



Curriculum Development Internship

Peace in Focus Mission:

Peace in Focus – a global non-profit organization – trains youth from underserved and post-conflict communities to be creative peacebuilders and leaders using photography and grassroots media tools. Peace in Focus offers workshops in the US, Africa, and the Caribbean.

Description:

The Curriculum Development Intern will work on updating existing curricula materials to create a comprehensive training manual for facilitators, as well as an updated activity guidebook for teens. Click here to apply: <http://bit.ly/oBKVed>

Responsibilities:

- Research relevant articles, photographs, and videos pertaining to photography, visual/media literacy, non-violence, and youth leadership.
- Update existing Peace in Focus guidebooks and training materials to create a comprehensive training manual for facilitators. Create an accompanying activity guidebook for teens.
- Maintain the Peace in Focus intranet site by organizing files and updating curriculum documents online.
- Assist and facilitate Peace in Focus workshops and events, as needed.

Requirements:

- Interest in art, photography, youth development, and creative peacebuilding.
- Strong research, writing, and communication skills.
- Self-starter and self-motivator. Demonstrated ability to work independently as well as part of a team.
- Excellent time management skills.
- Able to commit a minimum of 10 hours per week. Able to work from the Peace in Focus office at 281 Summer Street, Boston at least one day a week.

Qualifications:

- B.A. or M.A. in a related field. Current degree candidates may apply.
- Proficiency in Microsoft Office and Google Documents. Experience with InDesign a plus.
- Experience developing curricula a plus.
- Fluency in French, Spanish, or Arabic a plus.

NB: As a young but growing non-profit organization, we depend and rely on our interns and volunteers. While this position is currently unpaid, Peace in Focus is committed to ensuring our interns have a meaningful and rewarding learning experience. As a member of our team, you can expect a high level of responsibility that will enable you to make a significant impact on the organization.

