

## **Westwood SEPAC Board Meeting August 14, 2021**

- Welcome & Introductions
- Approve Minutes from previous meeting
- Proposed SEPAC calendar for 2021-22
- Board Roles
  - Co-Secretaries: Minutes, Communications
  - Treasurer: Send & follow up on PTO Fundraising Letters
- Liaisons
  - Open positions
  - Liaison Summer Training (Steph)
- Communications
  - Communication flyers/emails (Megan to Train Secretaries)
  - Open Meeting Law
    - Post agenda with town clerk, on website (Chairs)
- Community Initiatives
  - Westwood High School Student Services Dept is looking for an adult/parent volunteer to help with the student store. (Megan)
  - o Foundation for Westwood Education
  - What's happening in the community:
    - Same and Different Pilot at Hanlon
    - Special Olympics Unified School District (Lindsay/Kelly/Liz)
    - iSTEAM Rec program pilot (Asanka)
    - Community Outreach (Megan)
      - Coordinate with Principals re: transition month meetings
      - Support Groups/Meet & Greets