[Full Name]

Architectural Supervisor

[Street Address], [City, State, Zip Code] | [Phone Number] | [Email Address] | [LinkedIn Profile URL or Portfolio Link]

A dynamic and experienced Architectural Supervisor with over 10 years of experience in leading and overseeing construction projects from concept to completion. Highly proficient in managing project timelines, ensuring quality control, and coordinating with diverse teams to achieve project goals. Committed to delivering innovative and sustainable architectural solutions while adhering to all safety and regulatory standards.

Experience

October 2018 – Present
Senior Architectural Supervisor | Mega Projects Group | Riyadh, SA

- Supervised the construction of a $50M commercial tower, ensuring all architectural plans were executed accurately and efficiently.
- Led a team of 15 architects and site engineers, conducting daily site inspections and resolving design-related issues on the spot.
- Implemented new quality control procedures that reduced material waste by 15% and improved project delivery timelines.

June 2016 – September 2018
Junior Architect & Site Coordinator | Urban Designs Co. | Jeddah, SA

- Managed the site coordination for residential projects, acting as the primary link between the design team and the construction crew.
- Prepared detailed architectural drawings and specifications using AutoCAD and Revit.

Education

May 2014
Bachelor of Science in Architectural Engineering | King Saud University | Riyadh, SA

Relevant Coursework: Structural Design, Urban Planning, Building Information Modeling (BIM).

Skills

- AutoCAD, Revit, SketchUp
- Project Management Software
- BIM (Building Information Modeling)
- Quality Assurance & Control
- Team Leadership & Coordination
- Problem-Solving
- Communication & Negotiation
- Budget Management