

EXPIRES: 5/22/2026

Internal Only

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*BEDFORD PUBLIC SCHOOLS
TEMPERANCE, MICHIGAN*

NOTICE OF VACANCY #2025-2026-104-BEA

**PLC Learning Team Facilitator(s)
K-5 Elementary - DRE**

**Up to 7 Classroom teachers per building.
One (1) per grade level team (Y5, K, 1, 2, 3, 4, 5)
Elementary Art, Music, PE across buildings.**

(work in preparation for and during PLC Learning Team Meetings)

These positions are needed to facilitate effective PLC Learning Team meetings beginning Tuesday, August 25, 2026 through Friday, June 4, 2027. Priority will be given to Elementary classroom teachers, then to other certified staff who work with students of that grade level.

MINIMUM QUALIFICATIONS

1. Valid Michigan Teaching Certificate with endorsement in applied field(s).
2. Successful experience and ability to work effectively with other teachers collaboratively.
3. Possess good organizational skills.
4. High moral character, integrity, and strong interpersonal communication skills.
5. Strong academic, classroom management, and instructional skills.
6. Evidence of computer literacy skills.
7. Regular, reliable and punctual attendance is an essential function of the job.
8. Such alternatives to the above as the Board may find appropriate and acceptable.

REQUIRED QUALIFICATIONS

1. Certified staff member.
2. Experience at Elementary level or in applied field(s).

PRIMARY RESPONSIBILITIES & PROGRAM DETAILS

1. To lead and guide the PLC Learning Team meetings and ensure agenda/4 question cycle plans are set in advance, are timely, and communicated out.
2. To establish with their PLC Team the Promise Standards teaching sequence, how it will play out over time, and the Common Formative Assessment (CFA)/Intervention/Enrichment Calendar. Communicate out as necessary...
3. To coordinate the intervention and enrichment cycles (Key Questions 3 and 4) by student/by standard on the Promise Standards/Learning Targets (when there are flex days and/or intervention / enrichment time embedded in the schedule) based on the CFA data.
4. To ensure the CFA's and interventions/enrichments are focused on the Promise Standards/Learning Targets and otherwise aligned towards:
 - a. Endurance;
 - b. Leverage;
 - c. Readiness; and

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- d. Required skills
- 5. Regular meetings with the Principal and other PLC Learning Team Facilitators as prescribed and/or as needed.

Yearly Stipend: \$1,000.00
Targeted start date: August 25, 2026
Targeted end date: June 4, 2027
Hours: Variable - Prep and Presiding at PLC Learning Team meetings

APPLICATION PROCEDURE:

- All materials received relative to this posting become property of Bedford Public Schools.
- **Internal Candidates:** Apply via Unified Talent at: <https://bps.tedk12.com/hire/index.aspx>
Select "**Internal**" (top right) if you haven't already registered as a user in Unified Talent.
Registered users in Unified Talent sign in (top left) with your "username" and "password".
- **External Candidates:** Apply via Unified Talent at: <https://bps.tedk12.com/hire/index.aspx>

NONDISCRIMINATION POLICY

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II, the Age Discrimination Act of 1975, and the Americans with Disability Act of 1990, it is the policy of the Bedford Public School District that no person shall, on the basis of race, color, religion, sex, national origin, age, weight, pregnancy, disability, sexual orientation, gender identity or expression, familial status, marital status, genetic information, or any other protected class be excluded from participation in, be denied benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries should be addressed to:

**Bedford Public Schools
Office of Human Resources and Labor Relations
1135 Smith Road
Temperance, MI 48182
(734) 850-6000**

All materials must be received by the Office of Human Resources and Labor Relations no later than 3:00 p.m. on Friday, May 22, 2026.

Electronically approved by Alex Chapman
Alex Chapman, Executive Director
Human Resources/Labor Relations

5/6/2026

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