PRIVATE & CONFIDENTIAL (once completed)

EQUAL OPPORTUNITIES MONITORING FORM
(TTCA/04/23)

We aim to be an equal opportunities employer, and our policy is that job applicants and employees, receive equal treatment regardless of race, colour, nationality, ethnic or national origin, disability, age, gender, gender reassignment, sexual orientation, marital or civil partner status, pregnancy or maternity or religion or belief, where any of these cannot be shown to be a requirement of the job concerned. Recruitment, selection and promotion procedures will be monitored to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

To assist us in monitoring the operation of our equal opportunities policy, and for no other reason, please answer the following questions. (Tick box where appropriate) and return it with your application. All questions are optional. You are not obliged to answer any of these questions but the more information you supply, the more effective our monitoring will be.

The form will be separated from your application on receipt and will not be placed on your personnel file. The information on this form will be treated in the strictest confidence and used for monitoring purposes only and will play no part in the recruitment process.

Gender

What is your gender (please tick)?

Male ☐

Female ☐

Prefer not to say ☐

(If you are undergoing gender reassignment, please use the gender identity you intend to acquire.)

Gender identity

Do you identify as transgender/transsexual?

Yes ☐

No ☐

Prefer not to say ☐

Ethnic group

How would you describe your nationality and/or ethnicity (please tick)?

A		**B**		**C**	
White:		**Mixed race:**		**Asian or Asian British:**	
British - English, Scottish or Welsh	☐	White and Black Caribbean	☐	Indian	☐
Irish	☐	White and Black African	☐	Pakistani	☐
Other White background	☐	White and Asian	☐	Bangladeshi	☐
		Other Mixed background	☐	Other Asian background	☐

D		**E**			
Black or Black British:		**Chinese and other groups:**			
Caribbean	☐	Chinese	☐	Prefer not to say	☐

African ☐ Other ethnic group ☐

Other Black background ☐

Age

What is your age (please tick)?

16–17 ☐ 18–21 ☐ 22–30 ☐ 31–40 ☐ 41–50 ☐

51–60 ☐ 61–65 ☐ 66–70 ☐ 71+ ☐ Prefer not to say ☐

Sexual orientation

How would you describe your sexual orientation (please tick)?

Heterosexual / straight ☐ Bisexual ☐ Prefer not to say ☐

Gay man ☐ Gay woman / lesbian ☐

If you are lesbian, gay or bisexual, are you open about your sexual orientation?

	Yes	Partially	No
At home	☐	☐	☐
With colleagues	☐	☐	☐
With your manager	☐	☐	☐
At work generally	☐	☐	☐

Religion or belief

Please describe your religion or other strongly-held belief.

I would describe my religion or belief as: .....

I have no particular religion or belief ☐

Prefer not to say ☐

Disability

The Equality Act 2010 defines a disability as a "physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities". An effect is long-term if it has lasted, or is likely to last, more than 12 months.

Do you consider that you have a disability under the Equality Act (please tick)?

Yes	☐	No	☐
Used to have a disability but have now recovered	☐	Don't know	☐
Prefer not to say	☐		