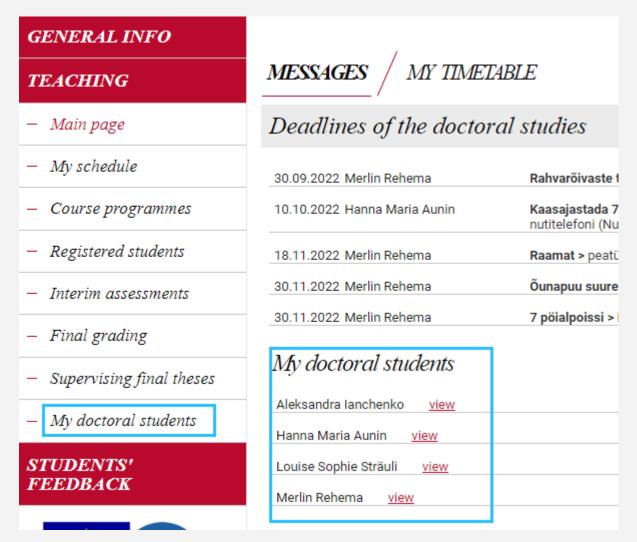
DOCTORAL STUDIES WORKSPACE

ÕIS2 supervisor's user guide

DOCTORAL STUDIES WORKSPACE

1. Located with each doctoral student. The doctoral candidates to be supervised can be found on the front page and in the menu under "Teaching".



- 2. The workspace consists of:
 - General info about the doctoral student, including information about the doctoral student's contract. The contract will be concluded in WD, ÕIS will show the start and end dates.
 - Supervisors.
 - Thesis information.

- Supervision agreements.
- Overview of the components.

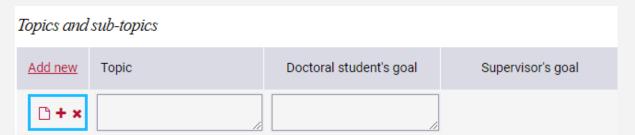
DOCTORAL STUDENT'S GENERAL INFO SUPERVISORS THESIS INFORMATION SUPERVISION AGREEMENTS OVERVIEW OF THE COMPONENTS

SUPERVISION AGREEMENTS

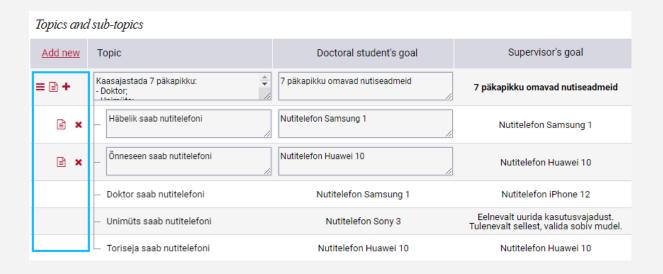
- Entering topics and sub-topics
- 1. To enter a topic, click on "Add new".



- 1.1. To enter a subtopic, press "+".
- 1.2. Press "≡" to show/hide subtopics.
- 1.3. To delete a topic/subtopic, press "x".



All the data entered must be saved.



- Linking the topic to the component and to ECTS credits

Once a subtopic has been entered, it must be linked to one of the components of the thesis. The component can also be edited from the same button.

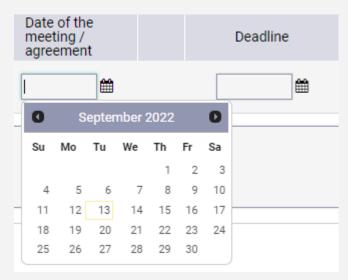
To do this, click on or a. A form will appear where you have to tick the box at the corresponding component.

NOTE: The doctoral student can suggest to the supervisor which component to link the corresponding topic/subtopic to. The supervisor makes the final decision and enters the ECTS credits.

LINKING TOPIC TO COMPONEN	тѕ			
Doctoral student's name	Hanna Maria Aunin			
Semester	2022/2023 Autumn			
Торіс	Häbelik saab nutitelefoni			
Linked components	Component	Linked to topic	Supervisor's ECTS	ECTS accounted for
	Article (ETIS category 1.1, 1.2 or 3.1) accepted for publication			
	Article (ETIS category 1.1, 1.2 or 3.1) accepted for publication			
	Chapter/content part of the doctoral thesis submitted in the form of a monograph			
	Development of principles for the implementation of doctoral thesis instruments and methods			
	Dissertation research plan covering the entire period of doctoral studies, which must include the methodological plan of the dissertation			
	Elaboration of scientific literature concerning the theoretical basis of the doctoral thesis		1	-

- Entering a date

Date of the meeting / agreement or a Deadline can be done by manually entering the date in the format dd.mm.yyyy or by selecting from the calendar.



- Entering the objectives

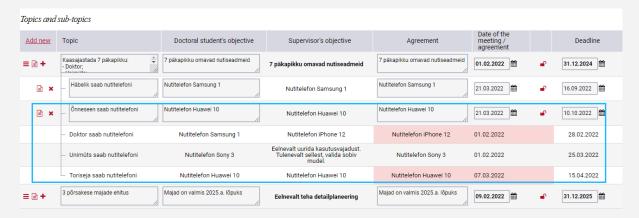
In the "Topics and sub-topics" the doctoral student and the supervisor (from their own workplaces, as appropriate) can enter the objectives. The agreement field can be completed by both.



The agreement can be locked by clicking on . A locked agreement can be unlocked again by clicking on . Locking gives the possibility to fix the agreed activity/objective and dates. All activities/changes are recorded in log entries so that the history of activities can be checked if necessary.



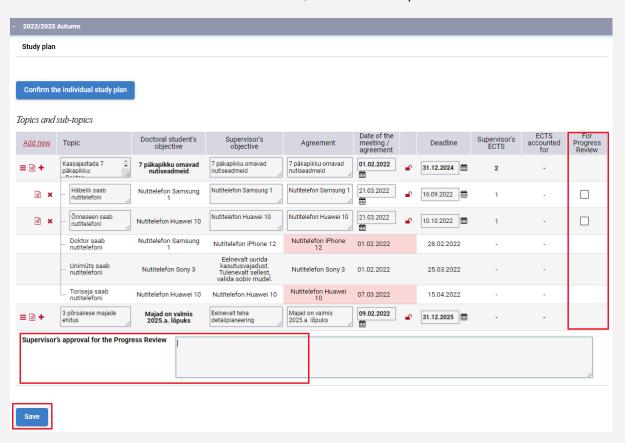
Depending on the deadline, future topics/subtopics will be displayed in future semesters. Completed topics/subtopics will be displayed at the end of the lists.



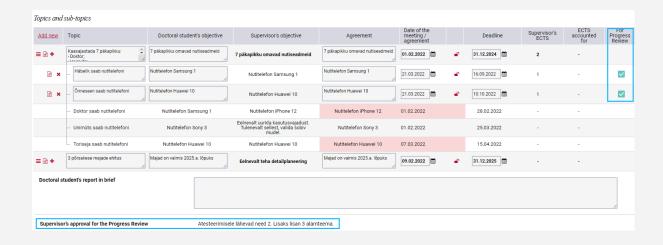
- Selecting sub-topics for Progress Review

For the purposes of Progress Review it is necessary to make a selection from the subtopics to be evaluated. The selection of the doctoral student will be displayed to the supervisor and vice versa, the selection of the supervisor will be displayed to the doctoral student.

Include a short summary of the report if necessary. If the report is a separate document or if additional documents/files are to be attached, these must be placed in OwnCloud.



If the supervisor has added an additional subtopic for assessment and has added his/her approval, this will be displayed to the doctoral student.



OVERVIEW OF THE COMPONENTS

Open semesters ECTS credits are displayed. You can quickly see which subtopics are related to a specific component and ECTS credits. Click on the button



In the summary view, the ECTS credits are displayed as supervisor ECTS credits/passed ECTS credits.

Component	2021/2022 Autumn	2021/2022 Spring	2022/2023 Autumn	2022/2023 Spring	TOTAL	Lacking from requirement	Max allowed
Individual study plan		unconfirmed	unconfirmed				
Article (ETIS category 1.1, 1.2 or 3.1) accepted for publication		≘ 2 / 0	■ 0		0	30	30
Article (ETIS category 1.1, 1.2 or 3.1) accepted for publication					0	120	120
Chapter/content part of the doctoral thesis submitted in the form of a monograph					0	120	120
Development of principles for the implementation of doctoral thesis instruments and methods		ii 1/1			1	19	20
Dissertation research plan covering the entire period of doctoral studies, which must include the methodological plan of the dissertation		a 3/1			1	9	10
Elaboration of scientific literature concerning the theoretical basis of the doctoral thesis		a 4 / 1	a 2		1	19	20
Total		3			3	317	320
Volume of the passed courses					15	108	123
Passed courses and doctoral thesis in total		3			18	425	443
Cumulative volume per academic year	-	-	-	-	6	-	-
Progress Review	08.06.2022, en: Atesteerida doktorant positiivselt, ettepanekuga õpingute jätkamiseks täiskoormusega õppes, full- time, in accordance with the individual study plan	08.06.2022, en: Atesteerida doktorant positiivselt, ettepanekuga õpingute jätkamiseks täiskoormusega õppes, full- time, in accordance with the individual study plan					

After the evaluation, the evaluation decision is displayed in the summary view.

Together with the evaluation, the topics/subtopics of the semesters to be evaluated are finally confirmed and cannot be changed during these semesters.

2021/2022 Spring PROGRESS REVIEW COMMITTEE'S DECISION 08.06.2022, en: Atesteerida doktorant positiivselt, ettepanekuga õpingute jätkamiseks täiskoormusega õppes, full-time, in accordance with the individual study plan Study plan Tallinna Ülikooli struktuur 2022, vt fail TLÜ-struktuur-2022.pdf Topics and sub-topics Date of Doctoral student's objective ECTS For the meeting / agreement Supervisor's objective Supervisor's ECTS Deadline accounted for Progress Review Topic Agreement Kaasajastada 7 päkapikku: -Doktor; -Unimüts; -7 päkapikku omavad nutiseadmeid 7 päkapikku omavad nutiseadmeid 7 päkapikku omavad nutiseadmeid **≡** 🖹 01.02.2022 31.12.2024 5 2 Toriseja; -Häbelik; -Õnneseen; -Aevastaja; -Ninatark. Doktor saab nutitelefoni Nutitelefon Samsung 1 Nutitelefon iPhone 12 Nutitelefon iPhone 12 01.02.2022 28.02.2022 1 **~** Eelnevalt uurida kasutusvajadust. Tulenevalt sellest, valida sobiv mudel. Unimüts saab nutitelefoni Nutitelefon Sony Nutitelefon Sony 01.02.2022 25.03.2022 \checkmark 1 Nutitelefon Huawei 10 Nutitelefon Huawei 10 Nutitelefon Huawei Toriseja saab nutitelefoni 07.03.2022 15.04.2022 1 Häbelik saab nutitelefoni Nutitelefon Samsung 1 Nutitelefon Nutitelefon 21.03.2022 16.09.2022 1 Samsung 1 Samsung 1 Õnneseen saab nutitelefoni Nutitelefon Huawei 10 Nutitelefon Huawei 10 Nutitelefon Huawei 10 21.03.2022 10.10.2022 Eelnevalt teha detailplaneering 3 põrsakese majade ehitus Majad on valmis 2025.a. lõpuks Majad on valmis 2025.a. lõpuks **≡** 🖹 09.02.2022 31.12.2025 5 Valitud 2 teemat, sest need on lõppenud. Doctoral student's report in brief **Supervisor's approval for the Progress** Atesteerimisele lähevad need 2. Lisaks lisan 3 alamteema. **Review**

Confirmed, Tauri Tuvikene, 08.06.2022