

Response Paper Checklist**Paper #****Name:** _____

	Your initials (if ok)	Your comment / question (if necessary)
Format, header, and heading requirements are met		
Title is appropriate		
Thesis, or controlling idea, is articulated clearly		
Paper is organized into paragraphs		
Organization follows a clear plan		
A topic sentence starts each paragraph		
Textual analysis and commentary support the claim in each topic sentence		
Summary/Paraphrase/Quotations are cited in the text correctly		
Quotations are integrated into the writer's arguments properly		
Final paragraph is an appropriate conclusion		
All sources are documented properly in the Works Cited page		
Grammar and mechanics are mostly correct and meaning is usually clear		
Paper has been proofread carefully		