

Notepad - shhhhh

This project is a fun one that will involve creativity, hands-on training, making a useful product and a bit of secrecy...shhhh.

You will design and produce at least two notepads measuring 5.5 " x 8.5". One shall be for you or a loved one, the other for a FLHS staff member. You shall reserve your staff member's name on the master list. If your staff name has been chosen, fear not, there are more names available. Be create and unique!

Color inks will be either black or blue to print your image on light colored paper. (yellow, gold, pink, blue or green)

1. Make a new Ps document measuring 11" wide x 8.5" tall @ 300 in CMYK, name it "Notepad_LastName" - see the example below!
2. The Notepads must have horizontal guides at 1/2" and 8" and vertical guides at 1/2", 5", 6" and 10.5"
3. The Notepads will display positive school appropriate images and text.
4. The Notepads shall be designed using only black on a white background. Choose "Adjustments" under the Image pull-down menu.
5. You may use layer styles to add effects and save as a style.
6. Add Text, images, photographs and or your special effects - [you may download a sample notepad template attachment below.](#)
7. Use one of the FLHS logos for your staff notepad which are in the Flying L logo folder in the Learn 2 Earn \$\$ folder.
8. Each notepad shall display "**Designed and produced by: *FirstName LastName***" in **8 pt. font** size. Place the text vertically on the left side of each notepad.
9. View a document in Print Size view, go to the "View" pull down menu and select "Print size"
10. Use the "Opacity" setting to lighten images to 10-15%, make sure the layer is selected first. Type must be in black, 100% opacity.
11. Save the notepad as both a psd and a jpg document (*NotepadLastNameBlk#*) Email the docs to yourself or upload into Google Docs. Add to your Prezi as a screen shot.
12. Print your draft copy to the printer ending in .189, and show to the instructor for approval or edits
13. Have fun, be creative, learn and explore the strength of the Ps program
14. Watch and listen to the ACA Prep videos, you'll learn techniques to build the notepads
15. Explore and enter a Ps contest...it will be required soon. Would you like to chose a contest or be issued one?
16. Remember, please let not another staff member know we're making notepads, it's a secret.
17. **Assessment for this 100 point project will be the submission of a printed sheet from the Riso Printer.**