## What is Google Meet?

This is a video chatting service that is built into Google Classroom, Gmail and Calendar. It is similar to Zoom, but it does not require a download.

## What devices or programs do I need to join a Meet?

First, participants need a Gmail account. You and your scouts can join a Meet either on a computer (including Chromebooks and tablets) or a phone. We recommend that scouts use Google Chrome as their browser, but Google Meet will also work on Firefox, Edge, and Safari. For tablets and phones, participants can download the app.

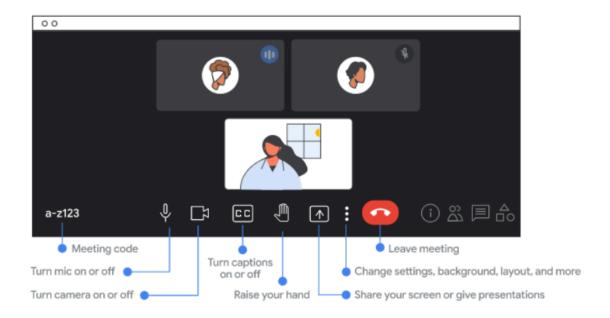


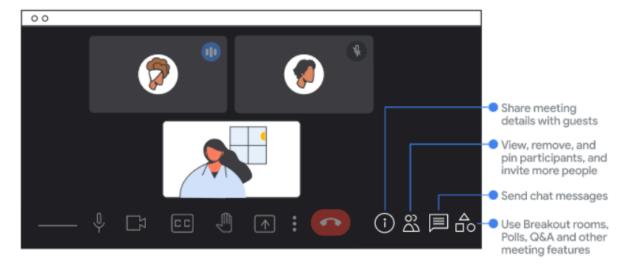
## What if we don't have a webcam or microphone?

Participants do not have to turn on a camera to join. Participants can also call into a Meet using a phone for audio and a computer to see the Meet.

## What does a Meet look like?

See this graphic to find individual features.





# How do my scouts join a Meet?

Each merit badge class has its own unique Google Meet link. Scouts can find this under the course name in the Classroom Stream or at the top of the Classwork tab. All they have to do is click the link. However, the link will not be active until the merit badge counselor has joined the meeting. Some counselors may have a scheduled meet for the whole group, but most will wait to hear from scouts. If the scout wants a Meet, he or she can email the counselor to arrange a time. At the appointed time, scouts can click the link in the classroom.



#### How do we plan for two-deep leadership during a Google Meet?

When your scout requests a meeting, expect that the counselor will ask the scout which adult will be joining the Meet. This will likely be the scoutmaster if the troop is camping or a parent if the scout is working independently. The scoutmaster or parent does not need to join with a separate device; sitting by the scout is just fine. If the merit badge counselor arranges the Meet, they will find a second adult to join the meeting.

# Who do I contact if I need help?

First, reach out to your scout's merit badge counselor. If they don't respond quickly enough, you can contact one of these Cyberquipe volunteers:

• Karen Yoder, <u>karen.yoder@cyberquipe.com.</u>, Cyberquipe Camp Director, Google Classroom Instructional Designer, Cyberquipe Tech Team