management Team Meeting

2/1/2022 Time: 3:30 | Location: Media Center

Agenda

<u>What</u>	<u>Who</u>	<u>How Long</u>
February Minutes Approval	Newnam	2 minutes
Media Purchasing Request	Snelson	10 Minutes
Lunch Schedule	Newnam	5 minutes
BT Observing Teachers	Gaetano	3 minutes
Previous Site Based Discussions	Newnam	10 minutes
Student Spotlight	Gaetano	2 minutes
Thank You!	Next Meeting- Mar 1, 2022	

SBMT Representatives

Position	Representative	Contact Information
Teacher	Brooke Stegall	brooke.stegall@ucps.k12.nc.us
Teacher	Eric Miller	eric.miller@ucps.k12.nc.us
Teacher	Nicholas Gaetano	nicholas.gaetano@ucps.k12.nc.us
Teacher		
Teacher	Heather Welch	heather.welch@ucps.k12.nc.us
Teacher	Heather Myers	heather.myers@ucps.k12.nc.us
Teacher	Nicole Crowley	nicole.crowley@ucps.k12.nc.us
Teacher	Nicole Broskey-Rape	nicole.broskey-rape@ucps.k12.nc.us
Student Support Services Representative	Cassidy Lippert	cassidy.lippert@ucps.k12.nc.us
Classified Employees Representative	Nina Murray	ailene.murray@ucps.k12.nc.us
Parent Representatives	Gail Mercurio	gailmercurio@outlook.com
	Deborah DeGroot	bikingchef45@gmail.com
	Aris Coeto	aafivranyis@windstream.net
	Angie Cillian	ajhquinn2001@protonmail.com
Student Representatives	(Gracie) Elizabeth Helms	12126545@student.ucps.k12.nc.us
	Nicholas Kobe	12071971@student.ucps.k12.nc.us

	Brittney Baide	8638572@student.ucps.k12.nc.us
	Kevin Nanney	12322666@student.ucps.k12.nc.us
Assistant Principal	Dr. Michelle Newnam	michelle.newnam@ucps.k12.nc.us
Principal	Dr. Kim Fisenne	kim.fisenne@ucps.k12.nc.us

Meeting Minutes:

Present: Brooke Stegall, Eric Miller, Heather Myers, Nicole Crowley, Nicole Broskey-Rape, Cassidy Lippert, Gail Mercurio, Deborah DeGroot, Gracie Helms, Nicholas Kobe, Brittey Baide, Kevin Nanney, Dr. Michelle Newnam, Dr. Kim Fisenne

- Media Purchasing
 - Ms. Snelson presented
 - Subscription for 14 hardcover books at different levels per month, including processing
 - Cost: \$2845.44/year
 - Motion to approve funds for subscription made, seconded, and passed unanimously
 - Need for die-cutter for 4 shapes that need to be replaced (\$28 to \$35 a shape)
 - In the future need to discuss replacing alphabet and press itself
 - Question: Could PTO help? Yes
 - Motion to approve funds for 4 shapes, seconded, and passed unanimously
- Lunch Schedule
 - 1st lunch-11:25-11:51
 - 2nd lunch- 11:59- 12:24
 - 3rd lunch- 11:32-12:57
 - 4th lunch- 1:05-1:30
 - Start Monday
 - Cafeteria staff agreed to clean half with staff cleaning the other half between lunches
 - Motion to approve going to 4 lunches made, seconded, and passed unanimously
- BT Observing Teachers
 - Beginning teachers have all observed more experienced teachers
 - Goal for all teachers to be able to observe other teachers
 - Continue growing as a teacher via colleague observations
- Review Previous Discussions
 - Add recommendation and college application with leader and me (beginning of Senior year)
 - Extended discussion on communicating the college process through Advisory both Junior and Senior Year
 - current seniors present dos/donts to the process of applying to college
 - Possibility of having PD for teachers on writing a recommendation
 - Traffic circle- possibly having someone from Central Office attend an upcoming meeting to discuss - follow up with new cabinet person

- Student Spotlight
- Next Meeting 3/1/2022