

The Grove School Post Waitlist Lottery Policies and Additional Enrollment Policies

Post Lottery Waitlist Policy

In the event that during the school year there becomes availability¹ within a grade level for student enrollment, and all lottery entrants for that grade level, including those that have been placed on the waitlist, have been offered a spot, the following post lottery waiting list policies shall be enacted.

1. Students who have submitted an interest enrollment form for the current school year post lottery, shall be time stamped and stored.
2. When post lottery waiting list policies are enacted the submitted interest enrollment forms shall be categorized by the The Grove School (TGS) admission preferences as outlined by the charter. Students will be selected for the grade level available spot by admission preference. If more than one student is in a TGS admission category, the students within each admission preference shall be chosen in order of timestamp, giving preference to the interest form turned in closest to the lottery date where students were selected for the current school year.
3. Students shall be selected by lottery preference until the availability within the selected grade level is full as determined by the enrollment team.

Post Selection Policies

If a student is selected from the post lottery waiting list, families are notified of their student's available place at Grove twice via telephone and twice via email over the course of three days. After one week, if no response is received from that family, the student will be removed from the waiting list and we move to the next name on the list.

Upon admission to the Charter School, prospective students and their parents/guardians must agree to the following:

- To participate in an informational orientation meeting regarding the Charter School at which time its educational mission as well as the student and parental duties and responsibilities will be discussed.
- All required application materials must be returned to the Charter School within 7 business days of being accepted through the post lottery procedures.
- The student must take responsibility for his or her education and be an independent and self-motivated learner while at school.
- The student must uphold the conditions detailed in the Student Handbook and as set forth in the voluntary informational orientation meeting.
- Both student and parent/guardian must complete a written contract with the Charter School and agree to follow its rules and be committed to its goals, objectives and mission Statement.

The Grove School Admission Preferences

¹ Availability shall be determined by the enrollment team consisting of the head of school and school counselor.

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1. Children of TGS faculty* who are residents of the District
2. Children of TGS faculty* who are not residents of the District
3. Siblings of students admitted to or attending TGS who are residents of the District
4. Siblings of students admitted to or attending TGS who are not residents of the District
5. Students who are currently enrolled in Mission Elementary School and students who reside in the Mission Elementary School attendance area (for purposes of the SB 740 Charter School Facility Grant Program) TGS Charter Renewal PAGE 96 of 127
6. Students with upper elementary (grades 4-6) transcripts from a Montessori school who are residents of the District. The Montessori school must be accredited and have a demonstrated affiliation with national Montessori bodies including, but not limited to, Association Montessori Internationale (“AMI”), the American Montessori Society (“AMS”), and Montessori Accreditation Council for Teacher Education (“MACTE”).
7. Students with upper elementary (grades 4-6) transcripts from a Montessori school who are not residents of the District. The Montessori school must be accredited and have a demonstrated affiliation with national Montessori bodies including, but not limited to, AMI and AMS, or whose teachers have an AMI, AMS, or diploma from a MACTE accredited school.
8. Residents of the District
9. All other applicants

Additional Admission Policies

Exchange Programs and Current Grove Students

Students enrolled in the Grove School who participate in a licensed and recognized exchange program will be able to re-enroll in the Grove School upon their return, without participation in the lottery process. Students will complete an enrollment interest form and all other required enrollment forms before the end of the current school year, for the next school year. Programs lasting more than one school year must be approved by the Grove School enrollment committee.

Home Hospital

Grove students who withdraw from Grove and enroll in a public school district supported Home Hospital School Program within a week of unenrolling from Grove, will be able to re-enroll at Grove before the start of the next school year, without participation in the Grove School Lottery. Students will complete an enrollment interest form and all other required enrollment forms before the end of the current school year, for the next school year. If a student is enrolled in a school other than Grove at the beginning of the new school year, they will need to enter into the lottery for the next school year.