

In Progress

1st Quarter Board Meeting Agenda & Handouts
Saturday, April 30th, 2016
10AM – 12PM Central Time

LOCATION

**213 Front Avenue
Saint Paul MN 55117**

MINUTES

Present:

- Sai Thao, president
- Marty Case, vice president
- Jaclynn Jones, general board
- Bryan Vue, general board
- Beni Matias, general board
- Missy Whiteman, general board
- Kristine Sorensen, executive director (non-voting)
- Hlee Lee, board liaison (non-voting)
- Tomas Leal, artist (non-voting)

Absent:

- Bee Vue, secretary/treasurer
- Victoria Ramirez, general board
- DeAnna Drift, general board

AGENDA

Meeting called to order by Sai Thao at 10:33am.

Consent agenda approval was moved by Marty, seconded by Beni, on April 30, 2016

Executive Report

- [approval of 4th quarter minutes*](#) document needs to be changed to “minutes” not “notes”
- [2016 conflict of interest policy](#)
- [Data Arts Report](#)
- [2015 Annual Report](#)

Finance Report

- [IRS 990 2015 - Annual Report Review & Approval*](#) Bryan approved over the phone
- [2016 1st Quarter Balance Sheet \(3/31/16\)*](#)
- [2016 YTD Profit Loss Statement \(4/23/16\)*](#)

Development Report

- [Development Progress Report](#)
- New Funding / Identifying Areas of Need – Discussion

DISCUSSION:

We need funds for the Qhia Dab Neeg Film Fest (we will be eligible for \$10,000 from the Knight Foundation, but we need to match it – starting October 1, 2016). However, we can take pledges from businesses, etc, that they will

donate when time comes around. The fest committee should be following up with businesses and people who have expressed interest; we have a goal of raising \$3,000 from pledges.

We have discussed doing a high-end food fundraiser in the Spring (Sai cook, Susan Pha helps to fundraise). We have a sponsor package, but it didn't go out. We should aim for \$40/person with 100 people attending. We may need to find a different location (anyone in the community with a space, Hmong church)? We can also do another fundraiser next year (possibly in April, as the team would like to move the fest to June).

This year's planning committee was fairly new and didn't spend as much time on fundraising. ß We need to do some training with the committee to talk about how the funds are being matched by McKnight. Hlee's thought: work with AEDA/Little Mekong?

We should also do fundraisers for In Progress as a whole. Let's identify two or three places where we can ask (i.e. Bee Vue's 18 Clan Council). We received a check for \$4,000 from local pull-tab fees. We should be getting pull-tab fees every quarter (probably not as high). Maybe we should pursue making an ask from neighborhood businesses. We should get artwork up in neighborhood places.

Approach the North End Business Association? They do meet ups once a month (first Wednesdays) during the lunch hour.

Silent auction? We have skill within the group that might bring in people who have more disposable income. But what would that look like?

Tomas' idea: Artist showcase for sale (could probably do something with Bedlam?). Missy noted that Bedlam does take a percentage of proceeds and they are suffering financially. Kris suggested Tomas develop this concept.

Let's get creative and playful!

** There are several neighborhood meetings, other fundraisers, etc, that happen. It can't just be Kris attending these; we should get board members and artists involved in attending events to represent In Progress.

Missy will be having a private screening for her new project at the end of the summer. We may be able to sell tickets at a certain rate for In Progress.

Let's put together a Fundraising Committee with board and staff (to include Sai, Tomas, and Marty) with a goal of at least \$20,000 for In Progress and \$10,000 for Qhia Dab Neeg Film Fest.

Membership Report (no updates)

Updates

Qhia Dab Neeg Film Fest Highlights

What's In front of us for 2016

Sites to Visit

For those of you looking to catch up with where we have been the past few months - please visit the link below:

- Visit: [TUMBLR Photo Journal](#)

Board meeting adjourned moved by Marty, seconded by Jackie at 11:46 AM.