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Document Type:	MINUTES		
Title:	**AGM**		
Chair:	GABI MKHATSHWA, PROF ROELOF BURGER		
Venue:	Microsoft Teams (online)	**Date:**	28/02/2023

Attendance Register

Full Name	Affiliation
Brigitte Language	NWU
Gerhardt	Member
Christiaan Johannes Pauw	Nova Institute
Aneska Richter	NWU
Stuart Piketh	North-West University
Angelika Mohr	Member
Ncobile Nkosi	NWU
Dr. Andretta Tsebe	Department of Public Enterprises
Tracey Laban	South African Medical Research Council
Njabulo Luyanda Mahlobo	C.R.G Intern - Northwest University
avinash ramsaywok	council member
Sandra de Vos	Sasol R&T

Thato Liphoto	EXCO Stack Monitoring
Gerard Pretorius	Company: John Thompson a Division of Actom (Pty) Ltd
Abdul Abrahams	Air Quality City of Cape Town
Lungisa Tenza	non-member - student
Nompumelelo Leshabane	NMISA
John Keir	NWU Specialisation Centre for Emissions Control
Anzel De Lange	University of Limpopo
Louisa Farina Lindeque	University of Limpopo
Santuri Pillay	Skyside
Martin van Nierop	Gondwana Environmental Solutions
Kgomotso Evah Raseroka	NWU
Patrick Pietersen	Air Quality official
Sue George	Member & IAIAsa Operations Manager
Niké Susan Jacobs	NWU
Keamogetswe Paledi	External member
Roelof Burger	NWU

ITEM	DISCUSSIONS	ACTION
1.1	**Opening and Welcome** ● Prof Roelof Burger (RB) opened the meeting in Ms. Gabi Mkhatshwa's (GM) absence due to unscheduled meeting with Government officials and could not opt out of that meeting. RB took over the chair post. ● RB welcomed all to meeting 20 at the start and ended up with 56 persons	
1.2	**Attendance and Apologies** Present and apologies: ● Apologies Ms. Sally Benson (chair Western Cape Branch) and Posthumus (Levego Council member) ● Erika van Heerden Necsa (member), Kesiwa (DFFE), Francious Friend (SIA)(Exhibitor)	

	● 56 Members attended, but only 28 signed the register	
1.3	**Adoption of the agenda** ● The agenda was adopted as presented. ● RB added courses under General. ● Agenda adopted by SM, MVN.	
1.4	**Review of the minute of the previous meeting** ● The minutes were reviewed and approved as a true reflection of the previous meeting. (December 2020) ● Approved by RB and MVN.	
2 2.1 2.2.	**NACA PPRESIDENT REPORT:** ● In GM absence a report must be attached to the minutes, it was decided to continue with the meeting. ● Will engage with GM if she is able to join the meeting.	
2.3	**NACA IN COMING PRESIDENTS PLANS FOR 2023** ● RB reported back that at the conference Oct 2022 that this meeting was proposed due to logistical arrangements during the conference. ● At the Council meeting in November RB officially became President and Siya Mkhize was voted in as deputy president ● RB reported 2 major projects he wants to undertake during his term 2023/24 ● 1 Formalise and archive the history of the past 10 years and back further on an online open platform as long back as possible. ● 2 get a membership list together to smooth out communication between members and the community at large just enough not to irritate the community with too much communication. ● Wants to encourage more communication within the various sectors including MEDIA, Govt, academia and private sector. Want to encourage closer collaborations with NACA in the coming years.	
3.	**NACA JOURNAL**	
3.1	**EDITORS REPORT BACK Dr KRISTY LANGERMAN** ● KL presented a very comprehensive report which will be attached as an attachment with the minutes.	

	● KL highlighted points put together by the editorial team are Prof Rebecca Garland, Dr. Gregor Feig and Ms. Bianca Wernecke. ● KL highlighted that the NACA Journal is one on the most valuable tools for NACA and does take real teamwork to get the journal to keep the very stringent review and acceptance of papers. ● Open Access Journals and the sponsors of the adverts play a vital role and were thanked for their imput. ● Was proud to announce that the NACA Journal has become one of the flagship Journals of the South African Academy of Sciences. ● 2 Issues last year each one exceeding expectations with the number of papers received and reviewed. ● There is also a special issue in progress on the Air Quality in the Highveld areas. ● KL said the review and acceptance process is very strict to keep the high standard going as it is going internationally as well as locally and into Africa as well. (For more details, please see the presentation attached as an attachment) ● The Journal had plus or minus 6000 views all over SA and internationally and is increasing substantially. ● KL said articles for publication are limited to the scope of Africa ● KL mentioned that they try to encourage to check the Website for special days or occasions like World Clean Air day they encourage tweeting and any media involvement. ● The Journal Articles accepted to qualify for government subsidy and internationally the journal needs this to stay accredited. ● KL mentioned that an advert had gone out there are 2 vacant Board positions, they are looking for academics please if interested or know of any academics interested, please follow up with KL directly. ● The Journal has also launched a Mentorship program for a younger scientist to join the team if interested please contact KL directly. ● Bianca Wernecke was the 1st one and was an overwhelming success and this year joined this year. ● Ended by saying to please contact the Journal website for further information and encouraged participation for this year. ● RB endorsed the report by stating that the Journal is the most important tool and history of NACA throughout the years and thanked KL for her and the teams' hard work. ● Question raised by Sue George from AIASA whether they would be allowed to share the notification regarding the program and the answer was yes. KL to send the information to Sue George. BT will send a reminder to KL to do this.	

3.2	**COSTING OF 2024 JOURNAL ADVERTISING** ● BT explained with the presentation of the new Advertising rates for 2023 which will be posted on NACA Website Shortly ● I Issue a4 page R5300 ● 2 issues plus 6-month Banner ad (Free) R9500 ● Banner Ad's 2 months R1500,00 4 months R2500,00 and 6 months R3300,00 ● For any further information regarding advertising please contact Bev Terry at bev@naca.org.za	
4 4.1	**BRANCH REPORTS** ● BT reported back that due to COVID no Branch events took place, but all branches are planning for this year. ● **Cape Town planning for early March (Portable sensors will be the topic)** ● **Durban Middle to end of year (HT will give more info as the year progresses)** ● **Gauteng or Provincial** BT and RB to discuss and organise with DFFE perhaps as a combined function this year still. ● **Northwest Branch:** At the council meeting in November it was decided to incorporate this branch back into the Gauteng Provincial branch due to the Chair resignation and lack of members in that district. (the odour one with perhaps DFFE and communities involved) ● BT did report back about the Filming that RB and the 2 seminars that were done virtually with DFFE through MS TEAMs that were successful.	
5 **5.1**	**FINANCES** Audited financials presentation and report ● Dr. Martin van Nierop reported back with a comprehensive report from both audited financial reports pre Covid and after. The report was for NACA as at 30th June 2022. ● It was stipulated that there are 2 sets of books with the Audit the funds of DFFE and NACA ● 2021 was a very tough year but 2022 we did recover significantly. The large portion of recovery was due to the conference held in October 2023 with sponsorships and attendance. ● Due to the concerted effort by the NACA Board to save wherever possible and build the "kitty up" again time and effort will be needed in terms of bringing in the fund through courses and sponsorships. ● The journal has also had a big impact on funds but is also recovering due to the sponsorship initiative.	

	• The financials will be placed on the website for all to see and if there are questions they can be communicated through the Administration office at bev@naca.org.za. They will also be included when minutes are sent out to attendees of the meeting. • RB asked if there were any questions and opened the floor, he called for any suggestions from the NACA community for ideas of how one can bring in funds to top up the "kitty" as the figure is deceiving that the DFFE has a large amount of money to be used and been kept separately from NACA funds. • Avinash Ramsaywok (AR) Council member and Siya Mkhize (SM) deputy president Approved the financials to be signed off as a true reflection and audit is in order	
6 6.1	**GENERAL** **COURSES** RB opened the floor for suggestions for the NACA courses to be more significantly advertised to the broader NACA community to involve themselves in the provision of training material for specifically new courses that may need to be put together. Perhaps a call for participants interested in getting involved should be sent out to all and see the outcome and then organise additional workshops on the topics that are in demand. Renee Le Roux (RLR) Mongoose Communications mentioned that the Air quality Management 5 day Course is a great resource that is been marketed to the members at the moment through the Website and communication channel. RB mentioned that the opportunity to ask for new lecturers, or researchers to up date and be involved in putting material together is important and this portal of communication is good to do this . RB asked if there is anything else under General that anyone would like to bring up Sue George from IAIA (SG)announced their conference in Skukuza Kruger Park in August and mentioned abstract for presentations closed at end of March and provided details of where to go and get more information. BT mentioned our current agreement of involvement with AIAI in terms of exhibiting and attending this event to market NACA. Sandra de Vos from SASOL (SDV) enquired about a Dispersion modeling course and how often and costs involved. RB responded that it can be done and will be discussed at the next council meeting in terms of dates and costs that will be re-evaluated and investigated. RB mentioned that he would be in contact with Rebecca Garland from the University of Pretoria to see if a group could be put together to make this course happen. BT to follow up with RB to try to organise this group for a meeting.	
7	**CLOSURE** RB confirmed before the closure that Gabi Mkhatshwa was not in the meeting to do her report and it was decided	

	to request her report after the meeting to be included in the minutes. All agreed and with that RB declared the meeting closed and thanked all for their attendance.	

Approval:

Prof Kristy Langerman

_____ Date: _____

Mr Avinash Ramsaywok

_____ Date: _____