



309 W Green Street, Urbana, Illinois

**Board of Trustees Business Meeting minutes**

July 23, 2024 - 7:00-9:00 PM - In person/Hybrid Meeting in Library/Board Room

Present: Jenna Zeidler, Karen Folk, Jocelyn Karsk, Jenny Hunt, Matthew Staciewicz, Pat McClard, Margaret Lovell, Steve Herzog, Adelaide Aime

Meeting was called to order at 7:07pm.

**WELCOME:**

Chalice was lit and Board members made brief individual check-ins.

The Business Meeting Agenda was finalized.

**Consent Agenda**

- [BoT Staff Report July 2024.pdf](#)
- [LeadMinisterBoardReportJuly2024](#)
- [DRAFT Board Minutes - June 25, 2024](#)
- Treasurer’s Report for Monthly Financials
  - [Fiscal Summary and Fiscal Reports –June 2024](#)
  - [Unbudgeted Revenue and Spending Tally - June 2024](#)
  - [Treasurer’s Year-End Assessment–FY24](#)

Treasurer Adeliade Aime briefly explained the year-end assessment document

**OLD BUSINESS:**

Discussion of donations to partner organizations; setting priorities to guide the relational work based on the strategic plan

The Board discussed social action council making donations to outside organizations. Some congregants have wondered about this use of funds. There may be a need to clarify and give guidance to councils at the beginning of the church year re: philosophical principles to guide utilization of budgeted amounts, building relationships with organizations and budget philosophy that includes emphasis on those relationships. There may be a trend at the end of the year to spend the money each group has left. There could also be a need to increase transparency with the congregation, encourage teams to describe what they're doing, how the church is involved and what impact it's having in the community.

Urgent Capital Needs Task Force

- Resource: [Discussion Notes from July 9, 2024 Study Session](#)
- Resource: Adelaide’s [recommended starting point](#) and [Margaret’s Draft](#)

The Board discussed this task force, an objective group that can evaluate ad-hoc issues (what the need really is and how urgent is it (safety issue, accessibility issue or building use issue) in the years prior to when we have a better long term plan (2027+) . This core group that could be called to evaluate when a project is brought to attention.

The Board will collaborate on the charge for this task force via google drive, discuss in August study session, and hopefully be ready for vote at the August business meeting.

**NEW BUSINESS:**

a) Rev. Monhollen’s evaluation as part of the UUMA process of Preliminary Fellowship; The executive committee will create ministerial competencies and support structures and present it to the board.



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b) 2024 financial session - at the Oct study session and invite other interested parties like last year

c) Unhoused person and trash outside REE wing (north side) - Pat McClard

The Board discussed prior responses and the need to develop a procedure that aligns with our values while providing for the safety of staff and church. Jenny Hunt will have Cate and Reverend Monhollen find out what the status is of current procedures and we'll go from there.

**GRATITUDE PRACTICE:**

The Board decided to continue the Gratitude Practice for one person each month and extend gratitude to include text, email, phone call, etc in addition to cards.

July's recipient: Cindy Loui for her dedication to Care Core

**ACTION ITEMS:**

New

- BoT members will review urgent needs draft, add edits
- Adelaide will invite appropriate parties to October study session
- Jenny will connect with Cate and Rev Beth regarding current procedures for unhoused persons on property

Review Ongoing/In Progress

- All Board members will shower gratitude on this month's recipient
- Jenna will send out the addresses for gratitude recipients

**FUTURE DATES**

- Rev Sally vacation - July 16-30, 2024
- Rev Beth vacation - July 19-28, 2024
- Rev Sally study leave - July 31-August 4, 2024
- Rev Beth vacation - August 1-6, 2024
- Kelly vacation - August 3-10, 2024
- BoT Study Session - August 13, 2024
- BoT Business Meeting - August 27, 2024
- BoT Retreat - September 13-14, 2024
- Rev Beth vacation - September 25-October 2
- Council of Shared Leadership retreat- Oct 12, 1-5
- Rev Beth fall study leave - October 14-21, 2024

The meeting was adjourned at 9:01pm.