

POMELO COMMUNITY CHARTER

English Learner Advisory Council

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Los Angeles Unified School District
Pomelo Community Charter and Arts & Sciences Magnet
September 15, 2026
Zoom ID: 313 408 6972



English Learner Advisory Committee (ELAC) Orientation

Dear Families,

You are invited to join us for our first informational ELAC, English Learner Advisory Committee, meeting. During this meeting, we will read through the presentation slides together.

Topic: English Learner Advisory Committee (ELAC) Orientation

Presentation:

<https://docs.google.com/presentation/d/1yTzZUt3IoZzWtLVx7G2oqc2mAlQ18bao/presentation>

Date: Tuesday, September 15, 2026

Time: 8:15 am

Location: Parent Center

Zoom Link: <https://lausd.zoom.us/j/3134086972?omn=88657226665>

If you have any questions regarding the ELAC program, please direct them to Haleigh Ike, (818) 887-9700, haleigh.baker1@lausd.net



Los Angeles Unified School District
Pomelo Community Charter and Arts & Sciences Magnet
September 23, 2026
Zoom ID: 313 408 6972



ELAC Member Elections

Dear Families,

You are invited to join us for our monthly ELAC meeting. During this meeting, we will read through the presentation slides together.

Topic: Elections

Presentation:

https://docs.google.com/presentation/d/1_d8tUN0Vux1AMPJUOHb1c4Qxj_uuwe8c/edit?usp=sharing&ouid=108179903498223301083&rtpof=true&sd=true

Date: Wednesday, September 23, 2026

Time: 8:15 am - 9:00 am

Location: Parent Center

Zoom Link: <https://lausd.zoom.us/j/3134086972?omn=88657226665>

If you have any questions regarding the ELAC program, please direct them to Haleigh Ike, (818) 887-9700, haleigh.baker1@lausd.net



**Los Angeles Unified School District
Pomelo Community Charter and Arts & Sciences Magnet
English Learner Advisory Committee (ELAC)**



AGENDA

September 23, 2026

Time: 8:30 am

Location: Parent Center

Zoom ID: 313 408 6972

I.	Welcome Call to Order	Haleigh Ike, Electioneer
II.	Flag Salute	Haleigh Ike, Electioneer
III.	Election Presentation https://docs.google.com/presentation/d/1_d8tUN0Vux1AMPJUOHb1c4Qxj_uxwe8c/edit?slide=id.p2#slide=id.p2	Haleigh Ike, Electioneer
IV.	Nominations	Haleigh Ike, Electioneer
V.	Election	Haleigh Ike, Electioneer
VI.	Scheduling of next meeting	Haleigh Ike, Electioneer
VII.	Adjournment	Chairperson
Agenda Posted:		Via Weekly Bulletin 9/20/2026 and made available via website
Next Meeting:		
To review or obtain copies of materials, please call the school's main office at 818-887-9700. To request a disability- related accommodation under the Americans with Disabilities Act (ADA), please call the office 818-887-9700 or email haleigh.baker1@lausd.net at least 24 hours in advance. Individuals wishing to speak under the Public Comment section on the agenda must sign up in the Chat before the start of the meeting.		



**Los Angeles Unified School District
Pomelo Community Charter and Arts & Sciences Magnet
English Learner Advisory Committee (ELAC)**



MINUTES

September 23, 2026

Time: 8:15 am

Location: Parent Center

Zoom ID: 313 408 6972

I.	Welcome/Call to Order: (Haleigh Ike, Coordinator) welcomed the participants at (time) and informed participants that the election meeting was being recorded.
II.	Flag Salute: (Haleigh Ike, Coordinator) asked for a volunteer to lead the flag salute. (Elysa Greenfield, Community Rep) lead the flag salute.
.III	General ELAC Overview: (Haleigh Ike, Coordinator) gave a brief overview regarding the functions and responsibilities of the English Learner Advisory Committee, the roles and responsibilities of members and officers, and provided an explanation of the election procedures. She explained that according to the Guidelines, Pomelo Community Charter needed to elect a minimum number of 3 persons according to the number of English Learners (ELs) at the school site; more than the required minimum number of members can be elected, ensuring however, that the number of EL parents in the committee equals or exceeds the percentage of English Learners in the school. There was a period for questions and answers.
•	Election of EL Delegate: (Name, Title) Electioneer stated that only ELAC members can nominate and vote for the EL Delegate, and only EL parent/legal guardian members of the committee can be nominated for the EL Delegate position. The floor was opened for nominations. The following EL parent/legal guardians self-nominated. 1.(Irina Epshteyn) 2. (Darya Zolotov) 3. (Mercedes Avila) 4. (Trang Nguyen) No additional EL Parent/legal guardians self-nominated. The electioneer asked three times if any other EL parent/legal guardian of the committee was interested in self-nominating or nominating another EL parent/legal guardian member. Hearing no further nominations, she asked an EL parent/legal



guardian to make a motion to close nominations and accept nominees as candidates.

She recognized **(Irina Epshteyn)**.

Motion: (Irina Epshteyn) made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

She recognized **(Darya Zolotov)**.

(Darya Zolotov) seconded the motion to close the nominations and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a “Yes” vote meant and what a “No” vote meant. She reviewed the list of **EL parents/legal guardians** present in the room and asked if any **EL parent/legal guardian** member’s name was missing.

Seeing none, she reminded the **EL parents/legal guardians** to verbally state their full names and announce “Yes” or “No.” She explained that votes from participants who did not identify themselves could not be accepted.

She stated that there were 4 EL parent/legal guardians present. She visibly tallied the votes and announced the following results: 4 Yes and 0 No. The motion passed.

There was only one nominee for the position of **EL Delegate**; a roll call vote was conducted to record the vote.

The candidate was congratulated as the **EL Delegate** and was reminded that she would be seated as **EL Delegate** provisionally pending verification. She was given the floor to introduce herself to the participants.

- **Election of Officers:**

Chairperson

(Haleigh Ike, Coordinator), Electioneer, stated that only **EL Parent/Legal Guardian** members are eligible to nominate and vote for the **Chairperson** position. Additionally, only **EL Parent/Legal Guardian** members of the committee are eligible to be nominated for **Chairperson**.

The floor was opened for nominations. The following **EL parent/legal guardian** self-nominated:

1. Irina Epshteyn

No other **EL parents/legal guardians** were nominated.



The electioneer asked three times if any other **EL parent/legal guardian** of the committee was interested in self-nominating or nominating another **EL parent/legal guardian** member of the committee. Hearing none, she asked an **EL parent/legal guardian** member to make a motion to close and accept the nominees as candidates.

She recognized **(Mercedes Avila)**.

Motion: (Mercedes Avila) made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

She recognized **(Darya Zolotov)**.

(Darya Zolotov) seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

She reviewed the list of **EL parent/legal guardians** present in the room and asked if any **EL parent/legal guardian** member's name was missing.

Seeing none, she reminded the **EL parent/legal guardian** members to verbally state their full names and announce "Yes" or "No." She explained that votes from participants who did not identify themselves could not be accepted.

She stated that there were 4 **EL parent/legal guardian** members present. She visibly tallied the votes and announced the following results: 4 Yes and 0 No. The motion passed.

There was only one nominee for the position of **Chairperson**; a roll call vote was conducted to record the vote.

The candidate was congratulated as the new **Chairperson** and was reminded that she would be seated as **Chairperson** provisionally pending verification and was given the floor to introduce herself to the participants.

Vice-Chairperson

(Haleigh Ike, Coordinator), Electioneer, stated that only **EL Parent/Legal Guardian** members are eligible to nominate and vote for the **Vice-Chairperson** position.

Additionally, only **EL Parent/Legal Guardian** members of the committee are eligible to be nominated for **Chairperson**. The floor was opened for nominations. The following **EL Parent/Legal Guardian** self-nominated:

1. Darya Zolotov



There were no other **EL Parents/Legal guardian** members nominated. The electioneer asked three times if any other **EL parent/legal guardian** member of the committee were interested in self-nominating or nominating another **EL parent/legal guardian** member. Hearing none, she asked an **EL parent/legal guardian** member to make a motion to close and accept the nominees as candidates.

She recognized **(Irina Epshteyn)** who made the motion.

(Irina Epshteyn) made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

She recognized **(Mercedes Avila)**.

(Mercedes Avila) seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

She reviewed the list of **EL parents/legal guardian** members present in the room and asked if any **EL parent/legal guardian** member's name was missing.

Seeing none, she reminded the **EL parents/legal guardian** members to verbally state their full names and announce "Yes" or "No." She explained that votes from participants who did not identify themselves could not be accepted.

He / She stated there were 4 **EL parent/legal guardian** members present. She visibly tallied the votes and announced the following results. 4 Yes and 0 No. The motion passed.

There was only one nominee for the position of **Vice Chairperson**; a roll call vote was conducted to record the vote.

The candidate was congratulated as the new **Vice-Chairperson** and was reminded that she would be seated as **Vice-Chairperson** provisionally pending verification and was given the floor to introduce herself to the participants.

Secretary:

(Haleigh Ike, Coordinator), Electioneer, stated that any **ELAC member** may self-nominate, nominate, and vote for the **Secretary** position. Additionally, any **ELAC member** may be nominated for the position of **Secretary**. The floor was open for nominations. The following **ELAC members** self-nominated:



1. Trang Nguyen

No other **ELAC members** were nominated.

The electioneer asked three times if any other **member** was interested in self-nominating or nominating another **member**. Hearing none, she asked a member to make a motion to close and accept the nominees as candidates.

She recognized (**Irina Epshteyn**) who made the motion.

Motion: (Irina Epshteyn) made the motion to close the nominations and accept the nominees as candidates.

The electioneer repeated the motion and asked for a second.

She recognized (**Darya Zolotov**).

(**Darya Zolotov**) seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

She reviewed the list of **members** present in the room and asked if any ELAC member's name was missing.

Seeing none, she reminded the ELAC members to verbally state their full names and announce "Yes" or "No," and explained that votes from participants who did not identify themselves could not be accepted.

She stated there were 4 ELAC members present. She visibly tallied the votes and announced the following results. 4 Yes and 0 No. The motion passed.

There was only one nominee for the position of Secretary; a roll call vote was conducted to record the vote.

The candidate was congratulated as the new **Secretary** and was reminded that she would be seated as **secretary** provisionally pending verification and was given the floor to introduce herself to the participants.

Parliamentarian:

(**Haleigh Ike, Coordinator**), Electioneer, stated that any **ELAC member** may self-nominate, nominate, and vote for the position of **Parliamentarian**. The floor was open for nominations. The following **ELAC members** self-nominated:

1. Mercedes Avila

No other members **members** were nominated. The electioneer asked three times if any



other **member** was interested in self-nominating or nominating another **member**. Hearing none, she asked a member to make a motion to close and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

She recognized **(Trang Nguyen)** who made the motion.

Motion: (Trang Nguyen) made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

She recognized **(Irina Epshteyn)**.

(Irina Epshteyn) seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a “Yes” vote meant and what a “No” vote meant.

She reviewed the list of **members** present in the room and asked if any ELAC member’s name was missing. Seeing none, he / she reminded the ELAC members to verbally state their full names and announce “Yes” or “No,” and explained that votes from participants who did not identify themselves could not be accepted.

He / She stated there were 4 ELAC members present. She visibly tallied the votes and announced the following results. 4 Yes and 0 No. The motion passed.

The candidate was congratulated as the new **Parliamentarian** and was reminded that she would be seated as **Parliamentarian** provisionally pending verification and was given the floor to introduce herself to the participants.

The electioneer presented the newly elected **ELAC officers** to the participants and reminded them that they were seated provisionally pending verification.

The election process was concluded. [BALLOT HERE](#)

V. **Announcements: (Haleigh Ike, Coordinator)** made the following announcements:
The planning meeting for the first official ELAC Meeting will take place (October 23, 2026, 8:15 a.m., Parent Center/Zoom)
1st ELAC meeting will take place (date, time, location)
(Additional announcements)

VI. **Adjournment: (Name, newly elected ELAC Chairperson)** adjourned the meeting at **(8:55a.m.)**



Los Angeles Unified School District
Pomelo Community Charter and Arts & Sciences Magnet
English Learner Advisory Committee (ELAC)

AGENDA

Topic: **ELAC Officer Training (Minutes)**

Date: October 23, 2026

Time: **8:15 am**

Location: **Parent Center**

Zoom ID: 313 408 6972

I.	Welcome Call to Order	Haleigh Ike
II.	Flag Salute	
III.	Public Comment	
IV.	Roll Call Establish Quorum	
V.	Review and Approval of Minutes	
VI.	Principal's Update	
VII.	Unfinished Business	
VIII.	Presentation(s) •	
IX.	New Business •	
X.	Announcements	
XI.	Adjournment	
Agenda Posted:		Live document updated on the website
Next Meeting:		
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